

FRANKLIN COUNTY

Missouri



Annual Budget Fiscal Year 2021

January 1, 2021 through December 31, 2021

Tim Brinker
Presiding Commissioner

Todd Boland
County Commissioner
First District

Dave Hinson
County Commissioner
Second District

Angela Gibson
Franklin County Auditor

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Budget Message

December 15, 2020

To the County Commission and citizens of Franklin County:

This document serves as the fiscal year 2021 adopted budget for Franklin County, Missouri. As is required by statute, this budget document is the foundation for Franklin County's financial planning and provides legal spending authority for the County's elected officials and appointed department heads. All of the budgets contained herein are balanced: total resources (i.e., current revenues plus appropriated fund balance) available to a particular fund are sufficient to cover the approved spending plan for that fund. The purpose of this budget message is to explain, as much as possible, the basis of the recommendation and to demonstrate how it will maintain the position of Franklin County's strong financial stability.

Organizational Structure and Its Impact on Planning Processes and Long-term Goals

Franklin County's statutory elective form of government impacts the planning and budgetary process, the resulting budgetary document, as well as operation and administration throughout the year.

Within this form of government consists a three-member, independent County Commission, which includes a Presiding Commissioner, a First District Commissioner and a Second District Commissioner that each serve a four-year term. In addition to the County Commission, there are fifteen independent elected officials who are directly accountable to the citizens of the County and are responsible for the operations of their office in accordance with state laws within resources allocated to them by the County Commission. In some instances, elected officials have additional resources available for their operations through various special revenue funds. In most cases, these special revenue funds are under the appropriating authority of an individual elected official rather than the County Commission.

The County Commission has no oversight authority over the operations of each elective office nor does the County Commission directly influence the development and implementation of goals and objectives for these elective offices. The elected officials define their own goals, objectives and priorities and are reflected through the spending requests made in the annual budgeting process. All county property, however, is controlled and managed by the County Commission.

Despite these unique organizational features and their impact on entity-wide goal setting and planning processes, county officials consistently share a commitment to the commonly-understood purpose of county government to provide responsive, efficient, and ethical services for the people of Franklin County. This shared commitment is reflected in the following long- term goals:

- Long-term fiscal stability for the County;
- Continuous improvement in service quality and service delivery, with an emphasis on application of new technologies; and
- Providing employees with technology and other resources necessary for public services and providing reasonable and competitive compensation and benefits for long-term retention.

These county-wide, long-term goals are common among all elected officials and are achieved through the careful planning and budgeting of the individual office holders throughout the County.

2021 Budgetary Priorities and Challenges

The County's statutory structure significantly influences the annual budgetary process. Individual elected officials engage in planning activities but these processes are generally focused on the respective responsibility areas of each office and are not formally coordinated at the entity level. Within this framework and context, the County Auditor and the County Commission evaluate funding requests and establish appropriations in accordance with available resources. As noted earlier, additional resources may be available to elected officials through special revenue funds, many of which are under the appropriating authority of an individual elected official rather than the County Commission. As a result, individual departmental goals impact the budget development more so than entity-wide goals.

Budgetary Priorities

In evaluating and prioritizing the various needs identified through the budget process, highest priority is given to the statutory county governmental functions which include:

- Law enforcement, Corrections, and Prosecution
 - Continue the jail renovation and expansion project (voter approved Prop. P in April 2018)
 - Administer law enforcement compensation collections and distributions (voter approved Prop. P in April 2018)
- Operation of the Judicial Courts
- General Government functions which includes public records, property assessment and mapping, property tax administration, voter registration, elections, budget and finance, and treasury management
- Providing Planning & Zoning, Code Enforcement, and Building services
- Providing Public Health Services through the County Health Department
- Infrastructure maintenance of county roads and bridges
- Emergency Management Services

The following priorities have shaped the 2021 budget:

1. Maintain fiscal stability within the County's major operating funds despite unexpected impacts of the COVID-19 pandemic.
2. Maintain a competitive employee wage and benefits package.
3. Provide replacement of essential equipment and technology while limiting investment in new or additional assets.
4. Supporting the goals and objectives of Elective Officials and Department Heads.

Budgetary Challenges

The basic challenge of budgeting is allocating the County's resources to assure that the public goods and services required by law are provided effectively and efficiently while maintaining financial stability. Expenditures such as utilities, insurance, fuel, medical costs, etc. are difficult to control once the long-term operating structure is fixed. Almost 44% of the County's operating costs are for personnel and supplies.

Employee Compensation (Total County)

The proposed budget includes a 3 percent adjustment to current employee's compensation. Traditionally, financial planning and budgeting has recognized the importance of maintaining a competitive employee wage and benefits package for retention purposes. The recommendation of an increase in compensation is based on a careful analysis of the County's

financial position and considers the stable situation in revenue and the reserve position in all funds with employee compensation budgets. The County's sound financial position reflects the quality, conscientiousness and efficiency of its employees.

The County self-insures employee health benefits. A nominal increase to employer-paid and employee-paid health premiums are included in the fiscal year 2021 budget.

Budget Process

The County Commission adopts an annual budget for all of its governmental funds. The County's fiscal year is the calendar year and the annual budgetary process and timetable is governed by the County Budget Law (RSMo Sections 50.525 to 50.641). Franklin County is a first class non-charter county where the County Auditor serves as Budget Officer. The process is as follows:

- The annual budget process begins in late June or early July with the Auditor preparing budget packets consisting of instructions for completing the packets, worksheets for budget requests, expenditure detail worksheets for those budget requests, historical data for all revenue and expense line items within each departmental budget, and requests for departmental objectives for the upcoming budget year along with the departmental accomplishments for the current budget year.
- The County Auditor distributes the budget packets, along with instructions, to the elected officials and department heads by August 1st.
- The County elected officials and department heads prepare departmental revenue and expenditure projections and submit their budgetary requests to the County Auditor on or before September 1st.
- The County Auditor prepares budget requests for offices not submitting requests by September 10th.
- During September and October, the County Auditor holds clarification meetings and then reviews and revises the budgetary requests based upon budgeted revenue projections.
- By November 15th, the County Auditor submits a proposed budget to the County Commission.
- During November and December, the County Commission, along with the County Auditor, holds meetings with each elected official and department head to review the proposed budget.
- The County Commission may alter, modify, or change the proposed budget in any manner, except the Court's budgets which may not be altered without the Court's consent or pursuant to mediation by the Judicial Finance Review Commission.
- The County Commission must comply with the public notice and public hearing requirement. The public hearing is usually held during the month of December.
- The budget must be adopted on or before January 10th. However, in a year in which a County Commissioner's new term of office begins, the statutory deadline is extended to January 31st.
- In the event the County Commission does not adopt the budget, the preceding year's budget remains effective.

Budget Amendments

Occasionally, the County will encounter a need to amend the budget to approve increased spending authority of a specific fund. Missouri law requires that a budget amendment be scheduled on the County Commission agenda and handled in the same manner as the annual budget.

Revenue and Expenditure Assumptions and Projections

The 2021 budget estimates beginning fund balances totaling \$30,658,771 with \$47,477,844 in projected revenues for total estimated funds available for appropriation of \$78,136,615. The 2021 budget appropriates \$62,019,444 for regular operations (of that amount, \$3,027,994 is appropriated in the Emergency Fund). An additional \$9,673,573 is fund balance appropriations for a total of \$71,693,017.

Revenue

A multi-year comparison of combined revenues by source, including the enterprise fund, is presented below. The following discussion describes the major sources of revenue for the County.

Revenue	2019	2020 Adopted Budget	2021 Adopted Budget	Increase/ Decrease Over 2021 Expected
Taxes	\$35,255,410	\$36,323,945	\$37,846,866	\$1,522,921
Charges for Services	6,322,359	5,850,834	5,699,760	(151,074)
Intergovernmental	2,667,632	3,014,890	2,941,588	(73,302)
Licenses & Permits	91,477	88,350	90,850	2,500
Investment Income	688,215	513,695	380,549	(133,146)
Miscellaneous	589,769	430,150	455,300	25,150
Total Revenue	\$45,614,832	\$46,221,864	\$47,414,913	\$1,193,049
Sale of Capital Assets	213,681	15,000	60,000	45,000
Proceeds from Capital Lease	0	0	0	0
Proceeds From Sale of COP's	49,528,218	0	0	0
Transfers In	7,137,757	7,866,926	7,777,287	(89,639)
Total Other Financing Sources	\$56,879,836	7,881,926	\$7,837,287	(44,639)
 Total Sources of Revenue	 <u>\$102,494,668</u>	 <u>\$54,103,790</u>	 <u>\$55,192,200</u>	 <u>\$1,088,410</u>

Sales Tax

The County is highly dependent on sales tax revenue to finance the majority of county services. It is the single largest source of revenue for the County and accounts for 58% of all regular operating revenues in the County's governmental funds. Compared to other revenue sources, sales tax is inherently volatile and readily impacted by changing economic conditions. Because Franklin County is primarily dependent on sales tax to finance ongoing operations, the County is especially vulnerable to this inherent volatility. This is a primary reason for maintaining higher fund balances during periods of economic growth within the County's primary operating funds.

The County receives the following sales tax revenue:

One-half cent permanent sales tax in the General Fund. This tax is projected to generate \$6,845,000 for the General Fund in 2021.

One-half cent permanent sales tax in the Law Enforcement Fund. In 2007, the law enforcement sales tax was increased from 0.25% to 0.5%. This tax is projected to generate \$6,845,000 for the Law Enforcement Sales Tax Fund.

One-half cent permanent sales tax in the Road and Bridge Fund. This tax is projected to generate \$6,845,000 for the Road and Bridge Fund.

One-half cent permanent sales tax for Proposition P. This tax was passed in April of 2018. It is a county-wide sales tax for the purpose of providing funds for law enforcement and emergency dispatch services, including but not limited to (1) the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities and (2) compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County. This tax is projected to generate \$3,422,500 for the Proposition P Law Enforcement Compensation Fund and \$3,422,500 for the Proposition P Law Enforcement and Emergency Dispatch Fund.

The historical revenue trend for sales tax is shown below:

**Sales Tax Revenue
Last Ten Fiscal Years**

	General Fund	Road and Bridge Fund	Law Enforcement Sales Tax Fund	Prop. P Law Enforcement Compensation Fund	Prop. P Law Enforcement & Emergency Dispatch Fund
2021 Budgeted	\$6,845,000	\$6,845,000	\$6,845,000	\$3,422,500	\$3,422,500
2020 Budgeted	\$6,775,000	\$6,775,000	\$6,775,000	\$3,387,500	\$3,387,500
2019 Actual	\$6,636,551	\$6,652,929	\$6,636,550	\$3,292,524	\$3,292,524
2018 Actual	\$6,479,075	\$6,473,060	\$6,474,077	\$715,524	\$715,524
2017 Actual	\$6,394,620	\$6,388,642	\$6,389,684	\$0	\$0
2016 Actual	\$6,115,738	\$6,272,334	\$6,256,876	\$0	\$0
2015 Actual	\$5,918,254	\$6,066,071	\$6,051,860	\$0	\$0
2014 Actual	\$5,620,527	\$5,721,766	\$5,735,603	\$0	\$0
2013 Actual	\$5,211,620	\$5,321,450	\$5,292,330	\$0	\$0
2012 Actual	\$5,098,666	\$5,215,873	\$5,202,611	\$0	\$0

County Aid Road Trust (CART) Revenue (Road and Bridge Fund). CART funds are apportioned to counties on the basis of two factors: one-half of the funds are credited to the county based on the ratio that its road mileage bears to the total county road mileage in the unincorporated areas of the state, and one-half is credited to the county based on the ratio that its rural land valuation bears to the rural land valuation of the entire state. Gas tax is projected to be \$1,670,000 for 2021 and the motor vehicle tax is projected to be \$680,000 for 2021.

Fifteen percent tax applied to local land line phone tariffs. Pursuant to Sections 190.300 through and including 190.320 RSMo, the telephone tax shall be applied to the tariff tax rate or rates billed to service user (all sales) subject to the tax. Per Commission Order, the telephone tax rate levy for E-911 service for the year 2021 is set at a 15% tax rate (15% is the tax ceiling). This tax is expected to generate \$700,000 in 2021, which represents over 69% of the source of revenue, excluding transfers in, for the Enhanced 911 Fund.

Real and Personal Property Tax including Railroad and Utilities. Property tax comprises a relatively small portion of the County's overall revenues. The County's real estate and personal property tax are calculated based on current assessed valuations and has provided a stable source of revenue for the County. Total assessed value for the County currently exceeds \$2 billion. The tax rate for the general fund increased from 0.1273 in 2019 to 0.1326 in 2020. The tax rate for the road and bridge fund has remained the same at 0.2102 in 2020.

ASSESSED VALUATIONS

Current Tax Year 2020

Per Commission Order 2020-414

Real Estate	\$ 1,654,580,828
Personal Property	433,102,247
Total	\$2,087,683,075

TAX RATE PER \$100 OF ASSESSED VALUATION

	<u>2019 Tax Levy</u>	<u>2020 Tax Levy</u>
County General Fund	0.1273	0.1326
County Road and Bridge	0.2102	0.2102

Per Commission Order 2020-414, the amount of tax revenue that will be produced for 2020 is \$2,768,268 for the General Fund and \$4,388,310 for the Road and Bridge Fund.

Charges for Services (12% of total revenue)

This revenue category consists of a wide variety of charges. Many departments throughout the County charge fees or commissions for their services. Examples are: Collector's commission, health services vital records, sanitation inspection fees, recording fees, building inspection fees, planning and zoning fees, and judicial fees. The projected amount to be received from this fee is \$5,699,760 for 2021.

Intergovernmental Revenues (6% of total revenue)

The County receives substantial revenues from federal and state grants and reimbursements. The projected amount to be received from this source of revenue is \$2,941,588 for 2021.

Licenses and Permits (Less Than 1% of total revenue)

The County collects fees for liquor licenses, auctioneer licenses, and merchant and manufacturers licenses. Revenue generated from this source is expected to be \$90,850 for 2021.

Investment Income (1% of total revenue)

The County expects to earn approximately \$380,549 in interest income on all Governmental Funds combined in Fiscal Year 2021.

Miscellaneous Revenue (1% of total revenue)

Generally, the primary components of miscellaneous revenue are flood control lease revenue, cable franchise revenue, sale of assets, and insurance reimbursements. The total amount budgeted for miscellaneous revenue for 2021 is \$455,300.

Transfers

- Total intergovernmental transfers for 2021 are \$7,777,287.
- The General Fund is budgeted to receive transfers in from the Prosecuting Attorney Bad Check Fund in the amount of \$8,000.
- The General Fund is also budgeted to receive \$348,015 from the Municipal Court Fund in 2021.
- The General Fund is budgeted to receive \$200,000 from LESTF in 2021 for administrative fees.
- The General Fund is budgeted to receive \$400,798 from the Road and Bridge Fund for administrative fees for 2021.
- \$29,652 is budgeted to be transferred from the Health Services Fund to the General Fund in 2021 for administrative fees.
- \$6,000 is budgeted for transfers from the Brush Creek Sewer Fund to the General Fund.
- \$34,802 is budgeted to be transferred from the Prop. P Law Enforcement Compensation Fund to the General Fund in 2021 for the commissioned position in the Prosecuting Attorney's Office.
- The Law Enforcement Sales Tax Fund is budgeted to receive \$3,729,763 from the General Fund in the 2021 budget in support of their operations.
- \$2,205,444 is budgeted to be transferred from the Prop. P Law Enforcement Compensation Fund to the Law Enforcement Sales Tax Fund in 2021 for the commissioned positions at the Sheriff's Office.
- \$309,813 is budgeted to be transferred from the Prop. P Law Enforcement & Emergency Dispatch Fund to the Law Enforcement Sales Tax Fund in 2021 for the salaries and benefits of 3 correctional officer positions and 1 facilities director to oversee operations and maintenance of the jail.
- \$500,000 is budgeted to be transferred from the General Fund to the County 911 Fund in 2021 in support of the operations.
- \$5,000 is to be transferred to the Road and Bridge Fund from the General Fund in 2021.
- \$50,000 is budgeted to be transferred from the General Fund to the Health Services Fund in 2021.

Expenditures

A multi-year comparison of combined expenses by functional category, including the Enterprise Fund, is presented below. The totals do not include other financing uses (transfers) or fund balance appropriations (contingency) in the General Fund, Road and Bridge Fund, and Law Enforcement Sales Tax Fund. The following discussion describes the major expenditures for the County.

				Increase/ Decrease Over 2020 Budgeted
	2020		2021	
	Adopted		Adopted	
Function	Budget		Budget	
General Government	\$11,050,703		\$10,842,543	(208,160)
Public Safety	20,076,337		21,133,201	1,056,864
Judicial	2,986,149		3,738,357	752,208
Highways & Streets	10,088,640		9,256,044	(832,596)
Health & Welfare	1,465,309		1,464,784	(525)
Education	167,000		167,000	0
Capital Outlay	31,503,501		10,104,671	(21,398,830)
Bond Issuance Costs	0		0	0
Principal	2,405,000		2,925,000	520,000
Interest	2,003,487		2,156,135	152,648
Sub-Total	\$81,746,126		\$61,787,735	(19,958,391)
Business-Type Activities	591,212		593,656	2,444
Total	\$82,337,338		\$62,166,791	

General Government (17.4% of total expenditures)

The \$208,160 decrease in the 2021 budget is attributable to the conservative and realistic appropriations for the departments operating under this category.

Business-Type (Less than 1% of total expenditures)

The \$2,444 increase in the 2021 budget is attributable to increased costs associated with the Brush Creek Sewer system.

Public Safety (34% of total expenditures)

The \$1,056,864 increase in spending for public safety is mainly attributable to personnel services due to the implementation of the Prop. P compensation fund.

Judicial (6.0% of total expenditures)

There is a \$752,208 increase budgeted for this category for 2021.

Highways & Streets (15% of total expenditures)

There is an overall decrease of \$832,596 for this category for 2021.

Health & Welfare (2.4% of total expenditures)

There is a minor decrease of \$525 budgeted for this category in 2021.

Education (Less than 1% of total expenditures)

\$167,000 is budgeted for this category for 2021, the same as 2020.

Capital Outlay (Fixed Assets) (38.3% of total expenditures)

Each year, the County Commission approves funding for investment in new and replacement fixed assets. This category includes appropriations for new and replacement fixed assets and consists primarily of new and replacement machinery and equipment, new and replacement vehicles, and new and replacement computer hardware. This type of capital expenditure is sometimes referred to as "pay-as-you-go" capital, because it is fully incorporated into the annual operating budget for a given department rather than included in a capital improvement plan or in separate capital projects budget. In the capital outlay and capital improvement projects section of the budget, all appropriations relating to fixed assets, across all functional areas, are combined and presented as "capital outlay" rather than as spending within the given functional area. The 2021 budget includes \$10,104,671 for capital outlay, a decrease of \$21,398,830 over 2020. The primary reason for the decrease is due to the jail renovation and expansion scheduled for completion in 2021.

Principal (4.7% of total expenditures)

There is an increase of \$520,000 for principal payments in 2021. This is due to the principal payments on the new certificates of participation issued for the jail renovation and expansion.

Interest (3.5% of total expenditures)

During the 2021 budget year, the County will pay interest of \$2,156,135 on the 2018, 2019A and 2019B series of certificates of participation.

Personnel Services/Benefits (33.4% of total expenditures)

Personnel services for 2021, including all wages, benefits and pension costs, are projected to be \$27,140,239 or 35.0% of the County's appropriations for operations. In 2020, personnel services were budgeted at \$27,163,965 or 33.0% of the County's total expenditures for operations.

The County fully funds the Missouri L.A.G.E.R.S. retirement program for its employees. The program for its employees is an L-6, which is 2% for life. The program was budgeted at the funding rate of:

- General employees—16.40% of salary
- Police employees-18.0% of salary

The combined budgetary impact for salaries, taxes, and benefits from the 2020 budgeted amount to the 2021 budget is a net decrease of \$23,726. This minor decrease is mainly due to the retirement of several long-term employees.

Historically, the County does not spend its total annual appropriations. In any fiscal year, the County expects to realize budget savings from unspent emergency appropriations, competitive procurement, management decisions, and employee turnover and vacancies; however, the amount of such savings cannot be reliably estimated at this time. Consequently, no such savings has been assumed in developing the FY 2021 budget. The County monitors the spending ratio and adjusts appropriation methodologies in light of significant changes or emerging trends.

SUMMARY OF LONG-TERM DEBT

Revenue Bonds

In March 2007, the County issued \$3,700,000 Sewerage System Revenue Bonds, Series A and Series B to pay off the short-term construction loan payable. The interest rate is 4.125% and the maturity date is March 1, 2042.

Certificates of Participation

The County currently has three series of certificates of participation as follows:

Series 2018—used for the jail renovation and expansion project. **Series 2019A**—Used for the jail renovation and expansion project.

Series 2019B—Used for the construction of the administration building, construction of the judicial center, historic courthouse renovation, and converting County gravel roads to hard surface.

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Series 2019B—Used for the construction of the administration building, construction of the judicial center, historic courthouse renovation, and converting County gravel roads to hard surface.

The following are amortization schedules for the above-mentioned series of certificates of participation:

Series 2018 Certificates

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
11/14/2018						9,925,000	9,925,000
05/01/2019			169,961.36	169,961.36		9,925,000	9,925,000
11/01/2019			183,191.88	183,191.88	353,153.24	9,925,000	9,925,000
05/01/2020			183,191.88	183,191.88		9,925,000	9,925,000
11/01/2020	370,000	4.000%	183,191.88	553,191.88	736,383.76	9,555,000	9,555,000
05/01/2021			175,791.88	175,791.88		9,555,000	9,555,000
11/01/2021	385,000	4.000%	175,791.88	560,791.88	736,583.76	9,170,000	9,170,000
05/01/2022			168,091.88	168,091.88		9,170,000	9,170,000
11/01/2022	400,000	4.000%	168,091.88	568,091.88	736,183.76	8,770,000	8,770,000
05/01/2023			160,091.88	160,091.88		8,770,000	8,770,000
11/01/2023	420,000	4.000%	160,091.88	580,091.88	740,183.76	8,350,000	8,350,000
05/01/2024			151,691.88	151,691.88		8,350,000	8,350,000
11/01/2024	435,000	3.000%	151,691.88	586,691.88	738,383.76	7,915,000	7,915,000
05/01/2025			145,166.88	145,166.88		7,915,000	7,915,000
11/01/2025	450,000	3.000%	145,166.88	595,166.88	740,333.76	7,465,000	7,465,000
05/01/2026			138,416.88	138,416.88		7,465,000	7,465,000
11/01/2026	460,000	3.000%	138,416.88	598,416.88	736,833.76	7,005,000	7,005,000
05/01/2027			131,516.88	131,516.88		7,005,000	7,005,000
11/01/2027	475,000	3.000%	131,516.88	606,516.88	738,033.76	6,530,000	6,530,000
05/01/2028			124,391.88	124,391.88		6,530,000	6,530,000
11/01/2028	490,000	3.125%	124,391.88	614,391.88	738,783.76	6,040,000	6,040,000
05/01/2029			116,735.63	116,735.63		6,040,000	6,040,000
11/01/2029	505,000	4.000%	116,735.63	621,735.63	738,471.26	5,535,000	5,535,000
05/01/2030			106,635.63	106,635.63		5,535,000	5,535,000
11/01/2030	525,000	4.000%	106,635.63	631,635.63	738,271.26	5,010,000	5,010,000
05/01/2031			96,135.63	96,135.63		5,010,000	5,010,000
11/01/2031	545,000	4.000%	96,135.63	641,135.63	737,271.26	4,465,000	4,465,000
05/01/2032			85,235.63	85,235.63		4,465,000	4,465,000
11/01/2032	570,000	4.000%	85,235.63	655,235.63	740,471.26	3,895,000	3,895,000
05/01/2033			73,835.63	73,835.63		3,895,000	3,895,000
11/01/2033	590,000	3.625%	73,835.63	663,835.63	737,671.26	3,305,000	3,305,000
05/01/2034			63,141.88	63,141.88		3,305,000	3,305,000
11/01/2034	615,000	3.650%	63,141.88	678,141.88	741,283.76	2,690,000	2,690,000
05/01/2035			51,918.13	51,918.13		2,690,000	2,690,000
11/01/2035	635,000	3.750%	51,918.13	686,918.13	738,836.26	2,055,000	2,055,000
05/01/2036			40,011.88	40,011.88		2,055,000	2,055,000
11/01/2036	660,000	3.800%	40,011.88	700,011.88	740,023.76	1,395,000	1,395,000
05/01/2037			27,471.88	27,471.88		1,395,000	1,395,000
11/01/2037	685,000	3.875%	27,471.88	712,471.88	739,943.76	710,000	710,000
05/01/2038			14,200.00	14,200.00		710,000	710,000
11/01/2038	710,000	4.000%	14,200.00	724,200.00	738,400.00		
	9,925,000		4,460,500.92	14,385,500.92	14,385,500.92		

* To provide for the timely payment of Basic Rent, the City will pay to the Trustee for deposit in the Lease Revenue Fund not less than five (5) Business Days before each Basic Rent Payment Date, the amount due on such Basic Rent Payment Date.

Series 2019A Certificates

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
09/04/2019						20,025,000	20,025,000
05/01/2020			406,652.50	406,652.50		20,025,000	20,025,000
11/01/2020	690,000	3.000%	308,850.00	998,850.00	1,405,502.50	19,335,000	19,335,000
05/01/2021			298,500.00	298,500.00		19,335,000	19,335,000
11/01/2021	805,000	3.000%	298,500.00	1,103,500.00	1,402,000.00	18,530,000	18,530,000
05/01/2022			286,425.00	286,425.00		18,530,000	18,530,000
11/01/2022	830,000	3.000%	286,425.00	1,116,425.00	1,402,850.00	17,700,000	17,700,000
05/01/2023			273,975.00	273,975.00		17,700,000	17,700,000
11/01/2023	855,000	3.000%	273,975.00	1,128,975.00	1,402,950.00	16,845,000	16,845,000
05/01/2024			261,150.00	261,150.00		16,845,000	16,845,000
11/01/2024	880,000	3.000%	261,150.00	1,141,150.00	1,402,300.00	15,965,000	15,965,000
05/01/2025			247,950.00	247,950.00		15,965,000	15,965,000
11/01/2025	905,000	4.000%	247,950.00	1,152,950.00	1,400,900.00	15,060,000	15,060,000
05/01/2026			229,850.00	229,850.00		15,060,000	15,060,000
11/01/2026	945,000	4.000%	229,850.00	1,174,850.00	1,404,700.00	14,115,000	14,115,000
05/01/2027			210,950.00	210,950.00		14,115,000	14,115,000
11/01/2027	980,000	4.000%	210,950.00	1,190,950.00	1,401,900.00	13,135,000	13,135,000
05/01/2028			191,350.00	191,350.00		13,135,000	13,135,000
11/01/2028	1,020,000	4.000%	191,350.00	1,211,350.00	1,402,700.00	12,115,000	12,115,000
05/01/2029			170,950.00	170,950.00		12,115,000	12,115,000
11/01/2029	1,060,000	4.000%	170,950.00	1,230,950.00	1,401,900.00	11,055,000	11,055,000
05/01/2030			149,750.00	149,750.00		11,055,000	11,055,000
11/01/2030	1,105,000	3.000%	149,750.00	1,254,750.00	1,404,500.00	9,950,000	9,950,000
05/01/2031			133,175.00	133,175.00		9,950,000	9,950,000
11/01/2031	1,135,000	3.000%	133,175.00	1,268,175.00	1,401,350.00	8,815,000	8,815,000
05/01/2032			116,150.00	116,150.00		8,815,000	8,815,000
11/01/2032	1,170,000	2.250%	116,150.00	1,286,150.00	1,402,300.00	7,645,000	7,645,000
05/01/2033			102,987.50	102,987.50		7,645,000	7,645,000
11/01/2033	1,195,000	2.375%	102,987.50	1,297,987.50	1,400,975.00	6,450,000	6,450,000
05/01/2034			88,796.88	88,796.88		6,450,000	6,450,000
11/01/2034	1,220,000	2.500%	88,796.88	1,308,796.88	1,397,593.76	5,230,000	5,230,000
05/01/2035			73,546.88	73,546.88		5,230,000	5,230,000
11/01/2035	1,255,000	3.000%	73,546.88	1,328,546.88	1,402,093.76	3,975,000	3,975,000
05/01/2036			54,721.88	54,721.88		3,975,000	3,975,000
11/01/2036	1,290,000	2.625%	54,721.88	1,344,721.88	1,399,443.76	2,685,000	2,685,000
05/01/2037			37,790.63	37,790.63		2,685,000	2,685,000
11/01/2037	1,325,000	2.625%	37,790.63	1,362,790.63	1,400,581.26	1,360,000	1,360,000
05/01/2038			20,400.00	20,400.00		1,360,000	1,360,000
11/01/2038	1,360,000	3.000%	20,400.00	1,380,400.00	1,400,800.00		
	20,025,000		6,612,340.04	26,637,340.04	26,637,340.04		

Series 2019B Certificates

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
09/04/2019						26,035,000	26,035,000
04/01/2020	1,345,000	3.000%	503,714.38	1,848,714.38		24,690,000	24,690,000
10/01/2020			417,837.50	417,837.50		24,690,000	24,690,000
11/01/2020					2,266,551.88	24,690,000	24,690,000
04/01/2021	1,735,000	3.000%	417,837.50	2,152,837.50		22,955,000	22,955,000
10/01/2021			391,812.50	391,812.50		22,955,000	22,955,000
11/01/2021					2,544,650.00	22,955,000	22,955,000
04/01/2022	1,790,000	3.000%	391,812.50	2,181,812.50		21,165,000	21,165,000
10/01/2022			364,962.50	364,962.50		21,165,000	21,165,000
11/01/2022					2,546,775.00	21,165,000	21,165,000
04/01/2023	1,845,000	3.000%	364,962.50	2,209,962.50		19,320,000	19,320,000
10/01/2023			337,287.50	337,287.50		19,320,000	19,320,000
11/01/2023					2,547,250.00	19,320,000	19,320,000
04/01/2024	1,900,000	3.000%	337,287.50	2,237,287.50		17,420,000	17,420,000
10/01/2024			308,787.50	308,787.50		17,420,000	17,420,000
11/01/2024					2,546,075.00	17,420,000	17,420,000
04/01/2025	1,980,000	4.000%	308,787.50	2,288,787.50		15,440,000	15,440,000
10/01/2025			269,187.50	269,187.50		15,440,000	15,440,000
11/01/2025					2,557,975.00	15,440,000	15,440,000
04/01/2026	2,065,000	4.000%	269,187.50	2,334,187.50		13,375,000	13,375,000
10/01/2026			227,887.50	227,887.50		13,375,000	13,375,000
11/01/2026					2,562,075.00	13,375,000	13,375,000
04/01/2027	2,150,000	4.000%	227,887.50	2,377,887.50		11,225,000	11,225,000
10/01/2027			184,887.50	184,887.50		11,225,000	11,225,000
11/01/2027					2,562,775.00	11,225,000	11,225,000
04/01/2028	2,250,000	4.000%	184,887.50	2,434,887.50		8,975,000	8,975,000
10/01/2028			139,887.50	139,887.50		8,975,000	8,975,000
11/01/2028					2,574,775.00	8,975,000	8,975,000
04/01/2029	2,335,000	4.000%	139,887.50	2,474,887.50		6,640,000	6,640,000
10/01/2029			93,187.50	93,187.50		6,640,000	6,640,000
11/01/2029					2,568,075.00	6,640,000	6,640,000
04/01/2030	2,430,000	3.000%	93,187.50	2,523,187.50		4,210,000	4,210,000
10/01/2030			56,737.50	56,737.50		4,210,000	4,210,000
11/01/2030					2,579,925.00	4,210,000	4,210,000
04/01/2031	2,500,000	3.000%	56,737.50	2,556,737.50		1,710,000	1,710,000
10/01/2031			19,237.50	19,237.50		1,710,000	1,710,000
11/01/2031					2,575,975.00	1,710,000	1,710,000
04/01/2032	1,710,000	2.250%	19,237.50	1,729,237.50			
11/01/2032					1,729,237.50		
	26,035,000		6,127,114.38	32,162,114.38	32,162,114.38		

Current and Future Debt Plans

The County's infrastructure-related improvement projects are small-scale and are usually funded on a pay-as-you-go basis from the annual operating revenues in the Road and Bridge Fund. This eliminates the need for financing infrastructure-related improvement projects.

With the construction of a new administration building, judicial center, and the renovation of the historic courthouse beginning in 2005, these facilities should serve the operations of those County offices well into the future.

The Citizens of Franklin County passed a ½ of one percent sales tax in April of 2018. This tax is to be used for the jail renovation and expansion as well as for law enforcement compensation. The county is using certificates of participation along with sales tax earned to fund the jail project. Debt service payments will be made from the Proposition P Law Enforcement and Emergency Dispatch Fund. All phases of the additions and renovations to the jail are projected to be completed by June 2021.

Conclusion and Acknowledgements

The 2021 recommended budget is the financial plan for the County as a whole. Revenues and expenses of all funds are balanced with appropriate provision for contingencies. All projections were based upon estimates by elected officials and department heads, discussions with key individuals, and with extensive analytical review of past trends and current and projected economic conditions of the County. Within these spending plans, the County continues to provide the services necessary to meet the needs of the citizens of Franklin County.

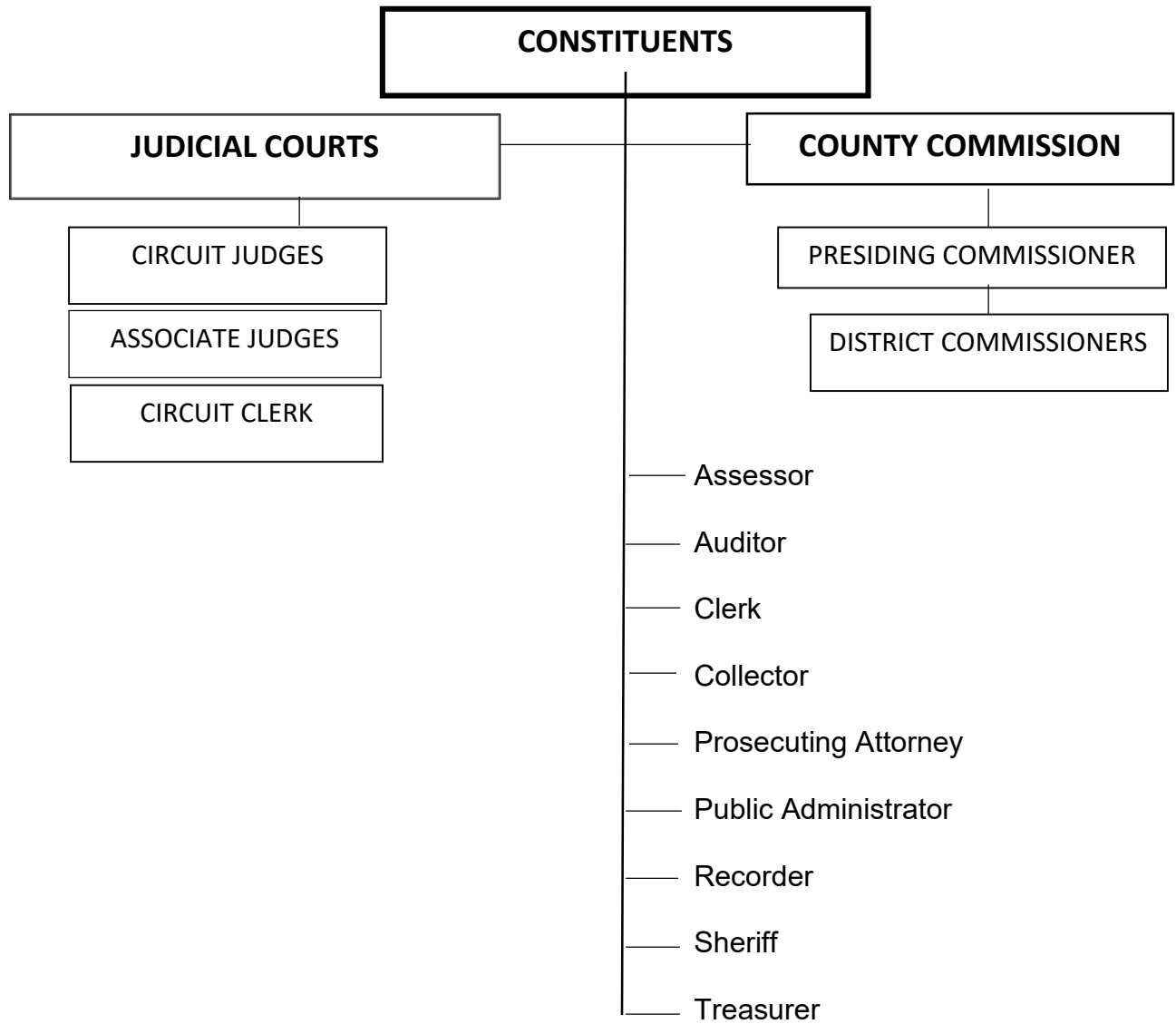
The Budget Officer would like to acknowledge the outstanding cooperation and assistance given by other elected officials and departments. Also, a special thank you and recognition to Deputy Auditor, Jan Shocklee, for all her continued and dedicated hard work in assisting with daily operations and the budget process.

Respectfully submitted,

Angela Gibson

Angela Gibson
County Auditor
Budget Officer

FRANKLIN COUNTY, MISSOURI ORGANIZATION CHART



**FRANKLIN COUNTY, MISSOURI
LIST OF PRINCIPAL OFFICIALS**

OFFICE

**PRINCIPAL
OFFICIALS
JANUARY 1, 2021**

Presiding Commissioner	Tim Brinker
First District Commissioner	Todd Boland
Second District Commissioner	Dave Hinson
County Clerk	Tim Baker
Circuit Judge, Division I	Craig Hellmann
Circuit Judge, Division II	Ike Lamke
Associate Circuit Judge, Division V	Joseph W. Purschke
Associate Circuit Judge, Division VI	David L. Hoven
Associate Circuit Judge, Division VII	Stanley D. Williams
Prosecuting Attorney	Matthew C. Becker
Circuit Clerk	Bill D. Miller
Recorder of Deeds	Jennifer L. Metcalf
County Treasurer	Debbie Aholt
Sheriff	Steve Pelton
County Auditor	Angela M. Gibson
Public Administrator	Mary Jo Straatmann
County Collector	Doug Trentmann
Assessor	Tom Copeland
Municipal Court Judge	Ben Hotz

FISCAL AND BUDGET POLICIES

Adopted by Commission Order 2012-200

Franklin County operates under a statutory elective form of government in which specific authority and responsibility are granted to each elected official according to state law. The three-member County Commission has limited ordinance-making powers granted by the Missouri state legislature as well as exclusive control of county property. The County Commission also has final authority over the County Budget, except for certain special revenue funds where state law grants final budget authority to individual elected officials.

County officials are expected to manage public funds in a manner that promotes transparency and accountability; ensures fiscal stability; protects and preserves public assets; and reduces risk and uncertainty while maintaining flexibility. The fiscal and budget policies outlined below are intended to help guide County Officials in their decision making to ensure that these goals are achieved.

Fiscal Year

The County's fiscal year is the calendar year beginning on the first of January and ending on the last day of December.

Revenues

- To the extent allowed by law, the County will endeavor to maintain a diversified and stable revenue base as to minimize the effects of economic fluctuations as well as eliminate an over dependence on any single revenue source.
- The County will estimate its annual revenues by an objective, analytical process, wherever practical.
- Revenue trends are examined monthly and are incorporated into the annual revenue forecasts.
- During the budget process, County Officials will project revenues applicable to their departments for the next year and will update their projections annually.
- The County will analyze user fees and revise them when needed to reflect the impact of inflation and other cost increases.

Purchasing

- The County adopted a purchasing policy under Commission Order 2019-5.
- The County will comply with procurement statutes, which require competitive bidding for single purchases of \$4,500 or more or where multiple purchases over a 90-day period accumulate to \$4,500 or more with a single vendor. Single purchases of \$6,000 or more or where multiple purchases over a 90-day period accumulate to \$6,000 or more with a single vendor require advertised bids.
- Although not required by state law, the County Commission encourages use of an RFP (Request for Proposal) process for procurement of professional services.
- In accordance with state statute, bidding requirements may be waived in an emergency where there exists a threat to life, property, public health or public safety or that immediate expenditure is necessary to protect against further loss of county property, insure the integrity of county records or minimize serious disruption of county services.
- The County will comply with state statutes when making sole source purchases.
- The County Auditor shall review all pending invoices to ensure that proper documentation exists.
- All purchases must be necessary and are to be used solely for the benefit of the County.
- All purchases must be within total departmental budgets.

Budget Policy

- The County will adopt a balanced budget each year in accordance with state law. The budget is considered balanced when the total resources of a fund (estimated revenues, other financing sources, and available fund balance) are sufficient to cover the proposed spending plan (sum of appropriations and other financing uses) for that fund. In no event shall the proposed spending for a specific fund exceed the total resources available to the fund.
- **All** appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered.
- The County will establish a budget calendar each year to ensure that budget activities and deadlines comply with state law.
- A copy of the budget will be available for public inspection in the Auditor's office.
- A copy of the budget will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.
- The budget may be amended and revised during the year in accordance with state statutes and local policy.

Fixed Assets

- The County will maintain an inventory of fixed assets in accordance with statutory requirements.
- Physical inventories of the County's fixed assets will be conducted on an annual basis.
- All County property is to be disposed of in the manner authorized by the County Commission.
- County property shall not be used for personal gain.
- Administrative Authorities are responsible for safeguarding the various county assets under their control.

Financial Accounting and Reporting

- The County will establish and maintain an accounting system that allows for identifying, capturing, summarizing, and reporting the financial activities of the County.
- Except in very limited cases, County revenues will be accounted for as "gross revenue" and not netted against expenditures.
- The County's financial statements will be prepared in accordance with generally accepted accounting principles (GAAP).
- The County will prepare a Comprehensive Annual Financial Report (CAFR).
- An independent financial audit will be made of all accounts of the County at least annually and more frequently if deemed necessary by the County Commission.
- The County will annually submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for an independent review and implement applicable recommendations.
- A copy of the CAFR will be available for public inspection in the Auditor's office.
- A copy of the CAFR will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.

Debt Policy

- The County may issue general obligation bonds, revenue bonds, special obligation bonds, and short-term tax anticipation notes as authorized by state statutes. The County may also enter into lease-purchase agreements (Certificates of Participation).
- When the County finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the projects.
- The County will manage its budget and financial affairs in such a way as to ensure continued high bond ratings.
- No general obligation bonds shall be issued without approval of the requisite number of qualified voters, as required by state statute.

Fund Balance and Emergency Appropriation

- Fund balances will be maintained at levels needed to provide adequate operating flexibility while also reducing the likelihood of cash flow interruptions.
- An emergency appropriation equal to at least 3% of General Fund revenue will be included in the annual budget, as required by state law. The emergency appropriation may be used for unforeseen emergencies and requires approval of the County Commission. Emergency appropriations may be included in other funds in amounts recommended by the County Auditor and approved by the County Commission.

Grant Policy:

- Grant applications should be approved by the County Commission prior to submitting the grant application to the grantor entity/agency.
- For all grants, the County Commission will identify the local match requirement, if any, and ensure that appropriations are sufficient to meet the match requirement.

Investments

- Missouri state statutes authorize the County to invest in obligations or guaranteed obligations of the United States and its agencies, obligations of the State of Missouri and its agencies, bonds of any Missouri city having a population of not less than two thousand, bonds of any Missouri county, approved registered bonds of any Missouri school district or special road district, bonds of any state, obligations of Federal banks, bonds of any political subdivision established under the provisions of Section 30, Article VI of the Constitution of Missouri, and tax anticipation notes issued by any first class county.

DESCRIPTION OF FUNDS AND FUND TYPES

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, fiduciary funds, and proprietary funds.

Governmental Fund Types

Governmental funds - refer to all funds other than proprietary and fiduciary funds. Governmental funds are those through which most governmental functions of the County are financed. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are the types of funds referred to as governmental funds. The County adopts an annual appropriated budget for all of its governmental funds.

The County reports the following five major governmental funds:

General Fund (Major) - The General Fund is the principal operating fund of the County and accounts for all financial transactions not accounted for in other funds.

Road and Bridge Fund (Major) - The Road and Bridge Fund is a special revenue fund used to account for public works activities for the operations and maintenance of the County highways and bridges.

Law Enforcement Sales Tax Fund (Major) - The Law Enforcement Sales Tax Fund is a special revenue fund used to account for revenues used solely for providing law enforcement services.

Capital Projects Fund (Major) - The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. In the County's budget, the Building Fund and Capital Improvements Fund for the Sheriff's department are budgeted separately. In the County's CAFR, the Building Fund and Capital Improvements Fund for the Sheriff's department are reported under the Capital Projects Fund.

Prop p- Law Enforcement & Emergency Dispatch Fund (Major) - In August, 2018, a county-wide sales tax of one-half of one percent ($1/2$ of 1%) was passed. Half of that amount $1/4$ of 1% ($1/4$ of 1%) is to be used for the purpose of providing funds for law enforcement and emergency dispatch services, including but not limited to the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The County reports the following non-major governmental funds which are special revenue funds:

Assessment—This fund accounts for the activities of the Assessor's Department.

Community Development-This fund is established for the various community development block programs and other economic development projects.

Law Enforcement Training—This fund is used to account for revenues which are used for law enforcement training.

Records Preservation-This fund is used to account for fees collected for preservation of the recorder's records.

Domestic Violence - This Fund is used to account for fees collected to provide shelter for victims of domestic violence.

Health Department Fund -This fund accounts for the activities of the Health Department.

Family Access-This fund is used to account for fees collected to defray the costs associated with family access motions.

Treatment Court Fund - This fund is used to account for Treatment Court fees collected pursuant to 478.001 RSMo.

Prosecuting Attorney Bad Check-This fund is used to account for fees collected for bad checks received by the Prosecuting Attorney's Office.

Collector's Tax Maintenance—This fund is used to account for fees collected for purchases of supplies and equipment or any other Collector's Office expenses.

Sheriff's Revolving Fund –This fund is used to account for fees collected for processing applications and renewals for certificates of qualification for concealed carry endorsements.

Sheriffs Civil Fees Fund-This fund is used to account for the fees that the Sheriff receives in connection with civil cases pursuant to 57.280 RSMo.

Election Services-This fund is used to account for fees collected for purchases of supplies and equipment and training to improve conduction of elections.

HAVA-This fund was established by law when the Help America Vote Act was enacted by the Federal Government after the 2000 Presidential Election. The Federal Government provided grant funds to purchase new voting equipment.

Election Equipment Replacement Fund -This fund is used to account for fees collected from equipment leases. Fees collected are used for the purchase of replacement election equipment.

Inmate Security- This fund is used to account for fees collected for purchases of supplies and equipment to enforce the security of inmates.

Franklin County Law Enforcement Restitution Fund-This fund is used to account for the court-ordered restitution of up to \$300 for any offense with the exception of the charges of speeding, careless and imprudent driving, any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction.

DOJ Equitable Sharing Fund -This fund is used to account for the revenue and expenditures associated with the participation in the Asset Forfeiture Program.

Prop P – Law Enforcement Compensation Fund - In August, 2018, a county-wide sales tax of one-half of one percent (1/2 of 1%) was passed. Half of that amount ¼ of 1% (1/4 of 1%) is to be used for compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County.

County-wide 911 System Fund -This fund is a special revenue fund used to account for revenues which are used for 911 emergency telephone services.

Municipal Court Fund –This court was established by the County to handle matters such as traffic violations on county roads and planning and zoning violations.

Fiduciary Funds – are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations or other governmental units. Fiduciary funds are not reported in the annual budget because the resources of those funds are not available to support the County's own programs. The County reports the following fiduciary fund type in its CAFR:

Agency Funds are used to account for assets held by the County as an agent for other County funds, individuals, private organization, or other governments. The County's agency funds include Treasurer, Collector, Sheriff, County Clerk, Prosecuting Attorney, Recorder of Deeds, Criminal Activity Forfeiture Act, Building Department, and Sheriff commissary.

Proprietary Funds - are used to account for operations that are financed and operated in a manner similar to private business enterprises. The County reports the following proprietary fund type:

Enterprise Funds account for operations that provide a service to citizens, financed primarily by a user charge for the provision of that service, and activities there the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes. The County has the following major proprietary fund type which is an enterprise fund:

Brush Creek Sewer District Fund – The Brush Creek Sewer District Fund is an enterprise fund that is a blended component unit of the County used to account for revenues and expenses of the Brush Creek Sewer District.

BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported. Basis of accounting relates to the *timing* of the measurements made, regardless of the measurement focus applied.

Franklin County uses a different basis of accounting for budgeting purposes than for financial reporting purposes. This is a common practice among governmental entities. In governmental entities, budgets represent legal spending limits and the basis of accounting used for budgeting purposes must therefore account for all commitments and obligations authorized against the legal appropriations, even if no measurable liabilities have arisen from such commitments and obligations, and it must measure the degree of compliance with the legally-adopted budget.

The basis of accounting used for financial reporting and budgeting purposes are described below.

Basis of Accounting used for Financial Reporting Purposes – Franklin County complies with all requirements of Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). As a result, the County's Comprehensive Annual Financial Report (CAFR) includes financial statements prepared on two different bases of accounting: the *government-wide statements*, prepared on the full-accrual basis of accounting, and the *governmental fund financial statements*, prepared on the modified accrual basis of accounting.

The **government-wide financial statements** report information about the County as a whole. These statements provide both long-term and short-term information about the County's overall financial condition. The government-wide financial statements, as well as the proprietary fund and fiduciary fund financial statements are prepared using the economic resources measurement focus and the full-accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments are recorded only when payment is due. Also, the liability to other districts is not recorded until money is received.

Property taxes, intergovernmental revenues, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and so are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County.

For full disclosure of the County's accounting policies, please refer to the County's Comprehensive Annual Financial Report.

Basis of Accounting used for Budgeting Purposes – The primary focus of the basis of accounting used for budgetary purposes is to measure the degree of compliance with legally-adopted spending limits. In doing so, the budgetary basis of accounting identifies resources available to the County to provide services for the current fiscal year as well as all expenditures that will be required during the fiscal year. As a result, the budgetary basis of accounting includes encumbrances (purchase orders, contracts, and other commitments) as the equivalent of expenditures. These items would not be recognized or reported as expenditures for financial reporting purposes; instead, they would be reported as reservations of fund balance.

For the enterprise fund, full accrual basis of budgeting is used because the County budgets depreciation expense in this fund.

FUND STATEMENTS



**FRANKLIN COUNTY, MISSOURI
BUDGET FOR FISCAL YEAR 2021 SUMMARY**

	ESTIMATED FUND BALANCE January 1, 2021	PROJECTED REVENUE 2021	ESTIMATED FUNDS AVAILABLE 2021
GENERAL FUND	\$6,877,027	\$14,532,963	\$21,409,990
EMERGENCY FUND	3,007,494	20,500	3,027,994
ROAD & BRIDGE FUND	5,056,218	13,950,510	19,006,728
ASSESSMENT FUND	947,308	954,811	1,902,119
CAPITAL IMPROVEMENTS FUND (SHERIFF)	421,290	3,500	424,790
BUILDING FUND	1,538,987	100,500	1,639,487
COMMUNITY DEVELOPMENT FUND	0	0	0
HAVA ELECTION SERVICES FUND	0	0	0
ELECTION EQUIPMENT REPLACEMENT FUND	156,623	17,500	174,123
COUNTY LAW ENFORCEMENT TRAINING FUND	33,101	35,000	68,101
FAMILY COURT FUND	77,156	27,400	104,556
TREATMENT COURT FUND	96,170	46,700	142,870
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	18,448	8,000	26,448
DOJ EQUITABLE SHARING FUND	97,162	100	97,262
LAW ENFORCEMENT SALES TAX FUND	3,171,435	14,525,409	17,696,844
PROP P-LAW ENFORCEMENT COMPENSATION FUND	825,587	3,424,500	5,664,746
PROP P-LAW ENFMNT. & EMERG. DISPATCH FUND	4,027,187	3,512,500	7,539,687
INMATE SECURITY FUND	246,408	50,500	296,908
COLLECTOR'S TAX MAINTENANCE FUND	187,209	167,300	354,509
SHERIFF REVOLVING FUND	281,113	63,200	344,313
SHERIFF CIVIL FEES FUND	191,389	51,000	242,389
COUNTY WIDE 911 FUND	271,504	1,515,230	1,786,734
PROSECUTING ATTORNEY TRAINING	21,140	7,100	28,240
ELECTION SERVICES FUND	121,273	26,000	147,273
DOMESTIC VIOLENCE FUND	15,544	3,600	19,144
HEALTH DEPARTMENT FUND	158,189	1,134,408	1,292,597
RECORDS PRESERVATION FUND	341,845	69,000	410,845
PROSECUTING ATTY. ADMIN. HANDLING COST FUND	32,743	13,500	46,243
MUNICIPAL COURT	50,000	550,500	600,500
BRUSH CREEK SEWER FUND	2,389,221	493,900	2,883,121
TRANSFERS BETWEEN FUNDS	0	(7,827,287)	(7,827,287)
	<u>\$30,658,771</u>	<u>\$47,477,844</u>	<u>\$78,136,615</u>

**FRANKLIN COUNTY, MISSOURI
BUDGET FOR FISCAL YEAR 2021
SUMMARY CONTINUED**

	APPROPRIATED REGULAR OPERATIONS 2021	APPROPRIATED FUND BALANCES 2021	TOTAL APPROPRIATIONS 2021
GENERAL FUND	\$15,617,392	\$5,792,598	\$21,409,990
EMERGENCY FUND	3,027,994		3,027,994
ROAD & BRIDGE FUND	16,220,592	2,786,136	19,006,728
ASSESSMENT FUND	1,049,250		1,049,250
CAPITAL IMPROVEMENTS FUND (SHERIFF)	50,000	0	50,000
BUILDING FUND	612,716	0	612,716
COMMUNITY DEVELOPMENT FUND	0	0	0
HAVA ELECTION SERVICES FUND	0	0	0
ELECTION EQUIPMENT REPLACEMENT FUND	0	0	0
COUNTY LAW ENFORCEMENT TRAINING FUND	44,000	0	44,000
FAMILY COURT FUND	0	0	0
TREATMENT COURT FUND	46,700	0	46,700
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	1,500	0	1,500
DOJ EQUITABLE SHARING FUND	77,000	0	77,000
LAW ENFORCEMENT SALES TAX FUND	16,602,005	1,094,839	17,696,844
PROP P-LAW ENFORCEMENT COMPENSATION FUND	4,250,087	0	4,250,087
PROP P-LAW ENFMNT. & EMERG. DISPATCH FUND	7,539,687	0	7,539,687
INMATE SECURITY FUND	65,000	0	65,000
COLLECTOR'S TAX MAINTENANCE FUND	354,509	0	354,509
SHERIFF REVOLVING FUND	72,326	0	72,326
SHERIFF CIVIL FEES FUND	75,000	0	75,000
COUNTY WIDE 911 FUND	1,667,375	0	1,667,375
PROSECUTING ATTORNEY TRAINING	8,000	0	8,000
ELECTION SERVICES FUND	25,000	0	25,000
DOMESTIC VIOLENCE FUND	19,144	0	19,144
HEALTH DEPARTMENT FUND	1,215,098	0	1,215,098
RECORDS PRESERVATION FUND	52,200	0	52,200
PROSECUTING ATTY. ADMIN. HANDLING COST FUND	4,000	0	4,000
MUNICIPAL COURT	550,500	0	550,500
BRUSH CREEK SEWER FUND	599,656	0	599,656
TRANSFERS BETWEEN FUNDS	(7,827,287)		(7,827,287)
	<u>\$62,019,444</u>	<u>\$9,673,573</u>	<u>\$71,693,017</u>

TRANSFERS BETWEEN FUNDS

Transfers include the following:

GENERAL FUND TO LAW ENFORCEMENT SALES TAX FUND	\$3,729,763
GENERAL FUND TO ASSESSMENT FUND	50,000
GENERAL FUND TO ROAD AND BRIDGE FUND	5,000
GENERAL FUND TO COUNTY 911 FUND	500,000
ROAD AND BRIDGE FUND TO GENERAL FUND	400,798
LESTF TO GENERAL FUND	200,000
PROP P-LAW ENFORCEMENT COMPENSATION FUND TO LESTF	2,205,444
PROP P-LAW ENFORCEMENT COMPENSATION FUND TO GENERAL FUND	34,802
PROPP-LAW ENFORCEMENT & EMERGENCY DISPATCH FUND TO LESTF	309,813
HEALTH SERVICES FUND TO GENERAL FUND	29,652
PA BAD CHECK FUND TO GENERAL FUND	8,000
MUNICIPAL COURT FUND TO GENERAL FUND	348,015
BRUSH CREEK SEWER FUND TO GENERAL FUND	6,000
TOTAL FUNDS TRANSFERRED	<u><u>\$7,827,287</u></u>

Note: Used for internal purposes

**REVENUES BY SOURCE
2021**

	Taxes	Charges For Services	Intergov.	Licenses	Investment Income	Misc.	Sale of Capital Asset	Proceeds from Sale of Bonds	Transfers In
General Fund	9,883,356	2,888,800	274,290	90,850	60,100	308,300	-	-	1,027,267
Emergency Fund	-	-	-	-	20,500	-	-	-	-
Road & Bridge Fund	12,773,510	-	1,075,000	-	86,000	-	10,000	-	5,000
Assessment Fund	760,000	-	189,531	-	5,280	-	-	-	-
Capital Improvement (Sheriff)	-	-	-	-	3,500	-	-	-	-
Building Fund	-	-	-	-	30,500	70,000	-	-	-
Community Development Fund	-	-	-	-	-	-	-	-	-
HAVA Services Fund	-	-	-	-	-	-	-	-	-
Election Equip. Replac. Fund	-	16,000	-	-	1,500	-	-	-	-
LESTF Training Fund	-	30,000	-	-	500	4,500	-	-	-
Fr. Cty. Law Enfr. Restitution Fund	-	-	-	-	165	8,000	-	-	-
DOJ Equitable Sharing Fund	-	-	-	-	100	-	-	-	-
LESTF	6,845,000	732,030	619,359	-	20,000	14,000	50,000	-	6,245,020
Prop P - Law Enf. Comp. Fund	3,422,500	-	-	-	2,000	-	-	-	-
Prop P - Law Enf/Emerg. Disp. Fund	3,422,500	-	-	-	90,000	-	-	-	-
Inmate Security Fund	-	50,000	-	-	500	-	-	-	-
Family Court Fund	-	27,000	-	-	40	-	-	-	-
Treatment Court Fund	-	46,000	-	-	700	-	-	-	-
Collector's Tax Maint. Fund	-	165,000	-	-	2,300	-	-	-	-
Sheriff Revolving Fund	-	70,000	-	-	3,200	-	-	-	-
Sheriff Civil Fees Fund	-	50,000	-	-	1,500	-	-	-	-
County Wide 911 Fund	740,000	224,230	-	-	3,000	48,000	-	-	500,000
Election Services Fund	-	25,000	-	-	1,000	-	-	-	-
Domestic Violence Fund	-	3,500	-	-	100	-	-	-	-
PA Training Fund	-	7,000	-	-	100	-	-	-	-
Health Department Fund	-	246,000	783,408	-	2,500	2,500	-	-	-
Records Preservation Fund	-	67,500	-	-	1,500	-	-	-	-
PA Administrative Handling Cost Fund	-	13,000	-	-	500	-	-	-	-
Municipal Court Fund	-	548,500	-	-	2,000	-	-	-	-
CARES Act Relief	-	-	-	-	37,764	-	-	-	-
TOTALS	\$37,846,866	\$5,209,560	\$2,941,588	\$90,850	\$376,849	\$455,300	\$60,000	-	7,777,287
Brush Creek Sewer Fund	-	490,200	-	-	3,700	-	-	-	-
		\$5,699,760			\$380,549				

**2021
COMBINED FUNDS
EXPENDITURES BY OBJECT**

	Total Budget	Capital Outlay	Principal	Interest	Personnel Services	Services	Supplies	Transfers Out	Fund Balance Appropriations
General Government									
County Commission	389,086	-	-	-	372,563	1,050	15,500	-	-
County Clerk	273,877	-	-	-	273,877	22,200	7,500	-	-
Treasurer	146,283	-	-	-	134,143	7,740	4,400	-	-
Auditor	198,512	-	-	-	183,873	10,989	3,650	-	-
Transfers to Assessment	-	-	-	-	-	-	-	-	-
County Collector	614,319	-	-	-	336,194	229,725	48,400	-	-
County Counselor	-	-	-	-	-	250,000	-	-	-
GR Fund Balance Appropriations	5,792,966	-	-	-	-	-	-	-	5,792,966
Memberships	28,000	-	-	-	-	-	28,000	-	-
County Insurance	560,000	-	-	-	-	-	560,000	-	-
Transfers to LESTF	3,729,763	-	-	-	-	-	-	3,729,763	-
Recorder of Deeds	523,802	-	-	-	426,510	92,542	4,750	-	-
Building Department	549,843	32,000	-	-	493,893	8,950	15,000	-	-
Purchasing Department	498,716	-	-	-	122,101	372,965	3,650	-	-
Human Resources	202,387	-	-	-	134,647	66,340	1,400	-	-
Voter Registration & Elections	659,998	-	-	-	273,198	353,800	33,000	-	-
Planning & Zoning	334,873	-	-	-	279,544	44,585	11,558	-	-
Economic Development	-	-	-	-	-	-	-	-	-
IT	640,450	275,450	-	-	-	365,000	-	-	-
GIS	86,737	-	-	-	68,637	17,400	700	-	-
Maintenance Department	451,549	-	-	-	308,499	118,050	25,000	-	-
Miscellaneous	794,269	-	-	-	7,500	198,000	33,769	555,000	-
Capital Improvement	483,484	-	329,650	153,834	-	-	-	-	-
Emergency Fund	3,027,917	-	-	-	-	3,027,197	-	-	-
Assessment Fund	1,052,494	-	-	-	901,544	102,500	48,450	-	-
Assessment Fund Balance Appropriations	-	-	-	-	-	-	-	-	-
Building Fund	612,716	-	416,400	194,316	-	2,000	-	-	-
Community Development Fund	-	-	-	-	-	-	-	-	-
HAVA Fund	-	-	-	-	-	-	-	-	-
Election Equipment Replacement Fund	-	-	-	-	-	-	-	-	-
Collector Tax Maintenance Fund	354,509	35,649	-	-	-	276,000	42,860	-	-
Election Services Fund	25,000	6,000	-	-	-	-	19,000	-	-
Records Preservation Fund	52,200	-	-	-	-	52,200	-	-	-
Totals	\$22,083,750	\$349,099	\$746,050	\$348,150	\$4,316,723	\$5,619,233	\$906,587	\$4,284,763	\$5,792,966

**2021
COMBINED FUNDS
EXPENDITURES BY OBJECT**

	Total Budget	Capital Outlay	Principal	Interest	Personnel Services	Services	Supplies	Transfers Out	Fund Balance Appropriations
Public Safety									
Emergency Management	198,472				161,122	18,900	18,450		
Local Emergency Planning Committee	67,100	20,000				27,700	19,400		
Sheriff's Capital Improvement Fund	50,000	50,000							
Law Enforcement Training Fund	44,000					44,000			
DOJ Equitable Sharing Fund	77,000					25,000	52,000		
Fr. Cty. Law Enforcement Restitution Fund	1,500						1,500		
Law Enforcement Grant	316,261				166,961	38,300	41,000		
Sheriff's Department	11,727,312	438,000			9,371,657	1,071,605	646,050	200,000	
Jail	4,558,432				3,576,132	931,500	50,800		
LESTF Fund Balance Appropriations	-								
Prop P LE Compensation	4,250,087					2,009,841		2,240,246	
Prop P LE Department	6,722,549	3,938,152	1,190,000	948,584		112,500	223,500	309,813	
Prop P Emergency Dispatch Department	817,138	173,120				624,463	19,555		
Inmate Security Fund	65,000	10,000					55,000		
Sheriff Revolving Fund	72,746	8,000			52,246	3,000	9,500		
Sheriff Civil Fees Fund	75,000					2,500	72,500		
County 911 Addressing	-								
County 911 Dispatching	1,667,375				1,667,375				
County 911 Fire EMS Dispatching	-								
Domestic Violence Fund	19,144					19,144			
Totals	\$30,729,116	\$4,637,272	\$1,190,000	\$948,584	\$14,995,493	\$4,928,453	\$1,209,255	\$2,750,059	
Judicial									
Circuit Court	114,021					93,371	20,650		
Drug Court	48,200					46,100	2,100		
Court Reporters	4,760					2,500	2,260		
Circuit Clerk	53,100					23,400	29,700		
Prosecuting Attorney	2,099,554				1,931,202	124,182	44,170		
Child Support	215,909				113,939	96,320	5,650		
Juvenile Office	637,458	5,000			52,108	543,100	37,250	303,935	
Public Administrator	218,175				196,413	13,362	8,400		
Juvenile Detention	-								
Juvenile Diversion Grants	40,995				40,995				
Family Court Fund	50,000					50,000			
Juvenile Maintenance of Effort	-								
Treatment Court Fund	46,700					42,700	4,000		
Prosecuting Attorney Training Fund	8,000					8,000			
PA Administrative Handling Cost Fund	12,000					1,000	3,000	8,000	
Municipal Court Fund	550,500				116,440	79,845	6,200	348,015	
Totals	\$4,099,372	\$5,000	\$0	\$0	\$2,451,097	\$1,123,880	\$163,380	\$659,950	\$0

**2021
COMBINED FUNDS
EXPENDITURES BY OBJECT**

	Total Budget	Capital Outlay	Principal	Interest	Personnel Services	Services	Supplies	Transfers Out	Fund Balance Appropriations
Highways & Streets									
Highway Administration	434,910	-	-	-	343,535	85,600	5,775	-	-
Highway Operations	15,785,682	5,113,300	988,950	461,501	4,052,284	18,950	4,749,900	400,798	-
Road & Bridge Fund Balance Appropriations	2,786,136	-	-	-	-	-	-	-	2,786,136
Totals	\$19,006,728	\$5,113,300	\$988,950	\$461,501	\$4,395,819	\$104,550	\$4,755,675	\$400,798	\$2,786,136
Health & Welfare									
Indigent Care	2,000	-	-	-	-	2,000	-	-	-
Medical Examiner	305,000	-	-	-	-	305,000	-	-	-
Health Department	762,097	-	-	-	577,195	130,300	24,950	29,652	-
WIC Department	287,806	-	-	-	278,444	6,512	2,850	-	-
PHEP/CRI Department	137,533	-	-	-	125,468	6,465	5,600	-	-
Totals	\$1,494,436	\$0	\$0	\$0	\$981,107	\$450,277	\$33,400	\$29,652	\$0
Education									
University of Missouri Extension Center	150000	0	0	0	0	150000	0	0	0
Soil Conservation	17000	0	0	0	0	17000	0	0	0
Totals	\$167,000	\$0	\$0	\$0	\$0	\$167,000	\$0	\$0	\$0
Business Type									
Brush Creek Sewer Fund	599,656	0	58,500	156,100	0	229,500	149,556	6,000	0

OPERATING BUDGETS



GENERAL FUND

The General Fund is used to account for all transactions of Franklin County government that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all the general taxes and revenues collected by the County.

Departments which operate under the General Fund include:

- County Commission
- County Clerk
- Treasurer
- Auditor
- Collector
- County Counselor
- Memberships
- County Insurance
- Circuit Clerk
- Circuit Court
- Drug Court
- Court Reporters
- Prosecuting Attorney
- Child Support
- Juvenile Office & Detention Services
- Public Administrator
- Indigent Care
- Recorder of Deeds
- Building Department
- Purchasing Department
- Human Resource Department
- Registration & Elections
- University of Missouri Extension Center
- Planning & Zoning
- Economic Development
- Emergency Management Agency
- Local Emergency Planning
- Information Technology
- Geographic Information System
- Custodial
- Soil Conservation
- Miscellaneous
- Medical Examiner

GENERAL FUND

				2019	2020	2020	2021	
				Actual	Adopted	Estimated	Adopted	
					Budget	By Dept.	Budget	
1			Fund Balance, January 1	\$6,420,121	\$5,895,915	\$6,056,583	\$6,877,027	
2								
3			Projected Revenues	13,212,300	13,127,599	14,228,706	13,505,696	
4								
5			Operating Expenditures	(9,995,652)	(9,902,920)	(10,283,401)	(11,332,629)	
6								
7			Revenues Over (Under) Expenditures	3,216,648	3,224,679	3,945,305	2,173,067	
8								
9			Other Financing Sources (Uses)					
10			Issuance of Long-term Debt					
11			Refunding of Long-term Debt					
12			Transfers In	697,841	1,209,730	1,041,540	1,027,267	
13			Transfers Out	(4,278,027)	(4,445,808)	(4,166,401)	(4,284,763)	
14			Net Transfers In (Out)	(3,580,186)	(3,236,078)	(3,124,861)	(3,257,496)	
15								
16			Fund Balance, December 31	\$6,056,583	\$5,884,516	\$6,877,027	\$5,792,598	
17								
18								
19								
20			Appropriated Regular Operations				\$15,617,392	
21			Appropriated Fund Balance				6,877,027	
22			Total Appropriations				\$22,494,419	
23								
24								
25								
26	Fund	Dept.	Account No.	Description	2019	2020	2020	2021
27					Actual	Adopted	Estimated	Adopted
28	100	000	411.100	Property Tax Current	2,486,691	2,410,647	2,783,531	2,768,268
29	100	000	411.200	Property Tax Delinquent	119,879	209,622	209,622	209,622
30	100	000	411.300	Contra Tax Credit	3	10	10	10
31	100	000	411.310	Contra Washington TIF 1	7,418	5,000	5,000	7,500
32	100	000	411.311	Contra Washington TIF 2	5,505	(10,000)	(4,747)	10,000
33	100	000	411.312	Contra Washington TIF 3	0	(5,000)	0	(5,000)
34	100	000	411.320	Contra Phoenix 2	(169,753)	(200,000)	(172,796)	(200,000)
35	100	000	412.100	Financial Institution Tax	556	1,316	556	556
36	100	000	412.200	Private Railcar Tax	26,600	26,000	26,000	26,000
37	100	000	415.100	Surtax	46,103	44,000	46,000	46,000
38	100	000	416.100	Collectors Commission/Penalty	209,284	205,000	210,000	210,000
39	100	000	417.100	County Sales Tax	6,636,551	6,775,000	6,840,000	6,845,000
40	100	000	420.150	Conservation Commission	2,463	2,300	2,300	2,400
41	100	000	420.160	Forest Cropland	3,045	3,000	3,000	3,000
42			Total Taxes		9,374,343	9,466,895	9,948,476	9,923,356
43								
44	100	000	431.100	Liquor Licenses	85,711	82,000	89,000	85,000
45	100	000	432.100	Auctioneer Licenses	496	550	550	550
46	100	000	433.100	M & M Business Licenses	5,240	5,800	5,300	5,300
47			Total Licenses		91,447	88,350	94,850	90,850

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2020 Adopted Budget
1	100	000	441.002	FEMA	45,813	46,000	46,000	46,000
2	100	000	441.100	LEPC (HMEP) Revenue	0	0	0	0
3	100	000	441.210	FEMA Flood Damage Reimbursement	67,402	0	40,605	0
4	100	000	441.212	PA VOCA Revenue	67,441	46,000	81,428	75,000
5	100	000	443.101	Juvenile Diversion Grant	24,616	37,090	33,601	37,090
6	100	000	443.154	Pros. Attny. Violence Grant	34,850	72,000	34,899	36,000
7	100	000	443.500	MERC Training Grant Revenue	0	0	0	0
8	100	000	443.501	MERC Funding LEPC	27,068	9,000	9,000	9,000
9	100	000	443.612	State Election Grant Revenue	0	0	0	0
10	100	000	444.035	Courts Over/Under Revenue	6	0	0	0
11	100	000	444.040	Fines	8,710	29,000	0	8,700
12	100	000	444.050	Jury Fee Reimbursement	72	500	0	500
13	100	000	445.101	Juvenile Office Gas/Osage Reimb.	62,351	61,000	61,000	61,000
14	100	000	445.102	Juvenile Det. DYS & Other Reimb.	964	3,000	1,380	1,000
15	100	000	445.201	County Jury Fee Reimbursement	0	0	0	0
16	100	000	446.100	Public Defender Office Reimb.	9,052	0	0	0
17				Total Grant Revenue	348,344	303,590	307,913	274,290
18								
19								
20	100	000	451.100	County Clerk Fees	3,249	2,800	2,800	2,800
21	100	000	454.100	Collector's 1% Commission	1,299,382	1,260,000	1,260,000	1,280,000
22	100	000	454.101	Collector's Fees/Abstracts	70,909	70,000	92,000	85,000
23	100	000	455.075	Crime Victim 5% Comp. Rev.	1,564	1,500	1,500	1,500
24	100	000	458.200	Circuit Clerk Fees	856	770	550	550
25	100	000	459.200	Judicial Fees	50,765	44,709	42,000	48,700
26	100	000	461.200	Prosecuting Attorney Fees	65,618	58,452	55,704	57,500
27	100	000	461.201	Pros. Attny. Tax Collection Fees	3,400	3,000	3,127	3,000
28	100	000	462.200	Child Support IV-D Reimb.	160,468	172,108	172,878	217,000
29	100	000	462.700	Public Administrator Fees	57,973	20,000	36,600	20,000
30	100	000	463.315	Sheriff Civil Fees Revenue	43,200	63,000	13,000	20,000
31	100	000	467.400	Recorder of Deeds Fees	488,012	425,000	550,052	475,000
32	100	000	467.450	Recorder of Deeds Computer	84,758	80,000	84,854	82,000
33	100	000	468.400	Building Department Fees	386,757	400,000	420,000	400,000
34	100	000	469.500	Special Elections	84,291	200,000	130,000	100,000
35	100	000	469.600	Election Salary Reimbursement	5,251	9,000	20,000	10,000
36	100	000	470.500	Planning & Zoning Fees	28,877	37,000	36,676	35,000
37	100	000	470.600	P & Z Recording Fees	4,641	5,500	5,442	5,500
38	100	000	471.500	EMA Misc. Charges For Services	143	0	836	250
39	100	000	472.500	GIS Subscriptions	23,900	21,000	15,300	21,000
40	100	000	473.500	Cities Payments For Tax Services	24,235	24,000	24,255	24,000
41				Total Fees/Services Revenue	2,888,250	2,897,839	2,967,574	2,888,800

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2020 Adopted Budget
1	100	000	491.100	Interest-Taxes	25,830	28,725	25,064	25,100
2	100	000	491.150	Interest - Sales Tax	16,380	0	3,561	0
3	100	000	492.100	Interest-Investments	61,739	70,500	28,500	35,000
4	100	000	493.050	Insurance Reimbursement	457	0	313	0
5	100	000	493.400	Certificate of Participation Revenue	75,382	0	0	0
6	100	000	494.050	Flood Control Lease Revenue	700	800	800	700
7	100	000	494.100	Cable Franchise	207,234	211,000	209,500	208,000
8	100	000	494.150	Verizon Tower Lease Revenue	19,838	19,837	19,837	19,837
9	100	000	494.275	Veterans Hall of Honor	200	0	2,207	0
10	100	000	494.285	Potters Field Revenue	4,763	4,763	4,763	4,763
11	100	000	494.400	Union Dues Admin Fees	105	0	0	0
12	100	000	496.100	Sale of Asset	19,108	0	562,410	0
13	100	000	496.180	Utility Waste Application	55,145	50,000	55,000	50,000
14	100	000	497.100	Miscellaneous Revenue	64,756	25,000	37,639	25,000
15				Total Miscellaneous Revenue	551,636	410,625	949,594	368,400
16								
17								
18	100	000	498.200	Transfer From Road & Bridge	0	404,297	404,297	400,798
19	100	000	498.500	Transfer From Community Development	119,617	0	0	0
20	100	000	498.620	Transfer From LESTF	0	244,120	244,120	200,000
21	100	000	498.621	Transfer From Prop P Law Enf.				
22				Compensation Fund	24,224	29,054	29,338	34,802
23	100	000	498.630	Transfer From Tax Maintenance	40,000	0	0	0
24	100	000	498.640	Transfer From County Wide 911	0	0	0	0
25	100	000	498.655	Transfer From Election Services	0	0	0	0
26	100	000	498.665	Transfer From Health Department	0	27,947	27,947	29,652
27	100	000	498.670	Transfer From Records Preservation	0	0	0	0
28	100	000	498.680	Transfer From PA Admin. Cost Fund	8,000	8,000	8,000	8,000
29	100	000	498.685	Transfer From Municipal Court	500,000	490,312	321,838	348,015
30	100	000	498.800	Transfer From Brush Creek	6,000	6,000	6,000	6,000
31				Total Transfers	697,841	1,209,730	1,041,540	1,027,267
32								
33								
34	100	000	429.100	Collector's Commission Adjust.	(26,097)	(24,800)	(24,800)	(25,000)
35	100	000	429.101	Assessor's WH Adjustment	(15,624)	(14,900)	(14,900)	(15,000)
36				Total Adjustments To Revenue	(41,721)	(39,700)	(39,700)	(40,000)
37								
38								
39				Total General Fund Revenue	13,910,141	14,337,329	15,270,246	14,532,963

COUNTY COMMISSION

DEPARTMENTAL FUNCTIONS

The Franklin County Commission is an elected three-member governing body consisting of a First District Commissioner, a Second District Commissioner, and a Presiding Commissioner. The Commission is an executive body of Franklin County operating under guidelines established in the Revised Statutes of the State of Missouri. Within that authority, the Commission enacts ordinances and policies; adopts the annual budget; approves contracts and leases; appoints the Medical Examiner and the County Counselor; acts as liaison with County boards, commissions, and other governmental entities; and, conducts hearings on planning and zoning matters. In addition, the County Commission supervises the operations of Planning and Zoning, Building Department, Grounds and Building Maintenance, Road and Bridge, Economic Development, Health Service, Information Technology, Geographic Information Systems, Purchasing, Human Resources and the Municipal Court. The County Commission is responsible for controlling and managing all property belonging to or purchased by the County.

**GENERAL FUND EXPENDITURES
COUNTY COMMISSION**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	105	611.100	Regular Wages	257,237	255,293	245,959	257,789
2	100	105	613.100	FICA	15,375	19,530	19,530	19,720
3	100	105	614.100	Retirement-LAGERS	40,249	43,145	43,145	41,045
4	100	105	617.100	Life Insurance	259	260	260	260
5	100	105	617.200	Health Insurance	42,861	52,010	52,010	51,622
6	100	105	617.300	Dental Insurance	1,571	1,614	1,614	1,614
7	100	105	617.400	Vision Insurance	487	457	457	486
8				Total Personnel Services	358,039	372,309	362,975	372,536
9								
10								
11	100	105	623.100	Telephone	0	0	0	0
12	100	105	624.100	Postage & Freight	0	0	0	50
13	100	105	626.100	Maintenance & Repairs	969	1,000	900	1,000
14	100	105	632.200	Contractual Services	18,083	0	44	0
15				Total Services	19,052	1,000	944	1,050
16								
17								
18	100	105	651.100	Office Supplies	959	1,000	650	1,000
19	100	105	651.104	Uncapitalized Equipment	0	2,500	0	0
23	100	105	655.100	Business Expense	8,951	10,000	7,500	13,000
24	100	105	657.100	Fuel	2,012	2,000	1,250	1,500
25				Total Supplies & Other	11,922	15,500	9,400	15,500
26								
27								
28	100	105	686.100	Other Equipment	0	0	0	0
29	100	105	687.100	Office Equipment	0	0	0	0
30				Total Capital Outlay	0	0	0	0
31								
32								
33				COUNTY COMMISSION				
34				TOTAL EXPENDITURES	389,013	388,809	373,319	389,086

COUNTY CLERK

DEPARTMENTAL FUNCTIONS

The Franklin County Clerk is an elected official with many responsibilities. The department is half administration and half voter registration. The administration side of the County Clerk's Office has three full time employees. The positions consist of a Chief Deputy, Accounts Receivable Clerk and Accounts Payable Clerk.

The County Clerk's office prepares and files about 500 commission orders annually, as well as other county documents. Other documents the Clerk is responsible for, as being the custodian of the records, include between 5,000 – 5,500 purchase orders annually, 325 Notaries each year, over 350 Liquor Licenses per year and about 20 -25 Auctioneer Licenses annually.

The Clerk is also the secretary to the Board of Equalization which works with the Assessor's Office and the State Tax Commission. The office also handles all Sunshine Law requests. Any law suits filed involving the County are also kept on file in the Clerk's Office.

The Clerk's office works directly with approximately 52 taxing entities in Franklin County, the State Auditor's Office, the State Tax Commission, the Department of Revenue, the IRS, the Department of Elementary and Secondary Education and all County Departments. The office also works with the external auditors in compilation of the annual audit with documentation of all accounts payable, accounts receivable, copy of budget, grant agreements, reconciliation of 941 wages, FICA and Medicare tax to the general ledger, assessed valuations and copies of unpaid balances of real estate and personal property taxes.

The Accounts Receivable Clerk is responsible for obtaining all information from other departments that involve billing for grants or any other revenue due to the County. The AR Clerk will make entries in the General Ledger to record the revenue and receivable accounts in the computer's account system then supplies the information to the County Treasurer for the incoming payments. The AR Clerk is the "Grant Monitor", which includes keeping a separate spreadsheet for each of the 32 Federal and State Grants and six temporary grants on money received and money expensed and reporting to the external auditors for the annual audit. Another responsibility the AR Clerk has is monitoring and processing the 350 plus liquor licenses for the office. They also take the minutes at the BOE meetings and hearings and processes the changes made by the board and records them on the tax rolls then balances the changes with the Collector annually.

The Accounts Payable Clerk is responsible for processing and paying all the bills that the County is liable for. Each department is responsible for entering their own purchase orders in the General Ledger. After getting the proper approval, the department will bring to the County

Clerk's Office the bill attached to the PO for payment. The AP Clerk is responsible for making sure the PO matches the invoice submitted and check for accuracy before a check can be issued for payment. The AP clerk is also responsible for making sure the vendors who are required to fill out W9's have completed the form accurately and completely and processing 1099's per the IRS guidelines.

The Chief Deputy is responsible for working with 52 taxing entities in Franklin County for processing and distributing tax assessments and processing tax rates and forwarding to the State Auditor's Office for certification, maintaining a database for all county vehicles making sure all vehicles are insured and filing claims with the County's insurance agent as needed, as well as filing claims for property damage, balances with the County Treasurer monthly for all revenues and expenses incurred, balances with the County Collector for all money paid out to the taxing entities on a monthly basis, maintains a database for the Certificates of Participation and prepares semi-annual payments, maintains a database for the sales tax the County receives for the General Fund, Road & Bridge Fund and Law Enforcement Fund, maintains a database for the TIF districts in Franklin County for property taxes, maintains a database for the CID sales tax in Franklin County and processes totals for payment, prepares and publishes the annual financial statement, manages the general ledger and makes journal entries into the accounting system.

There are many other responsibilities of the department too numerous to list.

The Department of Voter Registration responsibilities are in the mission statement listed under Voter Registration.

2020 ACCOMPLISHMENTS

- Attended County Clerk Training and other seminars to educate ourselves to better serve the taxpayers of Franklin County
- Hosted the Central East Region Outreach Training for the State Tax Commission
- Worked through a pandemic efficiently, accommodating the taxpayers who required our services.
- Continued to keep Franklin County citizens informed what our office does through our Facebook page.
- Completed our department functions as required and often times went over and beyond to help citizens of the County and/or our colleagues.
- Continued cross training to better serve the taxpayers.

2021 OBJECTIVES

- Increase/continue educating our office and continue cross-training.

**GENERAL FUND EXPENDITURES
COUNTY CLERK**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	110	611.100	Regular Wages	170,766	177,657	177,657	182,986
2	100	110	611.200	Overtime Wages	(38)	1,000	1,000	1,000
3	100	110	612.100	Part-Time Wages	(65)	0		
4	100	110	613.100	FICA	13,077	13,667	13,667	14,074
5	100	110	614.100	Retirement-LAGERS	23,601	30,193	30,193	30,010
6	100	110	617.100	Life Insurance	248	260	260	268
7	100	110	617.200	Health Insurance	31,986	43,389	43,389	43,237
8	100	110	617.300	Dental Insurance	1,505	1,614	1,614	1,800
9	100	110	617.400	Vision Insurance	466	487	487	502
10				Total Personnel Services	241,546	268,267	268,267	273,877
11								
12								
13	100	110	623.100	Telephone	0	0	0	
14	100	110	624.100	Postage & Freight	1,322	3,500	3,500	3,500
15	100	110	625.100	Rent & Leases	7,262	8,000	8,000	8,000
16	100	110	626.100	Maintenance & Repairs	3,340	6,200	6,200	6,200
17	100	110	628.100	Bonds	0	0	0	
18	100	110	631.100	Advertising	1,188	2,000	2,000	2,000
19	100	110	632.200	Contractual Services	0	0	0	0
20	100	110	634.100	Training	605	2,500	2,500	2,500
21				Total Services	13,717	22,200	22,200	22,200
22								
23								
24	100	110	651.100	Office Supplies	3,681	4,000	4,000	4,000
25	100	110	651.104	Uncapitalized Equipment	1,716	1,000	1,000	2,000
26	100	110	652.100	Mileage	87	500	500	500
27	100	110	655.100	Business Expense	250	1,000	1,000	1,000
28	100	110	656.100	Printing & Binding	0	0	0	0
29				Total Supplies & Other	5,734	6,500	6,500	7,500
30								
31	100	110	687.100	Office Equipment	0	0	0	0
32				Total Capital Outlay	0	0	0	0
33								
34								
35				COUNTY CLERK				
36				TOTAL EXPENDITURES	260,997	296,967	296,967	303,577

TREASURER DEPARTMENT

DEPARTMENTAL FUNCTIONS

- To receive and safely keep the revenues and other public monies of the County.
- To invest surplus funds.
- To distribute the monies collected to the proper recipients.
- To report balanced books.

**GENERAL FUND EXPENDITURES
TREASURER**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	115	611.100	Regular Wages	74,475	74,190	74,190	76,416
2	100	115	612.100	Part-time Wages	23,571	20,899	9,684	23,071
3	100	115	613.100	FICA	7,108	7,389	6,070	7,611
4	100	115	614.100	Retirement-LAGERS	15,937	16,324	13,685	16,316
5	100	115	617.100	Life Insurance	65	65	65	65
6	100	115	617.200	Health Insurance	8,164	10,355	10,355	10,139
7	100	115	617.300	Dental Insurance	393	404	404	404
8	100	115	617.400	Vision Insurance	122	122	122	122
9				Total Personnel Services	129,834	129,748	114,575	134,143
10								
11								
12	100	115	623.100	Telephone	0	0	0	0
13	100	115	624.100	Postage & Freight	110	140	0	140
14	100	115	626.100	Maintenance & Repairs	65	1,000	630	1,000
15	100	115	628.100	Bonds	0	0	0	5,500
16	100	115	632.200	Contractual Services	0	0	0	0
17	100	115	634.100	Training	761	1,100	800	1,100
18				Total Services	936	2,240	1,430	7,740
19								
20								
21	100	115	651.100	Office Supplies	37	600	200	600
22	100	115	651.104	Uncapitalized Equipment	0	2,500	2,500	2,500
23	100	115	652.100	Mileage	253	1,000	400	1,000
24	100	115	656.100	Printing & Binding	0	300	0	300
25				Total Supplies & Other	290	4,400	3,100	4,400
26								
27	100	115	687.100	Office Equipment	0	0	0	0
28				Total Capital Outlay	0	0	0	0
29								
30								
31				TREASURER				
32				TOTAL EXPENDITURES	131,060	136,388	119,105	146,283

AUDITOR

DEPARTMENTAL FUNCTIONS

The duties of the Franklin County Auditor are defined under RSMo Chapter 55. The Auditor is an elected official responsible for establishing, implementing, and monitoring the accounting and budgeting systems. As budget officer, the County Auditor is responsible for preparing and submitting a proposed annual budget to the County Commission. In addition, the County Auditor reviews and certifies financial payment transactions ensuring budgetary compliance as well as compliance with internal control procedures, local purchasing policies, and state statutes. The Auditor certifies contracts as to the appropriation and the cash balance in the treasury. The Auditor's office audits daily receipts and deposits along with monthly reports from various departments. Throughout the year, this office compiles information for the external audit and works closely with the external auditing group when preparing the Comprehensive Annual Financial Report. The office conducts an annual physical inventory of the County assets and maintains the fixed asset ledger.

2020 ACCOMPLISHMENTS

- Created new budgets for the CARES Fund and COVID-19 Election Fund
- Monitored, audited and reported all expenditures related to COVID-19 pandemic and CARES Fund
- Implemented a County Fraud Policy
- Conducted yearly inventory of county property with a values over \$1,000.
- Maintained the fixed asset ledger of over 10,000 assets.
- Maintained depreciation schedules on over 1,500 assets.
- Countersigned all licenses for sale of liquor and kept a record of such licenses issued.
- Countersigned all warrants issued by the County Commission.
- Kept accounts of all appropriations and expenditures made by the County Commission.
- Monitored 73 fund and departmental budgets for compliance.
- Audited, examined, and adjusted all accounts, demands and claims of every kind presented for payment to the Commission.
- Certified all warrants and commission orders for budgetary and financial compliance.
- Prepared and filed with the County Clerk monthly reports showing the condition of the accounts of each county officer.
- Participated in the financial oversight of the jail expansion and renovations.

2021 OBJECTIVES

- Perform all the duties required of the Franklin County Auditor in accordance with Missouri state statutes.

**GENERAL FUND EXPENDITURES
AUDITOR**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	120	611.100	Regular Wages	119,479	119,022	124,560	134,463
2	100	120	611.200	Overtime Wages	0	0	0	0
3	100	120	613.100	FICA	8,648	9,105	9,105	10,286
4	100	120	614.100	Retirement-LAGERS	19,639	20,115	20,115	22,052
5	100	120	617.100	Life Insurance	130	130	130	130
6	100	120	617.200	Health Insurance	12,367	15,686	15,685	15,890
7	100	120	617.300	Dental Insurance	785	807	807	807
8	100	120	617.400	Vision Insurance	243	244	244	244
9				Total Personnel Services	161,292	165,109	170,646	183,873
10								
11								
12	100	120	623.100	Telephone	0	0	0	0
13	100	120	624.100	Postage & Freight	0	50	50	50
14	100	120	626.100	Maintenance & Repairs	243	300	300	300
15	100	120	628.100	Bonds	0	0	0	0
16	100	120	632.200	Contractual Services	9,309	9,309	9,489	9,489
17	100	120	634.100	Training	496	1,580	942	1,150
18				Total Services	10,048	11,239	10,781	10,989
19								
20								
21	100	120	651.100	Office Supplies	423	1,200	800	1,000
22	100	120	651.104	Uncapitalized Equipment	0	1,000	0	0
23	100	120	652.100	Mileage	209	500	200	300
24	100	120	654.100	Memberships	640	650	850	850
25	100	120	656.100	Printing & Binding	788	2,500	1,002	1,500
26				Total Supplies & Other	2,061	5,850	2,852	3,650
27								
28	100	120	687.100	Office Equipment	0	0	0	0
29				Total Capital Outlay	0	0	0	0
30								
31								
32				AUDITOR				
33				TOTAL EXPENDITURES	173,401	182,198	184,279	198,512

TRANSFERS TO ASSESSMENT

DEPARTMENTAL FUNCTIONS

This department was created under the General Fund to account for the transfers from the General Fund to the Assessment Fund in support of their operations. There is no budget transfer scheduled for the 2021 budget year.

**GENERAL FUND EXPENDITURES
TRANSFERS TO
ASSESSOR REAL ESTATE**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 100	125	690.300	Transfers	0	100,000	100,000	0
TOTAL EXPENDITURES				0	100,000	100,000	0

COUNTY COLLECTOR

This office is responsible for billing, collecting, and disbursement of Real Estate, Personal Property, Railroad and Utility Taxes, Merchants and Manufacturer Licenses, Auctioneer Licenses, Berger and Labadie Levee Districts, Forest Crop Lands, and Missouri Department of Conservation.

Other responsibilities include protested taxes, TIFs, CIDs, Class Action Suits, BOEs, Court Orders, NPB's, additions, abatements, refunds, surtax disbursement. Collecting up to five years of delinquent taxes, calculating interest and penalties, assessor's and collector's commissions, assessor's fund, collector's funds, retirement funds, clerk fees, collector fees, tax sale fees, bankruptcies, reinstatements for bad checks, and sending certified letters to anyone paying taxes with a bad check. The Collector's office balances all cash drawers at windows for collections, and credit card transactions on a daily basis. This office works up deposits on checks and money collected, running daily journals and submitting daily reports to the Auditor. All of this is part of the collection and disbursement of taxes which is done monthly. Customer service for taxpayers entails waiting on hundreds of taxpayers at the windows and by telephone, answering hundreds of questions and complaints daily pertaining to their values, the amount of their tax bills, deeds, why they are being taxed, questions too numerous to mention. Issue non-assessment cards for new purchases on vehicles. We also make hundreds of duplicate copies of paid personal property tax receipts monthly.

2020 ACCOMPLISHMENTS

- Implementation of new Collector computer system.
- Cut office expenditures while improving office efficiency

2021 OBJECTIVES

- Maximize the new computer system and continue to improve upon its usefulness.
- Update equipment to provide more efficient and accurate transactions

**GENERAL FUND EXPENDITURES
COLLECTOR**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	135	611.100	Regular Wages	222,776	207,882	204,000	214,118
2	100	135	611.200	Overtime	403	0	21	0
3	100	135	612.100	Part-time Wages	23,727	33,000	33,000	33,000
4	100	135	613.100	FICA	16,625	18,427	18,427	18,905
5	100	135	614.100	Retirement-LAGERS	34,185	35,132	34,093	35,115
6	100	135	617.100	Life Insurance	337	324	324	324
7	100	135	617.200	Health Insurance	27,761	31,680	33,401	33,401
8	100	135	617.300	Dental Insurance	2,061	2,018	672	672
9	100	135	617.400	Vision Insurance	639	609	659	659
10				Total Personnel Services	328,514	329,072	324,598	336,194
11								
12								
13	100	135	623.100	Telephone	0	0	0	0
14	100	135	624.100	Postage & Freight	75,659	80,000	80,000	80,000
15	100	135	625.100	Rent & Leases	332	1,015	1,015	1,030
16	100	135	626.100	Maintenance & Repairs	2,828	3,150	3,150	3,150
17	100	135	628.100	Bonds	7,463	10,500	10,500	10,500
18	100	135	629.100	Other Professional Services	34,224	36,900	35,000	44,500
19	100	135	631.100	Advertising	6,273	8,800	10,336	10,500
20	100	135	632.200	Contractual Services	0	95,640	86,460	79,445
21	100	135	634.100	Training	600	600	600	600
22				Total Services	127,378	236,605	227,061	229,725
23								
24								
25	100	135	651.100	Office Supplies	3,809	5,000	3,800	5,000
26	100	135	651.104	Uncapitalized Equipment	0	0	0	0
27	100	135	652.100	Mileage	216	220	220	250
28	100	135	653.100	Books & Publications	0	130	0	130
29	100	135	655.100	Business Expense	1,473	3,020	1,000	3,020
30	100	135	656.100	Printing & Binding	25,241	40,000	40,000	40,000
31				Total Supplies & Other	30,739	48,370	45,020	48,400
32								
33								
34				COLLECTOR				
35				TOTAL EXPENDITURES	486,630	614,047	596,679	614,319

COUNTY COUNSELOR

DEPARTMENTAL FUNCTIONS

The office of the County Counselor represents and advises all departments of County government on matters pertaining to civil law. The County Counselor provides advice and opinions on all matters referred to it by the County Commission or other County offices.

**GENERAL FUND EXPENDITURES
COUNTY COUNSELOR**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	140	623.100	Telephone	0	0	0	0
2	100	140	624.100	Postage & Freight	0	0	0	0
3	100	140	632.200	Contractual Services	222,235	144,000	295,537	250,000
4	100	140	634.100	Training	0	0	0	0
5				Total Services	222,235	144,000	295,537	250,000
6								
7								
8								
9								
10				COUNTY COUNSELOR				
11				TOTAL EXPENDITURES	222,235	144,000	295,537	250,000

MEMBERSHIPS

DEPARTMENTAL FUNCTIONS

This budget was created for payment of the various membership dues for the County. The 2021 budget provides for memberships to National Association of Counties, East-West Gateway Coordinating Council, Regional Chamber and Growth Association, Mid East Area Agency on Aging and Missouri Association of Counties.

**GENERAL FUND EXPENDITURES
MEMBERSHIPS**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 100	141	654.100	Memberships	27,129	28,000	24,295	28,000
MEMBERSHIPS							
TOTAL EXPENDITURES				27,129	28,000	24,295	28,000

**GENERAL FUND
FUND BALANCE APPROPRIATIONS**

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated unassigned fund balance in the General Fund. Appropriations to this department fluctuate from year to year depending on the estimated unassigned fund balance for the General Fund. It is unlikely that these funds will be used.

**GENERAL FUND EXPENDITURES
FUND BALANCE APPROPRIATIONS**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	142	632.200	Contractual Services	0	5,884,516	223,810	5,792,966
2								
3								
4								
5								
6				FUND BALANCE APPROPRIATIONS				
7				TOTAL EXPENDITURES	0	5,884,516	223,810	5,792,966

COUNTY INSURANCE

DEPARTMENTAL FUNCTIONS

This budget was created to pay for the County's insurance premiums for workman's compensation and MOPERM.

**GENERAL FUND EXPENDITURES
COUNTY INSURANCE**

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget	
1	100	144	615.100	Unemployment	7	10,000	9,369	10,000
2	100	144	616.100	Workman's Compensation	83,428	175,000	175,000	175,000
3	100	144	617.201	Health Insurance Contingency	216,545	200,000	200,000	200,000
4	100	144	627.100	Insurance	231,601	250,000	243,901	175,000
5								
6				COUNTY INSURANCE				
7				TOTAL EXPENDITURES	531,581	635,000	628,270	560,000

CIRCUIT COURT

DEPARTMENTAL FUNCTIONS

Duties of the Judicial Staff include handling all types of litigation, including felony cases, traffic and misdemeanor cases, domestic and civil lawsuits and landlord/tenant cases. We also summon and qualify prospective jurors and grand jurors, schedule courtrooms and dockets.

2020 ACCOMPLISHMENTS

- Continued providing services while in Phase 2 capacity for the majority of the year despite COVID-19 challenges.
- Disposed of thousands of court cases, including but not limited to traffic and misdemeanors, felonies, family court, juvenile & probate cases.
- Heard cases and rendered judgments in various types of cases.

2021 OBJECTIVES

- Continue to render fair and just decisions in suits brought before the court.
- Continue to process the many cases in a timely manner.

**GENERAL FUND EXPENDITURES
CIRCUIT COURT**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	250	621.100	Legal Fees	0	0	0	53,196
2	100	250	623.100	Telephone	0	0	0	0
3	100	250	624.100	Postage & Freight	2,929	3,675	1,840	3,675
4	100	250	626.100	Maintenance & Repairs	4,635	6,000	5,500	6,000
5	100	250	632.200	Contractual Services	30,716	29,000	29,000	30,000
6	100	250	634.100	Training	0	500	0	500
7				Total Services	38,280	39,175	36,340	93,371
8								
9								
10	100	250	651.100	Office Supplies	607	1,200	1,100	1,200
11	100	250	651.104	Uncapitalized Equipment	0	3,000	1,500	9,500
12	100	250	652.100	Mileage	0	500	250	500
13	100	250	653.100	Books & Publications	1,652	2,700	2,700	2,700
14	100	250	654.100	Memberships	2,050	2,050	2,050	2,050
15	100	250	655.100	Business Expense	1,887	2,200	2,150	2,200
16	100	250	656.100	Printing & Binding	2,073	2,500	2,200	2,500
17				Total Supplies & Other	8,269	14,150	11,950	20,650
18								
19	100	250	687.100	Office Equipment	0	0	0	0
20				Total Capital Outlay	0	0	0	0
21								
22								
23				CIRCUIT COURT				
24				TOTAL EXPENDITURES	46,549	53,325	48,290	114,021

DRUG COURT/DWI COURT

DEPARTMENTAL FUNCTIONS

The Court Alternative Program (Drug Court/DWI Court) is a court-supervised, comprehensive, treatment program for non-violent felony offenders. The main focus of CAP is to assist the participant in becoming a sober, productive member of society. Regular court appearances, attendance at treatment sessions and meetings with the probation case manager are required. In addition, the program requires: random drug/alcohol testing, attendance at support group meetings, stable employment, and financial responsibility.

2020 ACCOMPLISHMENTS

- Added a co-occurring docket to program allowing assistance for individuals with mental health issues
- Maintained participant numbers despite challenges from COVID-19
- Continue to maintain a high quality program despite challenges and closures due to COVID-19
- Attend virtual training in lieu of in-person training due to COVID-19

2021 OBJECTIVES

- Implement a family treatment court program
- Secure additional outside funding sources
- Maintain and improve graduation rates and recidivism rates

**GENERAL FUND EXPENDITURES
DRUG COURT**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	253	623.100	Telephone	0	0	0	0
2	100	253	624.100	Postage & Freight	0	150	110	150
3	100	253	626.100	Maintenance & Repairs	0	150	0	150
4	100	253	632.200	Contractual Services	6,496	20,900	20,900	44,000
5	100	253	634.100	Training	1,797	1,800	0	1,800
6				Total Services	8,293	23,000	21,010	46,100
7								
8								
9	100	253	651.100	Office Supplies	339	350	350	350
10	100	253	651.104	Uncapitalized Equipment	0	900	0	900
11	100	253	652.100	Mileage	427	600	0	600
12	100	253	653.100	Books & Publications	0	0	0	0
13	100	253	656.100	Printing & Binding	248	250	250	250
14				Total Supplies & Other	1,014	2,100	600	2,100
15								
16								
17								
18				DRUG COURT				
19				TOTAL EXPENDITURES	9,307	25,100	21,610	48,200

CIRCUIT CLERK

DEPARTMENTAL FUNCTIONS

The Franklin County Circuit Clerk's Office provides services to the general public regarding the filing of civil lawsuits, case processing of civil lawsuits, case processing of criminal lawsuits, the collection of fines and court costs, record preservation and any other service related to the cases filed in the Franklin County Circuit Court.

2020 ACCOMPLISHMENTS

- Utilized wireless devices in order to conduct video court in lieu of personal appearances; therefore reducing operating expenses and minimizing security risks.
- Conducted remote court appearances by Webex to comply with operational directives given by the Supreme Court of Missouri during the COVID-19 pandemic.
- Continued to provide excellent public service to the general public, litigants, attorneys and policing agencies we serve while remaining operation amidst the COVID-19 pandemic.

2021 OBJECTIVES

- Continue to cross-train employees to enhance efficiency of workflow and productivity of the office.
- Continue to convert paper files to make the official records electronic for easier access to public records.

**GENERAL FUND EXPENDITURES
CIRCUIT CLERK**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
2	100	270	624.100	Postage & Freight	14,624	16,000	16,000	17,000
3	100	270	626.100	Maintenance & Repairs	3,591	6,100	3,000	6,100
4	100	270	629.100	Other Professional Services	149	500	150	300
6				Total Services	<u>18,364</u>	<u>22,600</u>	<u>19,150</u>	<u>23,400</u>
7								
8								
9	100	270	651.100	Office Supplies	12,572	16,000	12,000	16,000
10	100	270	651.104	Uncapitalized Equipment	11,513	13,000	1,000	13,000
11	100	270	652.100	Mileage	752	800	150	0
12	100	270	653.100	Books & Publications	395	700	300	700
16				Total Supplies & Other	<u>25,232</u>	<u>30,500</u>	<u>13,450</u>	<u>29,700</u>
17								
18	100	270	687.100	Office Equipment	0	0	0	0
19				Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
20								
21				CIRCUIT CLERK				
22				TOTAL EXPENDITURES	43,596	53,100	32,600	53,100

COURT REPORTERS

DEPARTMENTAL FUNCTIONS

The official court reporters are responsible for preserving the record of all cases for the information of the court, jury and parties for the division to which they are assigned. The court reporter is an officer of the court and provides transcripts upon request to the judges, the attorneys, the parties and the general public.

2020 ACCOMPLISHMENTS

- The members of this department have attended all sessions of their court, preserving the record.
- The members of this department have prepared and delivered all requested transcripts in a timely manner.
- The members of this department have maintained the requisite number of hours of continuing education to maintain their state license.
- The members of this department have provided all other support duties requested by the judge to whom they are assigned.

2021 OBJECTIVES

- The members of this department will attend all sessions of their court.
- The members of this department will fill in for one another when needed.
- The members of this department will maintain the requisite number of hours of continuing education to maintain their state license.
- The members of this department will preserve the record in accordance with all applicable statutes and court rules.
- The members of this department will prepare and deliver all requested transcripts in a timely manner.
- The members of this department will provide any support/administrative duties requested by their judge.

**GENERAL FUND EXPENDITURES
COURT REPORTERS**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	275	623.100	Telephone	0	400	400	400
2	100	275	624.100	Postage & Freight	0	100	100	100
3	100	275	626.100	Maintenance & Repairs	1,444	1,550	1,550	1,550
4	100	275	634.100	Training	200	450	450	450
5				Total Services	<u>1,644</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
6								
7								
8	100	275	651.100	Office Supplies	273	800	800	800
9	100	275	651.104	Uncapitalized Equipment	0	600	600	600
10	100	275	654.100	Memberships	630	860	860	860
11				Total Supplies & Other	<u>903</u>	<u>2,260</u>	<u>2,260</u>	<u>2,260</u>
12								
13	100	275	687.100	Office Equipment	0	0	0	0
14				Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
15								
16								
17				COURT REPORTERS				
18				TOTAL EXPENDITURES	2,547	4,760	4,760	4,760

PROSECUTING ATTORNEY

DEPARTMENTAL FUNCTIONS

The Prosecuting Attorney is an elected official who represents the State of Missouri in all criminal matters arising within Franklin County. The Prosecuting Attorney is also responsible for child support enforcement within the County.

2020 ACCOMPLISHMENTS

- Prosecuted over 1,000 felony cases for the third consecutive year, nearly 3,500 misdemeanor cases, and over 4,000 traffic matters (September 1 – August 31). Over the past 10 years, the number of criminal cases issued has increased from 608 to 1,100 (felony) and from 2,803 to 3,470 (misdemeanor).
- Processed and reviewed 5910 reports (exclusive of traffic only cases) submitted to this office by Franklin County Law Enforcement Agencies between September 1, 2019 to August 31, 2020.
- Opened 1,682 new files with victims. Provided services to victims on these new cases and hundreds of other victims whose cases are still pending in court.
- Received for the seventeenth year the STOP Violence Against Women Grant that has allowed our office to continue to enhance our ability to successfully prosecute domestic violence cases.
- Implemented a twenty-fourth Franklin County Grand Jury.
- Continued and expanded the Regional Child Advocacy Center for the interviewing of child victims in abuse cases.
- Participate in monthly review of all children that are interviewed through the Child Advocacy Center.
- Participate in infant death review panel concerning each and every death (criminal, accidental, suicidal, and natural causes) of a minor in Franklin County to discuss appropriate criminal sanctions and/or preventive measures.
- Continued and expanded the Franklin County Drug Court. This program equips participants with the tools to maintain a drug-free life and saves the State over \$90,000 in incarceration fees without any cost to the County. The cost of a defendant being in Drug Court is one-third of the cost compared to the person being the Department of Corrections.
- Participate in Drug Court graduations which are held 4 times a year with an average of 6 – 10 people graduating in each.
- Implemented DWI Court for the eleventh year. This program helps to get felony DWI offenders out of the County jail, saving the County thousands of dollars.
- The Prosecuting Attorney's office is responsible for supplying the books to the participants of the Moral Recognition Therapy program – which is a required program of all Treatment Court participants.
- Continue to offer the MIP program which is designed to reduce underage drinking. In

the MIP program, the offender is required to complete a Youth Alcohol and Drug Education Seminar and complete ten (10) hours of community service along with several other stipulations.

- Prepare and present training seminars to law enforcement agencies to keep them updated on case law and legal procedures/updates.
- Continue to offer the supervisory treatment program for persons charged with class A misdemeanor DWIs. This program's purpose is to seek to prevent persons from receiving a felony DWI through treatment, therapy and motivation. The Prosecuting Attorney's office recognizes the extreme danger DWI offenders pose to the community. By intervening and providing treatment at the critical phase of the second DWI, we are attempting to prevent any further contact between the offender and the criminal justice system and keep the community safe. We work closely with the designated treatment provider and supervising agency to ensure program quality.

2021 OBJECTIVES

- To more effectively, efficiently and fairly prosecute crimes committed in Franklin County
- To continue to offer drug and alcohol treatment to offenders who are residents of Franklin County through various programs (Franklin County Drug Court, DWI court, MIP program, etc.)
- Implement a mental health court to help identify, assess, evaluate and monitor defendants with mental illness, and to offer them alternatives to incarceration
- To provide training and guidance for law enforcement officers on various legal matters
- To ensure attorneys and support staff receive required training
- To maintain a competent and effective workforce set to deal with an ever-increasing workload
- To have 90+% of every warrant application reviewed within 30 days of its submission crimes.

**GENERAL FUND EXPENDITURES
PROSECUTING ATTORNEY**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	280	611.100	Regular Wages	1,221,267	1,258,089	1,148,894	1,383,682
2	100	280	611.200	Overtime	37	0	0	0
3	100	280	613.100	FICA	86,808	96,244	87,890	105,852
4	100	280	614.100	Retirement-LAGERS	171,847	212,617	188,419	226,924
5	100	280	617.100	Life Insurance	1,413	1,556	1,750	1,750
6	100	280	617.200	Health Insurance	134,644	194,841	183,827	198,817
7	100	280	617.300	Dental Insurance	8,687	9,683	9,430	10,893
8	100	280	617.400	Vision Insurance	2,692	2,921	2,844	3,285
9				Total Personnel Services	<u>1,627,394</u>	<u>1,775,951</u>	<u>1,623,054</u>	<u>1,931,202</u>
10								
11								
12	100	280	623.100	Telephone	0	0	0	0
13	100	280	624.100	Postage & Freight	5,000	6,000	6,000	6,200
14	100	280	626.100	Maintenance & Repairs	4,356	3,000	450	3,420
15	100	280	628.110	Bonds	126	152	152	152
16	100	280	629.100	Professional Services	2,470	3,500	3,200	3,500
17	100	280	632.200	Contractual Services	67,445	73,035	71,000	78,480
18	100	280	634.100	Training	10,771	15,000	4,500	32,430
19				Total Services	<u>90,167</u>	<u>100,687</u>	<u>85,302</u>	<u>124,182</u>
20								
21								
22	100	280	651.100	Office Supplies	4,345	5,274	4,300	4,580
23	100	280	651.104	Uncapitalized Equipment	3,578	19,013	18,337	18,420
24	100	280	652.100	Mileage	3,447	4,500	200	4,500
25	100	280	653.100	Books & Publications	1,948	2,200	2,185	2,430
26	100	280	654.100	Memberships	5,863	6,705	6,509	4,240
27	100	280	655.100	Business Expense	4,283	4,400	4,400	2,800
28	100	280	657.100	Fuel	4,538	5,000	3,200	7,200
29				Total Supplies & Other	<u>28,002</u>	<u>47,092</u>	<u>39,131</u>	<u>44,170</u>
30								
31								
32	100	280	685.100	Vehicles	0	44,500	0	0
33	100	280	687.100	Office Equipment	0	0	0	0
34				Total Capital Outlay	<u>0</u>	<u>44,500</u>	<u>0</u>	<u>0</u>
35								
36								
37				PROSECUTING ATTORNEY				
38				TOTAL EXPENDITURES	1,745,562	1,968,230	1,747,487	2,099,554

CHILD SUPPORT

DEPARTMENTAL FUNCTIONS

The Child Support Division of the Franklin County Prosecuting Attorney's Office receives cases from the State of Missouri Child Support Office to prosecute through the court system. These cases include enforcement of an existing child support order or obtaining a paternity and child support order.

2020 ACCOMPLISHMENTS

- Franklin County child support collections in 2020 are expected to exceed \$10 million.
- The Franklin County Child Support office has always been in compliance with the State of Missouri Child Support Compliance Audit and 2020 is no exception. Passing each and every audit has not always been an easy feat. We anticipate similar compliance ratings on future audits. By passing the audit, the County continues to qualify for allowable incentive and reimbursement monies.
- Franklin County became a Multi-County Project office for Child Support and now handles Franklin County, Lincoln County, and Montgomery County child support cases for the purpose of criminal nonsupport charges, establishing paternity, orders for child support, and medical support. We also handle UIFSA cases which are multi-state cases for a variety of styles of cases.
- Our case load has increased considerably, in part, due to the Multi-County Project and we have done this with only adding a second contract attorney to handle the Lincoln and Montgomery County venues. The State of Missouri increased the Franklin County Child Support budget to include the added expenses of the office with full reimbursement to the county.

2021 OBJECTIVES

- We will continue to operate our office with the professionalism and efficiency as we have in the past.
- Each and every child has the right to receive support from both parents regardless of the family status.
- To have the Administrative Assistant brought up to Legal Secretary status to take on more responsibilities of the cases to give the Office Administrator the extra time necessary for the increase in administrative duties due to the Multi-County Project.

**GENERAL FUND EXPENDITURES
CHILD SUPPORT**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Proposed Budget</u>
1	100	282	611.100	Regular Wages	69,090	69,108	70,854	77,026
2	100	282	613.100	FICA	4,732	5,287	5,430	5,893
3	100	282	614.100	Retirement-LAGERS	8,897	11,679	11,691	12,632
4	100	282	615.100	Unemployment	0	0	0	0
5	100	282	617.100	Life Insurance	119	130	130	130
6	100	282	617.200	Health Insurance	12,967	17,313	17,313	17,207
7	100	282	617.300	Dental Insurance	720	807	807	807
8	100	282	617.400	Vision Insurance	223	244	244	244
9				Total Personnel Services	96,748	104,568	106,469	113,939
10								
11								
12	100	282	623.100	Telephone	1,241	1,200	1,200	2,000
13	100	282	624.100	Postage & Freight	995	1,000	1,000	2,110
14	100	282	625.100	Rent & Leases	1,250	1,800	1,400	2,500
15	100	282	626.100	Maintenance & Repairs	0	1,000	100	1,500
16	100	282	629.100	Other Professional Services	0	250	50	300
17	100	282	632.200	Contractual Services	54,709	55,810	55,810	85,410
18	100	282	634.100	Training	1,400	2,000	0	2,500
19				Total Services	59,595	63,060	59,560	96,320
20								
21								
22	100	282	651.100	Office Supplies	2,279	1,950	1,500	3,500
23	100	282	651.104	Uncapitalized Equipment	2,771	0	800	1,000
24	100	282	652.100	Mileage	268	400	0	650
25	100	282	653.100	Books & Publications	50	500	54	500
26	100	282	655.100	Business Expense	0	0	0	0
27	100	282	656.100	Printing & Binding	0	0	0	0
28				Total Supplies & Other	5,368	2,850	2,354	5,650
29								
30								
31	100	282	687.100	Office Equipment	0	0	0	0
32				Total Capital Outlay	0	0	0	0
33								
34								
35				CHILD SUPPORT				
36				TOTAL EXPENDITURES	161,711	170,478	168,383	215,909

JUVENILE OFFICE

DEPARTMENTAL FUNCTIONS

The Twentieth Judicial Circuit Juvenile Office promotes and protects children and families by providing services and opportunities with empathy, respect and dignity, while at the same time holding the youth and families accountable through our efforts to restore justice to victims and advocate a better and safer community for all families. The juvenile staff works with both delinquent and status offenders as well as victims of child abuse and neglect. Services include, but are not limited to: warning and counseling offenders, information supervision, formal supervision, taking protective custody of victims of abuse and neglect and maintaining those cases until such time as Court intervention is no longer needed, filing of termination of parental rights cases when necessary and efforts towards restorative justice.

2020 ACCOMPLISHMENTS

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Maintained diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.
- Continued to divert juveniles from formal court involvement through the use of diversion programming, informal cases, and support of the team decision making process.
- Continued working with Children's Division to conduct frequent, systematic reviews of open Child Abuse and Neglect cases so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency for children.
- Continued to develop a Policy and Procedures Manual and implement the requirements of the Missouri Standards for the Administration of Juvenile Justice.

2021 OBJECTIVES

- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases whether through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue training regarding trauma and the impact it has on the youth we serve.
- Continue utilizing and developing diversion programming.

**GENERAL FUND EXPENDITURES
JUVENILE OFFICE**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	285	611.100	Regular Wages	40,682	0	35,090	35,090
2	100	285	613.100	FICA	2,876	0	2,684	2,684
3	100	285	614.100	Retirement-LAGERS	6,683	0	5,790	5,790
4	100	285	617.100	Life Insurance	65	0	65	65
5	100	285	617.200	Health Insurance	7,369	0	7,965	7,965
6	100	285	617.300	Dental Insurance	359	0	392	392
7	100	285	617.400	Vision Insurance	112	0	122	122
8				Total Personnel Services	58,146	0	52,108	52,108
9								
10								
11	100	285	621.100	Legal Fees	316,595	0	423,000	425,000
12	100	285	623.100	Telephone	440	0	7,511	0
13	100	285	624.100	Postage & Freight	0	0	1,500	1,500
14	100	285	626.100	Maintenance & Repairs	845	0	20,000	20,000
15	100	285	629.100	Other Professional Services	13,373	0	18,000	18,000
16	100	285	629.150	Detention Per Diem	0	0	72,000	75,000
17	100	285	634.100	Training	1,824	0	3,600	3,600
18				Total Services	333,077	0	545,611	543,100
19								
20								
21	100	285	651.100	Office Supplies	5,978	0	6,600	6,600
22	100	285	651.104	Uncapitalized Equipment	4,170	0	10,000	10,000
23	100	285	652.100	Mileage	0	0	1,000	1,000
24	100	285	652.150	Transportation Cost	0	0	0	0
25	100	285	653.100	Books & Publications	200	0	500	500
26	100	285	654.100	Memberships	658	0	1,500	1,500
27	100	285	655.100	Business Expense	924	0	2,000	2,000
28	100	285	657.100	Fuel	4,724	0	15,000	15,000
29	100	285	658.100	Janitorial Supplies	0	0	650	650
30				Total Supplies & Other	16,654	0	37,250	37,250
31								
32								
33	100	285	685.100	Vehicles	0	0	0	0
34	100	285	686.100	Other Equipment	0	0	0	0
35	100	285	687.100	Office Equipment	0	0	2,000	5,000
36				Total Capital Outlay	0	0	2,000	5,000
43	100	285	690.610	Transfer to Family Court	0	333,523	54,116	0
44				JUVENILE OFFICE				
45				TOTAL EXPENDITURES	407,877	333,523	691,085	637,458

PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS

Mary Jo Straatmann is the Franklin County Public Administrator. The Public Administrator serves as court appointed Personal Representative in decedent's estates, and as guardian and/or conservator for individuals who are unable to care for themselves or their property when there is no one else to serve. Jacqueline Bovaconti is the only full-time employee. In addition, pursuant to Section 473.770 RSMO, the Franklin County Probate Court Judge appointed Jacqueline Bovaconti as Deputy Public Administrator for Franklin County, and as such she is vested with the powers and duties confirmed by said Section.

A guardian is a person appointed by a Court to manage the affairs of another, called a ward. The Conservator is appointed by a court to manage the estate of another, called a protectee. Guardianship and Conservatorship is a legal process used when a person can no longer make safe and/or sound decisions about his or her person and/or property and may fall victim to fraud or improper influence.

We carefully monitor and keep abreast of our wards' constantly changing medical condition and health care needs. We manage and process all paperwork regarding their medical, health, and financial matters. We are available 24/7 for emergencies and contact outside of the normal office hours, every day of the week.

In most cases, we are the only contact our wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is our pleasure and our privilege to take care of these "special" people in our community. We treat each and every individual with the utmost dignity, respect, and compassion.

2020 ACCOMPLISHMENTS

- We have succeeded in placing new Wards in our County; we continued to move Wards closer to the County and back into the County for better health care observation; and, consequently, we have made a positive economic impact in our County by providing jobs and revenue.
- The cell phone usage has continued to increase, and we are accessible 24/7 for emergencies and other urgent matters; consequently, hospitals, health care facilities, and providers have constant access to our office in emergency or critical situations allowing for prompt, excellent service to our Wards outside of office hours.
- Maintained software, hardware, and office equipment for a more efficient operation in our daily functions.
- Our caseload of guardianship, conservatorship, and decedent estates has continued to increase, and we continue to strive to meet the needs and demands of those in need in Franklin County.

2021 OBJECTIVES

- Converting the office to electronic document retention.
- Maintaining up-to-date software and hardware for continued efficiency in our day-to-day operations.
- Continuing to monitor the caseload and staffing needs, so that the office continues to operate efficiently and effectively as the case load continues to increase year to year.
- Increasing part-time secretarial position to full-time position.
- Moving to larger office and storage space on the third floor of the Old Historic Courthouse.
- Seeking opportunities for training staff in areas, including, but not limited to, MOHealthNet, Medicare, SSA, DMH, DOSS, VA, and Missouri statutes relative to the function of this office in order to stay abreast of ever-changing statutes, rules, and regulations.
- After considering the best environment and care for each Ward, we will continue placing new Wards in our County, and we will continue moving our Wards closer to or into the County, which will allow our office better health care management and observation.
- Carefully monitoring and keeping abreast of our wards' constantly changing medical conditions and health care needs. We manage and process all paperwork regarding their medical, health, and financial matters. Continue availability 24/7 for emergencies and contact outside of the normal office hours, every day of the week. Continually evaluate the residential needs of our Wards to ensure that their specific health care needs are being met, and to ensure they are residing, progressing, and functioning in a happy, safe, and healthy environment.
- In most cases, we are the only contact our wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is always our pleasure and our privilege to take care of these "special" people in our community. We treat each and every individual with the utmost dignity, respect, and compassion.

**GENERAL FUND EXPENDITURES
PUBLIC ADMINISTRATOR**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Proposed Budget</u>
1	100	286	611.100	Regular Wages	114,119	138,833	138,832	142,997
2	100	286	612.100	Part-time Wages	12,059	0	0	0
3	100	286	613.100	FICA	9,393	10,621	10,621	10,939
4	100	286	614.100	Retirement-LAGERS	18,348	23,463	23,463	23,451
5	100	286	617.100	Life Insurance	138	195	195	195
6	100	286	617.200	Health Insurance	8,971	15,994	15,994	17,253
7	100	286	617.300	Dental Insurance	835	1,211	1,211	1,211
8	100	286	617.400	Vision Insurance	259	366	366	366
9				Total Personnel Services	164,121	190,683	190,682	196,413
10								
11								
12	100	286	621.100	Legal Fees	4,410	4,500	4,500	4,500
13	100	286	623.100	Telephone	0	0	0	0
14	100	286	624.100	Postage & Freight	980	1,000	1,000	1,000
15	100	286	625.100	Rent & Leases	96	134	134	134
16	100	286	626.100	Maintenance & Repairs	562	500	1,000	1,000
17	100	286	628.100	Bonds	50	0	0	2,376
18	100	286	631.100	Advertising	560	600	336	600
19	100	286	632.200	Contractual Services	950	950	950	950
20	100	286	634.100	Training	1,381	2,802	1,000	2,802
21				Total Services	8,989	10,486	8,920	13,362
22								
23								
24	100	286	651.100	Office Supplies	1,480	2,400	1,441	2,400
25	100	286	651.104	Uncapitalized Equipment	0	400	400	0
26	100	286	652.100	Mileage	1,525	5,000	2,000	2,000
27	100	286	653.100	Books and Publications	493	1,000	500	1,000
28	100	286	661.100	Miscellaneous Other	0	3,000	0	3,000
29				Total Supplies & Other	3,498	11,800	4,341	8,400
30								
31								
32	100	286	687.100	Office Equipment	0	0	0	0
33				Total Capital Outlay	0	0	0	0
34								
35								
36				PUBLIC ADMINISTRATOR				
37				TOTAL EXPENDITURES	176,607	212,969	203,943	218,175

**GENERAL FUND EXPENDITURES
JUVENILE OFFICE ESCROW**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>	
1	100	294	621.200	Juvenile Office Escrow	0	0	0	303,935
2								
3			JUVENILE OFFICE ESCROW					
4			TOTAL EXPENDITURES					303,935

JUVENILE DIVERSION GRANTS

DEPARTMENTAL FUNCTIONS

Juvenile Court Diversion was implemented in the late 1970's as a grant-in-aid program to encourage development of services to youth at the local level while diverting at-risk youth from being committed to the Division of Youth Services. Juvenile courts across the state apply for grants from the division to support programs like intensive probation, family therapy and group counseling. Through juvenile court diversion, many local communities around the state are providing services that would otherwise not be available to youths near their homes.

2020 ACCOMPLISHMENTS

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Maintained diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.
- Continued to divert juveniles from formal court involvement through the use of diversion programming, informal cases, and support of the team decision making process.
- Continued working with Children's Division to conduct frequent, systematic reviews of open Child Abuse and Neglect cases so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency for children.
- Continued to develop a Policy and Procedures Manual and implement the requirements of the Missouri Standards for the Administration of Juvenile Justice.

2021 OBJECTIVES

- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases whether through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue training regarding trauma and the impact it has on the youth we serve.
- Continue utilizing and developing diversion programming.

**GENERAL FUND EXPENDITURES
JUVENILE DIVERSION GRANTS**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	296	611.100	Regular Wages	20,094	0	27,477	29,162
2	100	296	613.100	FICA	1,549	0	2,102	2,231
3	100	296	614.100	Retirement-LAGERS	1,779	0	4,644	4,928
4	100	296	617.100	Life Insurance	27	0	60	60
5	100	296	617.200	Health Insurance	1,367	0	4,101	4,101
6	100	296	617.300	Dental Insurance	163	0	392	392
7	100	296	617.400	Vision Insurance	51	0	122	122
8				Total Personnel Services	25,029	0	38,897	40,995
9								
10								
11	100	296	623.100	Telephone	0	0	0	0
12	100	296	632.200	Contractual Services	0	0	0	0
13				Total Services	0	0	0	0
14								
15								
16	100	296	651.100	Office Supplies	0	0	0	0
17	100	296	651.104	Uncapitalized Equipment	0	0	0	0
18	100	296	652.100	Mileage	0	0	0	0
19	100	296	655.100	Business Expense	0	0	0	0
20				Total Supplies & Other	0	0	0	0
21								
22								
23	100	296	687.100	Office Equipment	0	0	0	0
24				Total Capital Outlay	0	0	0	0
25								
26								
27								
28								
29				JUVENILE DIVERSION GRANTS				
30				TOTAL EXPENDITURES	25,029	0	38,897	40,995

TRANSFERS TO LESTF

DEPARTMENTAL FUNCTIONS

This department was created under the General Fund to account for the transfers from the General Fund to the Sheriff's department in support of their operations. The General Fund is budgeted to transfer \$3,729,763 in 2021 to the Law Enforcement Sales Tax Fund.

**GENERAL FUND EXPENDITURES
TRANSFERS TO LESTF**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	385	690.620	Transfers to LESTF	3,729,763	3,729,763	3,729,763
				TRANSFERS TO LESTF			
				TOTAL EXPENDITURES	3,729,763	3,729,763	3,729,763

INDIGENT CARE

DEPARTMENTAL FUNCTIONS

This budget was established to provide funds for Franklin County's indigent citizens. The citizens usually receive Nursing Home Cash Grant and have no family members financially able to supplement their long-term care expenses. This budget provides for \$50 per month per qualified individual.

**GENERAL FUND EXPENDITURES
INDIGENT CARE**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	410	632.200	Contractual Services	1,800	2,000	1,800	2,000
2				Total Services	<u>1,800</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
3								
4								
5				INDIGENT CARE				
6				TOTAL EXPENDITURES	1,800	2,000	1,800	2,000

RECORDER OF DEEDS

DEPARTMENTAL FUNCTIONS

The Recorder's office is responsible for the recording and preservation of all records pertaining to land, military discharges, and marriage licenses. Additionally, we assist the public in locating real estate records. Other responsibilities include the creation of custom GIS maps at the request of the public.

2020 ACCOMPLISHMENTS

- Continued to issue marriage licenses, via curbside, during County building closures due to COVID-19.
- Replaced two, end-of-life, research stations with desktop computers.
- Replaced 24-port switch to improve speed for Research Room.
- Updated marriage license format, utilizing new vitals program to its fullest potential.
- Updated office copier/printer, improving print quality and functionality while reducing costs.
- Began offering e-certified copies of marriage licenses in response to COVID-19.
- Installed protective glass in main lobby and research room for improved health and security of employees.
- Completed back indexing of all historical, land records from 1881 to present making them available for a full, online search.

2021 OBJECTIVES

- Pursue fully-electronic, marriage license application process.
- Pursue electronic submission of plats and surveys.
- Pursue the improved quality of online, digital records.
- Continue back indexing of all historical, land records from 1819 to 1881 making them available for a full, online search.

**GENERAL FUND EXPENDITURES
RECORDER OF DEEDS**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Proposed Budget
1	100	445	611.100	Regular Wages	278,358	277,575	277,575	285,924
2	100	445	612.100	Part-time Wages	0	0	0	0
3	100	445	613.100	FICA	16,980	21,234	21,234	21,873
4	100	445	614.100	Retirement-LAGERS	43,351	46,910	46,910	46,892
5	100	445	615.100	Unemployment	0	0	0	
6	100	445	617.100	Life Insurance	443	454	454	448
7	100	445	617.200	Health Insurance	50,920	67,696	67,696	67,696
8	100	445	617.300	Dental Insurance	2,683	2,825	2,825	2,825
9	100	445	617.400	Vision Insurance	831	852	852	852
10				Total Personnel Services	393,567	417,546	417,546	426,510
11								
12								
13	100	445	623.100	Telephone	0	0	0	0
14	100	445	623.150	Office Internet	3,600	3,600	3,600	0
15	100	445	624.100	Postage & Freight	632	600	600	1,000
16	100	445	625.100	Rent & Leases	1,762	1,825	1,825	1,800
17	100	445	626.100	Maintenance & Repairs	298	0	0	0
18	100	445	632.200	Contractual Services	88,699	91,402	91,402	87,242
19				(Computer System Exp.)				
20	100	445	634.100	Training	1,584	2,500	1,000	2,500
21				Total Services	96,575	99,927	98,427	92,542
22								
23								
24	100	445	651.100	Office Supplies	3,460	3,000	2,500	3,000
25	100	445	651.104	Uncapitalized Equipment	2,637	0	0	450
26	100	445	652.100	Mileage	740	1,000	300	1,000
27	100	445	653.100	Books & Publications	0	0	0	0
28	100	445	654.100	Memberships	170	300	150	300
29	100	445	655.100	Business Expense	36	0	0	0
30	100	445	661.100	Misc. Other (Microfilm)	208	0	0	0
31				Total Supplies & Other	7,251	4,300	2,950	4,750
32								
33								
34	100	445	687.100	Office Equipment	0	0	0	0
35				Total Capital Outlay	0	0	0	0
36								
37								
38				RECORDER OF DEEDS				
39				TOTAL EXPENDITURES	497,393	521,773	518,923	523,802

BUILDING DEPARTMENT

DEPARTMENTAL FUNCTIONS

Issue permits and inspect new construction of structures within unincorporated Franklin County to establish minimum requirements to safeguard the public safety, health and general welfare per adopted code.

2020 ACCOMPLISHMENTS

- Maintained inspections and office operations during COVID 19 pandemic with little disruption to the public.
- Continued inspections to provide safeguard & health welfare to the public and enforce the adopted building codes.
- Worked with Planning & Zoning regarding approval of permit applications
- Investigated and addressed sewer and building complaints.
- Worked with Municipal Prosecutor to take legal action on code violations.
- Provided response and records regarding research and Sunshine Requests.
- Hired an additional office assistant and added inspection duties to office manager.
- Obtained new truck for performing inspections.

2021 OBJECTIVES

- Continue providing quality service to both internal and external customers.
- Upgrade vehicle fleet.
- Continue education and certification for inspectors.

**GENERAL FUND EXPENDITURES
BUILDING DEPARTMENT**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Proposed Budget</u>
1	100	450	611.100	Regular Wages	298,014	297,747	313,451	338,397
2	100	450	613.100	FICA	19,818	22,778	23,979	25,887
3	100	450	614.100	Retirement-LAGERS	48,960	50,319	51,719	55,497
4	100	450	617.100	Life Insurance	426	454	454	518
5	100	450	617.200	Health Insurance	45,159	58,378	66,998	69,392
6	100	450	617.300	Dental Insurance	2,715	3,228	2,589	3,228
7	100	450	617.400	Vision Insurance	842	852	923	973
8				Total Personnel Services	415,934	433,756	460,113	493,893
9								
10								
11	100	450	623.100	Telephone	0	0	0	0
12	100	450	624.100	Postage & Freight	673	700	700	700
13	100	450	626.100	Maintenance & Repairs	1,016	5,000	5,000	5,000
14	100	450	632.200	Contractual Services	439	1,000	500	750
15	100	450	634.100	Training	1,944	2,500	1,500	2,500
16				Total Services	4,072	9,200	7,700	8,950
17								
18								
19	100	450	651.100	Office Supplies	1,522	1,250	1,088	1,250
20	100	450	651.104	Uncapitalized Equipment	0	0	169	0
21	100	450	653.100	Books & Publications	103	500	280	500
22	100	450	654.100	Memberships	365	650	650	650
23	100	450	655.100	Business Expense	0	100	90	100
24	100	450	656.100	Printing & Binding	1,620	2,000	2,000	2,000
25	100	450	657.100	Fuel	11,173	12,000	8,000	10,000
26	100	450	661.100	Miscellaneous Other	487	500	500	500
27	100	450	661.110	Permit Refunds	2,129	5,000	6,583	0
28				Total Supplies & Other	17,399	22,000	19,360	15,000
29								
30								
31	100	450	685.100	Vehicles	0	32,000	30,417	32,000
32	100	450	687.100	Office Equipment	0	0	0	0
33				Total Capital Outlay	0	32,000	30,417	32,000
34								
35								
36				BUILDING DEPARTMENT				
37				TOTAL EXPENDITURES	437,404	496,956	517,590	549,843

PURCHASING DEPARTMENT

DEPARTMENTAL FUNCTIONS

The County Commission administers the budget for the Purchasing Department. This department is governed by RSMo 50.753.1 through 50.757.1.

2020 ACCOMPLISHMENTS

- Implemented Vendor Registry platform for contract management module resulting in better contract expiration/renewal tracking.
- Worked with Auditor to enhance the productivity in the requisition approval process utilizing online approvals.
- Worked diligently to source Personal Protective Equipment for County and Emergency Management Team during global pandemic.

2021 OBJECTIVES

- Continuing education for procurement staff, keeping up to date of law and best practice changes in order to make sure Franklin County is in compliance.
- Work with all County departments to procure products and services necessary for the fulfillment of their department function in the most effective way and following state and agency laws/policies.
- Looking for ways to utilize the purchasing power of the County as a cost savings and benefit as a whole.
- Continuing to track contractual obligations and procure items/services necessary for the successful completion of the Adult Detention Center project.

**GENERAL FUND EXPENDITURES
PURCHASING DEPARTMENT**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	500	611.100	Regular Wages	101,367	78,430	78,430	80,782
2	100	500	611.200	Overtime	0	0	0	0
3	100	500	613.100	FICA	7,307	6,000	6,000	6,180
4	100	500	614.100	Retirement-LAGERS	11,283	13,255	13,255	13,248
5	100	500	617.100	Life Insurance	124	130	130	130
6	100	500	617.200	Health Insurance	9,731	10,355	21,791	20,710
7	100	500	617.300	Dental Insurance	753	807	773	807
8	100	500	617.400	Vision Insurance	233	244	233	244
9				Total Personnel Services	130,797	109,221	120,613	122,101
10								
11								
12	100	500	623.100	Telephone	168	106,300	106,000	121,900
13	100	500	624.100	Postage & Freight	38	100	50	100
14	100	500	626.100	Maintenance and Repairs	0	250	0	250
15	100	500	630.100	Utilities	0	240,000	200,000	240,000
16	100	500	631.100	Advertising	2,626	3,000	1,000	2,000
17	100	500	632.200	Contractual Services	3,045	7,190	6,960	7,225
18	100	500	634.100	Training	1,490	1,915	530	1,490
19				Total Services	7,367	358,755	314,540	372,965
20								
21								
22	100	500	651.100	Office Supplies	941	1,500	300	1,300
23	100	500	651.104	Uncapitalized Equipment	329	0	0	0
24	100	500	652.100	Mileage	417	500	100	500
25	100	500	653.100	Books & Publications	0	350	120	200
26	100	500	654.100	Memberships	353	350	350	350
27	100	500	655.100	Business Expense	2,633	2,005	750	1,300
28				Total Supplies & Other	4,673	4,705	1,620	3,650
29								
30								
31	100	500	687.100	Office Equipment	0	0	0	0
32				Total Capital Outlay	0	0	0	0
33								
34								
35				PURCHASING DEPARTMENT				
36				TOTAL EXPENDITURES	142,838	472,681	436,773	498,716

HUMAN RESOURCE

DEPARTMENTAL FUNCTIONS

The Human Resource Department, which previously operated under the County Clerk's Office, became a department under the County Commission starting in 2019. The staff of two manages, maintains and enhances the organization's human resources by planning, implementing, and evaluating employee relations and human resource policies, programs, and practices. Maintains compensation by evaluating, recommending, and administering benefit programs. The staff analyzes and processes payroll for more than 370 employees on a bi-weekly bases. They also maintain a database and process payroll for more than 265 Election Service Workers 2 – 4 times a year. The staff manages, enrolls, data inputs, reconciles and authorizes disbursement for all benefit programs. Benefits include self-funded health plan, Teladoc, dental, vision, life, EAP, COBRA, RETIREE, FSA, Aflac, LegalShield, I.U.O.E. Local 148 Union Dues, and charitable contributions to United Way and Backstoppers. Retirement benefits include LAGERS, CERF, and Deferred Compensation plans with Nationwide and CERF. The department works with the County Commissioners in determining the annual health, dental, vision and life insurance for county employees.

The staff verifies and authorizes the annual workers' compensation invoices, as well as manages reports and documents all injuries, coordinates and authorizes treatment plans. They also work closely with third party administrator to ensure treatment and return to work plans, temporary disability payments and case management. The staff is also responsible for preparing and managing the annual workers' compensation audit. The Human Resource department also works closely with the annual external auditing company by collecting, documenting, and auditing from all departments the annual compensated absence figures. The staff maintains the database, monitors and authorizes the required ACA documents are completed on scheduled deadlines.

The staff is responsible for all new hire orientations, federal and state employment compliance, personnel files and retention, FMLA, all benefit and retirement enrollments and changes, terminations and retirement processing, employment verifications, Medicare employment verifications and annual notices, garnishment, child support and Mandatory tax levy and Medical Support orders, numerous Federal and State reporting requirements, vendor/agency data input, support documentation for grants and maintains the County's budget benefit database. There are many other responsibilities of the Human Resource department too numerous to list.

2020 ACCOMPLISHMENTS

- The department has implemented a new HR/Payroll software and continues to transition from using paper time sheets to the electronic payroll system. We have trained the entire county to use an electronic system to log time and attendance, benefits, time-off accruals, and pay statements.

2021 OBJECTIVES

- To continue to stay on budget for 2021.

**GENERAL FUND EXPENDITURES
HUMAN RESOURCE**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	510	611.100	Regular Wages	82,418	81,843	81,843	89,076
2	100	510	611.200	Overtime Wages	3,198	0	0	0
	100	510	612.100	Part Time Wages	560	0	0	0
3	100	510	613.100	FICA	5,770	6,261	6,261	6,814
4	100	510	614.100	Retirement-LAGERS	9,040	13,831	13,831	14,608
5	100	510	617.100	Life Insurance	108	130	130	130
6	100	510	617.200	Health Insurance	16,583	22,680	22,680	22,958
7	100	510	617.300	Dental Insurance	655	807	807	816
8	100	510	617.400	Vision Insurance	203	244	244	244
9				Total Personnel Services	118,535	125,796	125,796	134,647
10								
11								
12	100	510	624.100	Postage & Freight	195	200	200	300
13	100	510	626.100	Maintenance & Repairs	667	750	750	750
14	100	510	632.200	Contractual Services	66,237	73,000	120,000	65,090
15	100	510	634.100	Training	86	500	0	200
16				Total Services	67,185	74,450	120,950	66,340
17								
18								
19	100	510	651.100	Office Supplies	872	1,000	500	1,000
20	100	510	651.104	Uncapitalized Equipment	0	500	200	200
21	100	510	652.100	Mileage	0	100	100	100
22	100	510	653.100	Books & Publications	0	150	0	-
23	100	510	656.100	Printing & Binding	19	1,000	100	100
24				Total Supplies & Other	891	2,750	900	1,400
25								
26	100	510	687.100	Office Equipment	0	0	0	0
27				Total Capital Outlay	0	0	0	0
28								
29								
30				HUMAN RESOURCE				
31				TOTAL EXPENDITURES	186,611	202,996	247,646	202,387

VOTER REGISTRATION & ELECTIONS

DEPARTMENTAL FUNCTIONS

This office is responsible for all voter registration activities in the County, including new registrations, address changes, and name changes; as well as cancellations due to death, incarceration, or the registrant moving out of Franklin County. While taking care of the voter registration activities, we are also helping keep the Missouri state-wide database up-to-date.

Our office is also responsible for conducting all public elections held in Franklin County, training approximately 300 election judges, youth participants and additional staff per election, as well as taking filings for candidates for certain entities and all county offices. We also work with the Ethics Commission and local candidates to insure that campaign disclosure reports get filed, as well as providing regional training with the Ethics Commission and new candidates.

Another responsibility that our office has is checking the validity of all signatures submitted on petitions to the Secretary of State's Office. We not only check the signature, but we also check to make sure the petition signer was registered to vote on the date the petition was signed and that the address they provided was accurate. There is a strict timeline on getting these checked and the results returned to the state.

**GENERAL FUND EXPENDITURES
VOTER REGISTRATION & ELECTIONS**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	550	611.100	Regular Wages	160,574	159,959	159,959	159,959
2	100	550	611.200	Overtime Wages	0	8,000	8,000	3,000
3	100	550	612.100	Part-Time Wages	0	15,000	15,000	10,000
4	100	550	613.100	FICA	9,463	13,996	13,996	13,231
5	100	550	614.100	Retirement-LAGERS	26,393	28,385	28,385	28,365
6	100	550	617.100	Life Insurance	279	324	324	324
7	100	550	617.200	Health Insurance	36,048	50,691	50,691	55,691
8	100	550	617.300	Dental Insurance	1,963	2,018	2,018	2,018
9	100	550	617.400	Vision Insurance	608	609	609	609
10				Total Personnel Services	235,329	278,982	278,982	273,198
11								
12								
13	100	550	623.100	Telephone	0	0	0	0
14	100	550	624.100	Postage & Freight	23,655	43,000	43,000	30,000
15	100	550	625.100	Rent & Leases	5,138	22,500	22,500	17,000
16	100	550	626.100	Maintenance & Repairs	29,905	38,300	30,000	38,300
17	100	550	631.100	Advertising	586	10,000	8,000	3,500
18	100	550	632.200	Contractual Services	95,041	390,000	380,000	260,500
19	100	550	634.100	Training	2,298	4,000	4,000	4,500
20				Total Services	156,623	507,800	487,500	353,800
21								
22								
23	100	550	651.100	Office Supplies	37,891	13,000	13,000	13,000
24	100	550	651.104	Uncapitalized Equipment	28,908	12,000	8,000	10,000
25	100	550	652.100	Mileage	2,206	8,000	7,000	6,000
26	100	550	655.100	Business Expense	2,787	4,000	4,750	4,000
27				Total Supplies & Other	71,791	37,000	32,750	33,000
28								
29								
30	100	550	686.100	Other Equipment	0	0	0	0
31				Total Capital Outlay	0	0	0	0
32								
33								
34				REGISTRATION & ELECTIONS				
35				TOTAL EXPENDITURES	463,743	823,782	799,232	659,998

UNIVERSITY OF MISSOURI EXTENSION CENTER

DEPARTMENTAL FUNCTIONS

Using science-based knowledge, University of Missouri Extension engages people to understand change, solve problems and make informed decisions. Innovative program areas include agriculture, business and economic development, community development, strengthening families, consumer economics, horticulture, enhancing health and nutrition, protecting the environment, youth development and continuing education. The Franklin County University of Missouri Extension Center serves as a doorway to the University of Missouri Land Grant System and its wealth of resources and information.

**GENERAL FUND EXPENDITURES
UNIVERSITY OF MISSOURI EXTENSION CENTER**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	560	625.100	Rent & Leases	14,400	14,400	14,400	14,400
2	100	560	632.200	Contractual Services	135,600	135,600	135,600	135,600
3				Total Services	150,000	150,000	150,000	150,000
4								
5								
6				UNIV. OF MO EXT. CENTER				
7				TOTAL EXPENDITURES	150,000	150,000	150,000	150,000

PLANNING AND ZONING

DEPARTMENTAL FUNCTIONS

Planning and Zoning is responsible for regulating a variety of planning activities in unincorporated Franklin County, including land divisions, lot-line adjustments, zoning districts, and floodplain administration. Related to these activities, we handle the process of surveys and subdivision plats, rezoning requests, conditional use permits, zoning enforcement, requests for appeals and variances from zoning regulations, and flood plain development permit requests. When needed, Planning and Zoning has also been helping with County Wide Tourism and Economic Development.

2020 ACCOMPLISHMENTS

- Continued looking at the Unified Land Use Regulations and amended as needed.
- Had public hearings for amending the Unified Land Use Regulations.
- Passed multiple amendments to the Unified Land Use Regulations.
- Held public hearings for new zoning districts and zoning map.
- Implemented new zoning districts and zoning map.
- Served the public through public hearings and administrative procedures.
- Sent out violation notices and filed criminal charges against numerous landowners to resolve violations. Closed out multiple violations.
- Continued hearing zoning violation cases in municipal court.
- Provided support to the Planning and Zoning Commission and Board of Zoning Adjustment by providing them with written staff reports for all public meetings as well as other necessary information.
- Sought a new member to the Planning and Zoning Commission for Union and St. John's Township.
- Amended the Addressing Policy.
- Attended training and workshops for planning and floodplain management.
- Assigned new addresses and created new roads throughout Franklin County.
- Started searching for a new Code Enforcement Officer
- Continued providing service to the citizens of Franklin County while short staffed by 2 people

2021 OBJECTIVES

- Hire a new Code Enforcement Officer
- Streamline the process of how we handle the violation/municipal court process
- Increase the knowledge and skills of the Planning and Zoning staff through training opportunities.
- Continue to close both old and new violation files with the help of the municipal court.
- Increase the knowledge and skills of the Planning and Zoning Commission and Board of Zoning Adjustment through training opportunities.
- Continue to look at the regulations and amend as needed.

- Continue addressing properties in unincorporated Franklin County.
- Continue creating new roads in unincorporated Franklin County.

**GENERAL FUND EXPENDITURES
PLANNING & ZONING**

				2019	2020	2020	2021	
Fund	Dept.	Account No.	Description	Actual	Adopted Budget	Estimated By Dept.	Adopted Budget	
1	100	565	611.100	Regular Wages	167,181	139,280	158,847	172,962
	100	565	611.200	Overtime	0	0	251	1,350
2	100	565	613.100	FICA	10,690	10,655	10,655	13,335
3	100	565	614.100	Retirement-LAGERS	27,457	23,538	23,538	28,366
4	100	565	617.100	Life Insurance	259	195	195	195
5	100	565	617.200	Health Insurance	42,958	38,058	41,300	61,761
6	100	565	617.300	Dental Insurance	1,571	1,211	1,210	1,210
7	100	565	617.400	Vision Insurance	487	366	365	365
8			Total Personnel Services	250,603	213,303	236,362	279,544	
9								
10								
11	100	565	623.100	Telephone	0	0	0	0
12	100	565	624.100	Postage & Freight	507	1,000	850	1,000
13	100	565	625.100	Rent & Leases	35	35	35	35
14	100	565	626.100	Maintenance & Repairs	0	100	75	100
15	100	565	631.100	Advertising	1,008	1,500	1,275	1,500
16	100	565	632.200	Contractual Services	30,376	35,325	30,000	40,450
17	100	565	634.100	Training	746	1,600	1,100	1,500
18			Total Services	32,672	39,560	33,335	44,585	
19								
20								
21	100	565	651.100	Office Supplies	722	875	350	500
22	100	565	651.104	Uncapitalized Equipment	909	1,070	0	0
23	100	565	652.100	Mileage	415	500	410	500
24	100	565	654.100	Memberships	401	729	729	758
25	100	565	656.100	Printing & Binding	864	1,500	500	1,200
26	100	565	657.100	Fuel	343	500	275	500
27	100	565	660.100	Other Supplies	0	200	0	0
28	100	565	661.100	Miscellaneous Other	6,971	7,200	5,800	6,700
29	100	565	661.110	Refunds	0	1,400	200	1,400
30			Total Supplies & Other	10,625	13,974	8,264	11,558	
31								
32								
33	100	565	685.100	Vehicles	0	0	0	0
34	100	565	687.100	Office Equipment	0	0	0	0
35			Total Capital Outlay	0	0	0	0	
36								
37			PLANNING & ZONING					
38			TOTAL EXPENDITURES	293,899	266,837	277,961	334,873	

**GENERAL FUND EXPENDITURES
ECONOMIC DEVELOPMENT/TOURISM**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	567	624.100	Postage & Freight	0	0	0	0
2	100	567	631.100	Advertising	0	0	0	0
3	100	567	632.200	Contractual Services	0	0	0	0
4	100	567	634.100	Training	0	0	0	0
5				Total Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6								
7	100	567	651.104	Uncapitalized Equipment	0	0	0	0
8	100	567	652.100	Mileage	0	0	0	0
9	100	567	654.100	Memberships	225	0	0	0
10	100	567	655.100	Business Expense	0	0	0	0
11	100	567	656.100	Printing & Binding	0	0	0	0
12	100	567	660.100	Other Supplies	0	0	0	0
13	100	567	661.100	Miscellaneous Other	3,865	0	0	0
14				Total Supplies & Other	<u>4,090</u>	<u>0</u>	<u>0</u>	<u>0</u>
15								
16								
17								
18				ECONOMIC DEV./TOURISM				
19				TOTAL EXPENDITURES	4,090	0	0	0

EMERGENCY MANGEMENT AGENCY (EMA)

DEPARTMENTAL FUNCTIONS

The Franklin County Emergency Management Agency (EMA) is responsible for Emergency Management for unincorporated Franklin County and is the second level of assistance for incorporated jurisdictions. We provide support to responding agencies in emergency situations and maintain and operate the Franklin County Emergency Operations Center. We help coordinate emergency planning, response, recovery, mitigation, and prevention activities between all stakeholders throughout the County, Region, and State.

2020 ACCOMPLISHMENTS

- Abe Cook worked closely with Navigate and contractors on the design and development of the new Emergency Operations Center and conference room at Bruns Lane.
- Completion of the EOC at the start of the COVID-19 response allowed the staff to split between the old and new locations for social distancing and continued response with our community partners.
- Staff worked closely with the Franklin County Health Department through the response to COVID-19. This included daily briefings, data collection/reporting, and communication with first responders, long term care facilities, and local hospitals.
- S. Norton participated on the regional (STARRS) planning committees for mass fatality and homeless response to COVID-19.
- S. Norton and M. Skornia (City of Washington, EMD) coordinated local mass fatality and homeless response to COVID-19. Working with county partners including the Health Dept., Mercy Hospital Washington, Homeless Task Force, and the Jefferson Franklin Community Action Corporation. The mass fatality plan was completed prior to the regions final decision on handling of decedents. Our homeless response plan was shared with Jefferson County and other counties in the state seeking guidance on developing a plan.
- A. Cook conducted daily EMA briefings with first responders, municipal/county officials, Health dept., schools, EMDs, and others to keep every updated on the ever changing response to COVID-19. As the response settled, meetings were moved to once a month.
- S. Norton serves on the application review committee for the county's \$12,197,404 CARES Act funding. Norton audits every application and works with the applicants to get proper supporting documentation and proof of COVID-related expenditures to ensure proper use of grant funds.

- S. Norton participated in three regional exercises as part of the STARRS Complex Coordinated Terrorist Attack (CCTA) planning. The planning will continue through 2021.
- A. Cook and S. Norton both continue to active participation on several local (LEPC, COAD), regional (STARRS, SWMD), and state (MOVOAD) committees in their emergency management roles.

2021 OBJECTIVES

- A. Cook to continue work with Navigate and contractors on the design and development of the new EMA/911 office space at Bruns Lane.
- Continue ongoing COVID-19 response and recovery activities with local, state and federal partners.
- Support local and regional planning and response to incidents and events.
- Partner with others for training and exercises to identify gaps and best practices. Identify response partners locally, regionally, and beyond through these activities.

**GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT AGENCY**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	570	611.100	Regular Wages	108,721	108,305	108,305	111,554
2	100	570	611.200	Overtime	0	2,000	1,265	2,500
3	100	570	613.100	FICA	7,002	8,438	8,438	11,702
4	100	570	614.100	Retirement-LAGERS	17,870	18,642	18,642	18,295
5	100	570	617.100	Life Insurance	130	130	130	130
6	100	570	617.200	Health Insurance	12,745	15,686	15,686	15,890
7	100	570	617.300	Dental Insurance	785	807	807	807
8	100	570	617.400	Vision Insurance	243	244	244	244
9				Total Personnel Services	147,496	154,252	153,517	161,122
10								
11								
12	100	570	623.100	Telephone	0	0		0
13	100	570	624.100	Postage & Freight	40	200	20	300
	100	570	625.100	Rents & Leases	0	0	0	600 (new)
14	100	570	626.100	Maintenance & Repairs	2,516	10,000	3,000	10,000
15	100	570	632.200	Contractual Services	3,699	9,300	3,000	8,000
16				Total Services	6,255	19,500	6,020	18,900
17								
18								
19	100	570	651.100	Office Supplies	157	500	100	500
20	100	570	651.104	Uncapitalized Equipment	0	3,000	0	3,000
21	100	570	652.100	Mileage	0	200	0	200
22	100	570	653.100	Books & Publications	438	505	121	500
23	100	570	654.100	Memberships	250	450	0	450
24	100	570	655.100	Business Expense	311	1,500	0	1,500
25	100	570	656.100	Printing & Binding	0	250	0	300
26	100	570	657.100	Fuel	1,466	2,000	800	2,000
27	100	570	660.100	Other Supplies	1,981	10,000	350	10,000
28				Total Supplies & Other	4,603	18,405	1,371	18,450
29								
30								
31	100	570	685.100	Vehicles	0	0	0	0
32	100	570	686.100	Other Equipment	0	0	0	0
33	100	570	687.100	Office Equipment	0	0	0	0
34				Total Capital Outlay	0	0	0	0
35								
36				EMERGENCY MANAGEMENT AGENCY				
37				TOTAL EXPENDITURES	158,354	192,157	160,908	198,472

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DEPARTMENTAL FUNCTIONS

The Local Emergency Planning Committee (LEPC) is an organization that is required by state statutes. It is collaboration between public and private community members who may have input in hazardous materials response or general emergency response situations.

It is funded through fees paid by organizations with hazardous materials, which go the State of Missouri and then are filtered back to the community for training and education.

2020 ACCOMPLISHMENTS

- The LEPC scheduled quarterly meetings at the new Scenic Regional Library locations in Union, Pacific, St. Clair, and Sullivan for 2020. SRL is a community partner, offering the library locations for warming/cooling centers and participating in disaster planning with the EMA through the Franklin Co. COAD
- The LEPC quarterly meetings for April and July were cancelled due to COVID-19 response and cancellation of our meeting room reservations.
- It is our hope, that we will be able to hold our October meeting in Sullivan. If social distancing prevents an in-person meeting, we will conduct the meeting through our GoToMeeting platform.

2021 OBJECTIVES

- Return to in-person meetings. Allows better communication and encourages participation among our LEPC partners than web platforms.
- Conduct a tabletop exercise on chlorine release response with HSRT members.
- Further enhance training capabilities for first responders through hazmat exercises and training equipment.

**GENERAL FUND EXPENDITURES
LOCAL EMERGENCY PLANNING**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	571	623.100	Telephone	0	0	0	0
2	100	571	624.100	Postage & Freight	10	200	0	200
3	100	571	626.100	Maintenance & Repairs	0	500	0	500
4	100	571	632.200	Contractual Services	1,143	3,000	1,200	3,000
5	100	571	632.220	Contractual Services 2	202	0	0	0
6	100	571	634.100	Training	5,932	24,000	900	24,000
7				Total Services	7,286	27,700	2,100	27,700
8								
9								
10	100	571	651.100	Office Supplies	0	1,000	0	1,000
11	100	571	651.104	Uncapitalized Equipment	0	2,000	0	2,000
12	100	571	652.100	Mileage	0	300	0	300
13	100	571	653.100	Books & Publications	24	500	30	500
14	100	571	656.100	Printing & Binding	23	500	0	500
15	100	571	657.100	Fuel	0	100	0	100
16	100	571	661.100	Miscellaneous Other	602	15,000	325	15,000
17				Total Supplies & Other	648	19,400	355	19,400
18								
19								
20	100	571	686.100	Other Equipment	0	20,000	8,400	20,000
21				Total Capital Outlay	0	20,000	8,400	20,000
22								
23								
24				LOCAL EMERGENCY PLANNING				
25				TOTAL EXPENDITURES	7,934	67,100	10,855	67,100
26								

INFORMATION TECHNOLOGY

DEPARTMENTAL FUNCTIONS

IT functions include the maintenance of the County's inventory of servers, workstations, printers, switches, routers, firewalls, scanners, and plotters. The County maintains a network for the buildings located in downtown Union along with remote locations. IT functions also include the development and maintenance of software applications, along with the support of other third party applications. Help desk support is provided for both hardware and software issues. Intranet and internet websites are maintained for the sharing and distribution of information and data.

**GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
11								
12	100	580	623.100	Telephone	0		0	0
13	100	580	624.100	Postage & Freight	0		0	0
14	100	580	625.100	Rent & Leases	0		0	0
15	100	580	626.100	Maintenance & Repairs	16,995	15,000	8,000	15,000
16	100	580	629.100	Other Professional Services	0	0	0	0
17	100	580	632.200	Contractual Services	974,918	350,000	335,000	350,000
18	100	580	634.100	Training	0	0	0	0
19				Total Services	991,913	365,000	343,000	365,000
20								
21								
22	100	580	651.100	Office Supplies	0	0	0	0
23	100	580	651.104	Uncapitalized Equipment	0	0	1,632	0
24	100	580	652.100	Mileage	0	0	0	0
25	100	580	655.100	Business Expense	0	0	0	0
26	100	580	661.100	Miscellaneous Other	0	0	0	0
27				Total Supplies & Other	0	0	1,632	0
28								
29								
30								
31	100	580	686.100	Other Equipment	6,228	10,000	7,000	275,450
32	100	580	687.100	Office Equipment	0	0	0	0
33				Total Capital Outlay	6,228	10,000	7,000	275,450
34								
35								
36				INFORMATION TECHNOLOGY				
37				TOTAL EXPENDITURES	998,141	375,000	351,632	640,450

**GENERAL FUND EXPENDITURES
GEOGRAPHIC INFORMATION SYSTEM**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	100	581	611.100	Regular Wages	35,411	35,276	35,276	36,334
2	100	581	612.100	Part-Time Wages	11,019	16,000	16,000	16,000
3	100	581	613.100	FICA	3,408	3,923	3,923	4,004
4	100	581	614.100	Retirement-LAGERS	5,820	5,962	5,962	5,959
5	100	581	617.100	Life Insurance	65	65	65	65
6	100	581	617.200	Health Insurance	4,203	5,331	5,331	5,751
7	100	581	617.300	Dental Insurance	393	404	404	403
8	100	581	617.400	Vision Insurance	122	122	122	122
9				Total Personnel Services	60,441	67,083	67,083	68,637
10								
11								
12	100	581	623.100	Telephone	0	0	0	0
13	100	581	624.100	Postage & Freight	0	100	0	100
14	100	581	626.100	Maintenance & Repairs	16,076	16,402	16,600	17,300
15	100	581	629.100	Other Professional Services	0	0	0	0
16	100	581	632.200	Contractual Services	0	0	0	0
17	100	581	634.100	Training	0	0	0	0
18				Total Services	16,076	16,502	16,600	17,400
19								
20								
21	100	581	651.100	Office Supplies	45	500	350	400
22	100	581	651.104	Uncapitalized Equipment	0	300	0	300
23	100	581	652.100	Mileage	0	0	0	0
24	100	581	655.100	Business Expense	0	0	0	0
25	100	581	661.100	Miscellaneous Other	0	0	0	0
26				Total Supplies & Other	45	800	350	700
27								
28								
29								
30	100	581	686.100	Other Equipment	0	0	19,426	0
31	100	581	687.100	Office Equipment	0	0	0	0
32				Total Capital Outlay	0	0	19,426	0
33								
34								
35				GEOGRAPHIC INFORMATION SYSTEM				
36				TOTAL EXPENDITURES	76,562	84,385	103,459	86,737
37								

MAINTENANCE DEPARTMENT

DEPARTMENTAL FUNCTIONS

The Maintenance Department maintains buildings and systems elevators, HVAC, electrical, plumbing hardware and painting. It performs or oversees preventive maintenance. This department maintains the grounds, including cutting grass and removing snow. It oversees the daily cleaning not performed by other departments. It oversees all contracted repairs. The Maintenance Department orders supplies and oversees cleaning contractors. It repairs, replaces and maintains equipment.

2020 ACCOMPLISHMENTS

- Worked with the Purchasing Department in obtaining and distributing supplies related to COVID-19
- Installed safety glass for health and safety precautions due to COVID-19 in the following offices: Recorder of Deeds, Building Department, Planning & Zoning Department, Highway Department, Government Security Station, Judicial Security Station, Judicial Clerk area, and Prosecuting Attorney area
- Secured contractor to install safety glass related to COVID-19 for Historic Courthouse, Health Department, Government and Judicial Buildings
- Reworked a room for COVID-19 extra supplies (Maintenance area)
- Installed LED lighting in Government Center
- Worked with contractors on new construction of Sheriff Department.
- Performed repairs and preventative maintenance for Sheriff's kitchen & laundry area
- Providing janitorial services for EMA at new building
- Mowed and maintained lawns at Historic Courthouse, Government and Judicial Centers, South Annex & Sheriff Department
- Maintained buildings by making repairs and performing upkeep maintenance as necessary
- Cleaned buildings, carpets, waxed & buffed floors, and maintained bathroom supplies
- Assisted with movement and storage of surplus items until sold or disposed
- Worked with County Commission, Elected Officials and Department Heads answering maintenance and janitorial requests as needed
- Greeted and observed the Fire Marshall performing fire inspections of the buildings, elevator inspectors, backflow and fire sprinkler inspections.
- Greeted and observed contracted maintenance mechanics perform routine maintenance to HVAC system
- Greeted and observed the performance of pest control services

- Installed new door for Municipal County Court
- Performed power washing on the west side entry at Historical Courthouse

2021 OBJECTIVES

- Continued maintenance and upkeep of county buildings
- Maintain building grounds
- Purchase more equipment and supplies as needed to carry out the objectives of this department

**GENERAL FUND EXPENDITURES
MAINTENANCE**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Proposed Budget
1	100	585	611.100	Regular Wages	124,224	123,748	107,090	132,622
2	100	585	611.200	Overtime		0	0	0
3	100	585	612.100	Part-Time Wages	91,705	100,000	96,146	120,479
4	100	585	613.100	FICA	16,209	17,117	15,548	20,374
5	100	585	614.100	Retirement-LAGERS	20,390	20,913	17,670	21,750
6	100	585	617.100	Life Insurance	194	195	195	195
7	100	585	617.200	Health Insurance	8,407	10,663	10,623	11,502
8	100	585	617.300	Dental Insurance	1,178	1,211	1,211	1,211
9	100	585	617.400	Vision Insurance	365	366	366	366
10				Total Personnel Services	262,673	274,213	248,849	308,499
11								
12								
13	100	585	623.100	Telephone	70,207	0	0	0
14	100	585	626.100	Maintenance & Repairs	48,779	80,000	80,000	80,000
15	100	585	630.100	Utilities	209,671	0	0	0
16	100	585	631.100	Advertising	126	300	130	300
17	100	585	632.200	Contractual Services	39,004	37,750	37,750	37,750
18				Total Services	367,788	118,050	117,880	118,050
19								
20								
21	100	585	651.100	Office Supplies	469	1,000	500	500
22	100	585	651.104	Uncapitalized Equipment	2,478	3,000	2,500	3,000
23	100	585	657.100	Fuel	1,933	3,000	2,000	3,000
24	100	585	658.100	Janitor Supplies	14,379	15,000	15,000	15,000
25	100	585	660.100	Other Supplies	0	2,000	1,500	2,000
26	100	585	661.100	Miscellaneous Other	704	1,500	1,500	1,500
27				Total Supplies & Other	19,963	25,500	23,000	25,000
28								
29								
30	100	585	685.100	Vehicles	0	0	0	0
31	100	585	686.100	Other Equipment	0	0	0	0
32				Total Capital Outlay	0	0	0	0
33								
34								
35				MAINTENANCE DEPARTMENT				
36				TOTAL EXPENDITURES	650,423	417,763	389,729	451,549

SOIL CONSERVATION

DEPARTMENTAL FUNCTIONS

The District works together with city and county agencies, local communities, state and federal agencies, volunteers and associations to get conservation on the land in Franklin County. Working together to help agriculture and urban landowners to protect the natural resources and to make sure that our children will live in a healthy land in the future is the main goal.

Franklin County has provided administrative funding to the Franklin County Soil and Water Conservation District for many years. The District's operating budget relies on funds from the County and through 1/10 of 1% state parks and soils' tax.

**GENERAL FUND EXPENDITURES
SOIL CONSERVATION**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	595	632.200	Contractual Services	17,000	17,000	17,000	17,000
2								
3								
4				SOIL CONSERVATION				
5				TOTAL EXPENDITURES	17,000	17,000	17,000	17,000

MISCELLANEOUS

DEPARTMENTAL FUNCTIONS

This budget is for miscellaneous expenditures within the General Fund as well as transfers from the General Fund to other funds.

**GENERAL FUND EXPENDITURES
MISCELLANEOUS**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	596	617.500	Flex Spending	4,337	7,500	5,500	7,500
2				Total Personnel Services	4,337	7,500	5,500	7,500
3								
4								
5	100	596	629.100	Other Professional Services	74,187	100,000	80,000	170,000
6	100	596	632.200	Contractual Services	27,747	27,200	27,993	28,000
7				Total Services	101,933	127,200	107,993	198,000
8								
9								
10	100	596	661.100	Miscellaneous Other	20,208	20,000	24,373	30,000
11	100	596	661.150	Vets Hall Misc./Records Mangmnt.	-	3,769	0	3,769
12				Total Supplies & Other	20,208	23,769	24,373	33,769
13								
14								
15	100	596	690.200	Transfers To Road & Bridge Fund	5,000	32,522	32,522	5,000
16	100	596	690.450	Transfer To Building Fund	0	0	0	0
17	100	596	690.640	Transfer To County 911	523,264	250,000	250,000	500,000
	100	596	690.665	Transfer To Health Fund	0	0	0	50,000
18				Total Transfers Out	528,264	282,522	282,522	555,000
19								
20	100	596	696.800	Cost of Issuance	157,133	0	0	0
21								
22				MISCELLANEOUS				
23				TOTAL EXPENDITURES	811,875	440,991	420,388	794,269

**GENERAL FUND
CAPITAL IMPROVEMENTS**

DEPARTMENTAL FUNCTIONS

This budget provides for the acquisition or construction of major capital facilities. For the budget year 2021 \$483,484 has been appropriated for principal and interest payments for a portion of the 2019B series of certificates of participation.

**GENERAL FUND EXPENDITURES
CAPITAL IMPROVEMENTS**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	597	671.100	Capital Improvement Principal	290,700	255,550	255,550	329,650
2	100	597	672.100	Interest Series 2012	174,664	175,100	175,087	153,834
3				Total Debt Service	465,364	430,650	430,637	483,484
4								
5								
6				CAPITAL IMPROVEMENTS				
7				TOTAL EXPENDITURES	465,364	430,650	430,637	483,484

MEDICAL EXAMINER

DEPARTMENTAL FUNCTIONS

The County contracts with St. Louis University for Medical Examiner services. The Medical Examiner is appointed by the County Commission and is responsible for investigating deaths occurring within Franklin County, and working closely with law enforcement authorities, judicial authorities, and state and federal agencies. Additionally, the Medical Examiner processes death certificates, performs autopsies, and maintains written documentation of all investigations, as required by State Statute.

**GENERAL FUND EXPENDITURES
MEDICAL EXAMINER**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	100	641	632.200	Contractual Services	293,652	310,000	310,000	305,000
2	100	641	661.100	Miscellaneous Other	0	0		0
3								
4								
5				MEDICAL EXAMINER				
6				TOTAL EXPENDITURES	293,652	310,000	310,000	305,000

EMERGENCY FUND

FUND FUNCTIONS

This fund was established by a transfer of \$3,000,00 from the building fund in 2013. The County Commission administers this budget. Missouri Revised Statutes, Chapter 50, Section 50.540 states that the County Commission shall provide in its appropriation order, that an amount equal to not less than three percent of the total estimated general fund revenue shall be appropriated each year as an emergency fund. This appropriation is to be used for unforeseen emergencies.

EMERGENCY FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
Fund Balance, January 1	\$2,935,215	\$2,987,915	\$2,986,494	\$3,007,494
Estimated Revenue	51,279	52,700	21,000	20,500
Estimated Expenditures	0	(3,040,615)	0	(3,027,994)
Revenues Over (Under) Expenditures	51,279	(2,987,915)	21,000	
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	\$2,986,494	\$0	\$3,007,494	\$0

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
150	000	492.100	Interest	51,279	52,700	21,000	20,500
			Total Misc. Revenue	51,279	52,700	21,000	20,500
150	000	498.100	Transfer From General Fund	0	0	0	0
150	000	498.450	Transfer From Bldg. Fund	0	0	0	0
			Total Transfers	0	0	0	0

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
150	150	632.200	Contractual Services	0	3,040,615	0	3,027,917
			Total Services	0	3,040,615	0	3,027,917
150	150	686.100	Other Equipment	0	0	0	0
			Total Capital Outlay	0	0	0	0
			EMERGENCY FUND TOTAL EXPENDITURES	0	3,040,615	0	3,027,917
150	150	690.300	Transfer to Assessment Fund	0	0	0	0

ROAD AND BRIDGE FUND

DEPARTMENTAL FUNCTIONS

This fund is established and governed by RSMo 137.555 and 137.560. It accounts for the Road and Bridge Administration Department as well as the Road and Bridge Operations Department. The County Commission approves the budget and administers the fund. The County's road and bridge maintenance activities are funded with appropriations from this fund.

ROAD AND BRIDGE FUND

				<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>	
1			Fund Balance, January 1	\$7,764,457	\$4,807,885	\$5,349,843	\$5,056,218	
2								
3			Projected Revenues	12,808,828	13,178,725	13,271,785	13,935,510	
4								
5			Operating Expenditures	(15,338,785)	(16,419,090)	(13,193,698)	(15,819,794)	
6								
7			Revenues Over (under) Expenditures	(2,529,957)	(3,240,365)	78,087	(1,884,284)	
8								
9								
10			Other Financing Sources (Uses)					
11			Sale of Capital Assets	110,343	0	63	10,000	
12			Transfers In	5,000	32,522	32,522	5,000	
13			Transfers Out		(404,297)	(404,297)	(400,798)	
14			Total Other Financing Sources (Uses)	115,343	(371,775)	(371,713)	(385,798)	
15								
16			Fund Balance, December 31	\$5,349,843	\$1,195,745	\$5,056,218	\$2,786,136	
17								
18								
19								
20								
21								
22								
23			Appropriated Regular Operations				\$16,220,592	
24			Appropriated Fund Balance				2,786,136	
25			Total Appropriations				<u>19,006,728</u>	
26								
27								
28								
29								
30	Fund	Dept.	Account No.	Description	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
31	200	000	411.100	Property Tax Current	4,106,129	3,980,503	4,388,310	4,388,310
32	200	000	411.200	Property Tax Delinquent	205,379	346,131	300,000	350,000
33	200	000	411.300	Contra Tax Credit	2	0	0	0
34	200	000	411.310	Contra Washington TIF 1	12,251	0	(393)	0
35	200	000	411.311	Contra Washington TIF 2	(5,505)	0	4,747	0
36	200	000	411.312	Contra Washington TIF 3	0	0	0	0
37	200	000	412.100	Financial Institution Tax	1,029	750	750	750
38	200	000	415.100	Surtax	31,040	29,660	30,000	29,000
39	200	000	419.100	Gas Tax	1,677,312	1,619,340	1,527,093	1,670,000
40	200	000	420.100	Motor Vehicle Tax	677,884	562,041	711,285	680,000
41	200	000	420.150	Conservation Commission	484	450	450	450
42	200	000	421.100	Capital Improvement Sales Tax	6,652,929	6,775,000	6,840,000	6,845,000
43				Total Taxes	<u>13,358,933</u>	<u>13,313,875</u>	<u>13,802,241</u>	<u>13,963,510</u>
44								
45								
46	200	000	441.210	FEMA Flood Damage Reimb.	306,755	0	0	0
47	200	000	442.100	Federal Projects	274,710	1,128,800	700,000	1,075,000
48				Total Inter Gov. Revenue	<u>581,464</u>	<u>1,128,800</u>	<u>700,000</u>	<u>1,075,000</u>

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2020

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	200	000	491.100	Interest-Taxes	40,411	44,650	43,387	40,000
	200	000	491.150	Interest -Sales Tax	0	0	3,562	
2	200	000	492.100	Interest - Investments	104,852	119,225	37,679	45,000
3	200	000	492.154	Series 08 Restricted Interest	932	1,300	800	1,000
4				Total Interest Revenue	146,196	165,175	85,428	86,000
5								
6								
7	200	000	493.050	Insurance Reimbursement	86,239	0	38,374	1,000
8	200	000	494.010	R&B Rte. 47 Study Revenue	0	0	0	0
9	200	000	497.100	Miscellaneous	10,033	0	19,642	0
10				Total Other Revenue	96,272	0	58,016	1,000
11								
12	200	000	496.100	Sale of Asset	110,343	0	63	10,000
13	200	000	498.100	Transfers From General Fund	5,000	32,522	32,522	5,000
14				Total Other Financing Sources	115,343	32,522	32,585	15,000
15								
16								
17	200	000	429.100	Collector's Commission Adjust.	(43,209)	(42,425)	(43,200)	(41,000)
18	200	000	429.101	Assessor Commission Adjust.	(25,858)	(25,600)	(25,800)	(25,000)
19	200	000	429.200	Special Road District Adjust.	(849,551)	(893,100)	(849,500)	(780,000)
20	200	000	429.201	Cities Share Adjustment	(455,419)	(468,000)	(455,400)	(344,000)
21				Total Adjustments to Revenue	(1,374,037)	(1,429,125)	(1,373,900)	(1,190,000)
22								
23								
24								
25				Total Road & Bridge Revenue	12,924,171	13,211,247	13,304,370	13,950,510

**ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE ADMINISTRATION**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	200	627	611.100	Regular Wages	334,584	360,000	295,000	238,450
2	200	627	611.200	Overtime	0	500	400	500
4	200	627	613.100	FICA	22,909	27,578	22,598	18,280
5	200	627	614.100	Retirement-LAGERS	54,007	60,925	47,000	39,106
6	200	627	617.100	Life Insurance	383	476	350	400
7	200	627	617.200	Health Insurance	41,997	53,068	36,000	44,000
8	200	627	617.300	Dental Insurance	2,322	2,959	2,200	2,100
9	200	627	617.400	Vision Insurance	720	893	750	700
10				Total Personnel Services	456,923	506,399	404,298	343,535
11								
12								
13	200	627	623.100	Telephone	3,594	4,500	4,500	4,500
14	200	627	624.100	Postage & Freight	43	300	300	300
15	200	627	626.100	Maintenance & Repairs	687	500	500	300
16	200	627	632.200	Contractual Services	0	400	0	18,000
17	200	627	634.100	Training	1,396	0	0	2,500
18				Total Services	5,721	5,700	5,300	25,600
19								
20								
21	200	627	651.100	Office Supplies	2,265	2,000	2,000	2,000
22	200	627	651.104	Uncapitalized Equipment	3,274	0	0	1,000
23	200	627	653.100	Books & Publications	150	200	200	200
24	200	627	654.100	Memberships	0	100	0	75
25	200	627	655.100	Business Expense	200	0	1,100	0
26	200	627	661.100	Miscellaneous Other	4,534	2,000	2,000	2,500
27				Total Supplies & Other	10,422	4,300	5,300	5,775
28								
29								
30	200	627	687.100	Office Equipment	0	0	0	0
31				Total Capital Outlay	0	0	0	0
32								
33	200	627	697.300	Consultant Fees	0	0	0	60,000
34				Total Capital Improvement	0	0	0	60,000
35								
36								
37				ROAD & BRIDGE				
38				ADMINISTRATION				
39				TOTAL EXPENDITURES	473,066	516,399	414,898	434,910

ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE OPERATIONS

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	200	901	611.100	Regular Wages	2,310,967	2,335,550	2,305,000	2,404,680
2	200	901	611.200	Overtime Wages	55,317	30,000	22,000	25,000
3	200	901	612.100	Part-time Wages	65,042	100,000	65,000	90,000
4	200	901	613.100	FICA	170,707	188,615	170,000	195,000
5	200	901	614.100	Retirement-LAGERS	372,010	399,778	370,000	400,000
6	200	901	615.100	Unemployment	1,487	5,000	500	2,000
7	200	901	616.100	Workman's Compensation	229,283	300,000	250,000	300,000
8	200	901	617.100	Life Insurance	3,316	3,370	3,300	3,500
9	200	901	617.200	Health Insurance	388,992	523,171	490,000	505,604
10	200	901	617.201	Health Insurance Contingency	459,359	300,000	100,000	100,000
11	200	901	617.300	Dental Insurance	20,090	20,979	20,500	20,000
12	200	901	617.400	Vision Insurance	6,226	6,328	6,300	6,500
13				Total Personnel Services	4,082,796	4,212,791	3,802,600	4,052,284
14								
15								
16	200	901	623.100	Telephone	2,754	4,100	3,400	5,700
17	200	901	626.104	Maintenance & Repairs-Bldgs.	0	3,000	0	7,000
18	200	901	632.200	Contractual Services	0	1,000	1,000	1,000
19	200	901	634.100	Training	0	3,000	1,000	5,250
20				Total Services	2,754	11,100	5,400	18,950
21								
22	200	901	651.104	Uncapitalized Equipment	32,786	36,700	27,657	19,600
23	200	901	655.100	Business Expense	0	200	0	200
24	200	901	659.100	Uniforms	40,389	37,000	36,000	50,000
25	200	901	661.100	Miscellaneous Other	59	5,000	200	6,000
26				Total Supplies & Other	73,234	78,900	63,857	75,800
27								
28	200	901	671.100	Capital Improvement Principal	872,100	766,650	766,650	988,950
29	200	901	672.100	Interest	523,992	525,300	525,300	461,501
30				Total Debt Service	1,396,092	1,291,950	1,291,950	1,450,451
31								
32								
33	200	901	681.100	Land	0	0	0	0
34	200	901	681.120	Federal Bridge Land Acquisition	1,800	40,000	11,200	20,000
35	200	901	682.100	Buildings	0	7,000	0	70,000
36	200	901	685.100	Vehicles	97,419	62,000	62,000	62,000
37	200	901	686.100	Other Equipment	1,485,238	686,250	443,250	1,272,300
38	200	901	687.100	Office Equipment	0	0	0	0
39				Total Capital Outlay	1,584,457	795,250	516,450	1,424,300

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	200	901	692.100	Rock - West	317,440	614,000	434,000	650,000
2	200	901	692.101	Rock - East	116,314	150,000	150,000	130,000
3	200	901	692.110	Pea Gravel - West	15,948	69,000	45,000	30,000
4	200	901	692.111	Pea Gravel - East	17,653	24,000	23,000	15,000
5	200	901	692.200	Asphalt Patching - West	502,030	496,400	390,000	400,000
6	200	901	692.201	Asphalt Patching - East	444,558	791,200	690,000	590,000
7	200	901	692.300	Liquid Asphalt - West	212,252	373,400	310,000	320,000
8	200	901	692.301	Liquid Asphalt - East	205,340	375,100	350,000	260,000
9	200	901	692.400	Herbicide	14,369	25,000	20,000	25,000
10	200	901	692.500	Salt	223,378	180,000	180,000	254,000
11	200	901	692.600	Striping	125,055	200,000	180,000	260,000
12	200	901	692.700	Culverts	42,886	88,000	88,000	80,000
13	200	901	692.800	Miscellaneous Road Repairs	103,930	30,000	30,000	30,000
14	200	901	692.900	Contractual Serv.-Maintenance	7,212	22,000	20,000	30,000
15				Total Road Repair Materials	2,348,365	3,438,100	2,910,000	3,074,000
16								
17								
18	200	901	693.100	Regular Operations - Bridge	25,980	51,000	21,000	30,000
19	200	901	693.900	Contractual Services-Bridge	0	20,000	5,000	5,000
20				Total Bridge & Culvert Repairs	25,980	71,000	26,000	35,000
21								
22								
23	200	901	694.100	Fuel	361,635	550,000	300,000	412,000
24	200	901	694.200	Tires	66,970	76,000	70,000	74,000
25	200	901	694.300	Grease & Oil	10,169	0	0	0
26	200	901	694.400	Antifreeze/Deicer/Washer Fl.	2,939	0	0	0
27	200	901	694.500	Cutting Edges	35,838	22,000	15,000	10,000
28				Total Equipment Operations	477,550	648,000	385,000	496,000
29								
30								
31	200	901	695.100	Equipment Repair & Maintenance	350,367	479,000	450,000	455,000
32	200	901	695.200	Equipment Rental	27,089	25,000	25,000	40,000
33				Total Equip. Repair & Maint.	377,456	504,000	475,000	495,000
34								
35	200	901	696.010	Route 47 Study Expenditures	0	300,000	30,500	300,000
36	200	901	696.100	Sign Supplies	36,315	50,000	39,000	45,000
37	200	901	696.200	Tools	15,646	14,000	14,000	14,000
38	200	901	696.300	Hwy. Garage Maint. & Operations	38,274	37,000	34,000	37,000
39	200	901	696.400	Boiler Maintenance	0	1,500	500	500
40	200	901	696.500	Radio Maintenance	11,602	11,000	11,000	11,000
41	200	901	696.600	Miscellaneous General Expense	7,522	11,600	11,600	11,600
42	200	901	696.700	Insurance	160,263	170,000	173,004	155,000
43				Total General Expenses	269,623	595,100	313,604	574,100

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	200	901	697.200	Hot Mix Overlays	1,487,970	1,995,500	1,990,000	2,150,000
2	200	901	697.300	Consultant Fees	12,480	30,000	18,000	10,000
3	200	901	697.400	County Bridge Projects	108,920	0	0	100,000
4	200	901	697.410	County Bridge Consultant Fees	29,823	20,000	939	10,000
5	200	901	697.600	Federal Bridge Projects	2,019,073	975,000	250,000	725,000
6	200	901	697.610	Federal Bridge Consultant Fees	189,575	436,000	110,000	350,000
7	200	901	697.700	Miscellaneous Capital Projects	37,726	200,000	20,000	0
8	200	901	697.910	Franklin County Grant Program	338,843	600,000	600,000	344,000
9				Total Capital Improvements	4,224,410	4,256,500	2,988,939	3,689,000
10								
11	200	901	690.100	Transfer To General Fund	0	404,297	404,297	400,798
12								
13				ROAD & BRIDGE OPERATIONS				
14				TOTAL EXPENDITURES	14,862,719	16,306,988	13,183,097	15,785,682

**ROAD AND BRIDGE
FUND BALANCE APPROPRIATIONS**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 200	142	632.200	Contractual Services	0	1,195,745	0	\$2,786,136

ASSESSMENT

DEPARTMENTAL FUNCTIONS

This fund is established and governed by RSMo 137.750. It accounts for the operations of the Franklin County Assessor's Office. The Assessor administers the fund. The Assessor's office reviews and values all real property in Franklin County with the aid of a state approved mass appraisal software system. A percentage, which is based on the property's current use, is applied to the value. The resulting calculation is the assessed value. This assessment is used by taxing entities located within the County to determine property taxes on approximately 72,000 parcels. The Assessor's office also provides information to the general public through the means of personal interaction in both informal meetings as well as formal appeal settings.

Personal property is assessed each year and includes cars, trucks, motorcycles, tractors, etc. We mail over 50,000 personal and 3,500 business declaration forms each year, which are then returned to us for processing.

2020 ACCOMPLISHMENTS

- Hiring and training additional staff.
- Maintaining open communication with taxpayers during the challenges caused by COVID-19.

2021 OBJECTIVES

- Completing the reassessment phase with value increases expected.

ASSESSMENT FUND

				2019	2020	2020	2021
				Actual	Adopted	Estimated	Adopted
					Budget	By Dept.	Budget
1			Fund Balance, January 1	\$801,717	\$724,315	\$774,751	\$947,308
2							
3			Estimated Revenue	988,327	967,239	1,045,681	954,811
4							
5			Estimated Expenditures	(1,015,473)	(1,092,837)	(973,124)	(1,049,250)
6							
7			Revenues Over (Under)	(27,146)	(125,598)	(38,975)	(94,439)
8			Expenditures				
9							
10			Interfund Transfers In (Out)				
11			Transfers In	0	100,000	100,000	0
12			Transfers Out	0	0	0	0
13			Net Transfers	0	0	0	0
14							
15			Fund Balance, December 31	\$774,571	\$698,717	\$947,308	\$852,869
16			Nonspendable	0			
17			Fund Balance Available				
18			For Appropriation	\$774,571	\$698,717	\$947,308	\$852,869
19							
20							
21							
22							
23							
24							
25							
26							
27	Fund	Dept.	Account	2019	2020	2020	2021
			No.	Actual	Adopted	Estimated	Adopted
			Description		Budget	By Dept.	Budget
28	300	000	418.100	760,349	740,000	750,000	760,000
29			Taxing Entities Commission on Taxes				
30			Total Taxes	760,349	740,000	750,000	760,000
31	300	000	443.001	219,939	219,939	189,531	189,531
32			State Reimbursement				
33			Total Intergovernmental Revenue	219,939	219,939	189,531	189,531
34	300	000	492.100	4,188	4,500	2,250	2,280
35	300	000	492.300	2,760	2,800	3,000	3,000
36	300	000	497.100	1,091	0	900	0
37			Miscellaneous				
38			Total Miscellaneous Revenue	8,039	7,300	6,150	5,280
39	300	000	498.100	0	100,000	100,000	0
40	300	000	498.150	0	0	0	0
41			Transfers From General Revenue				
42			Transfers From Emergency Fund				
43			Total Transfers	0	100,000	100,000	0
44			TOTAL ASSESSMENT FUND				
			REVENUE	988,327	1,067,239	1,045,681	954,811

ASSESSMENT FUND EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	300	204	611.100	Regular Wages	647,300	644,760	595,116	618,087
2	300	204	613.100	FICA	42,861	49,324	45,526	47,284
3	300	204	614.100	Retirement-LAGERS	103,620	108,964	91,137	101,366
4	300	204	617.100	Life Insurance	1,002	1,102	1,012	1,037
5	300	204	617.200	Health Insurance	95,725	124,059	121,580	125,367
6	300	204	617.300	Dental Insurance	6,643	6,859	6,623	6,455
7	300	204	617.400	Vision Insurance	2,058	2,069	1,998	1,947
8				Total Personnel Services	899,209	937,137	862,992	901,544
9								
10								
11	300	204	623.100	Telephone	4,526	5,500	3,915	5,500
12	300	204	624.100	Postage & Freight	39,621	38,000	42,463	53,000
13	300	204	626.100	Maintenance & Repairs	2,115	4,000	5,500	4,000
14	300	204	629.100	Other Professional Services	24,150	26,000	21,000	26,000
15	300	204	632.200	Contractual Services	7,262	8,500	10,900	10,000
16	300	204	634.100	Training	6,291	7,000	3,135	4,000
17				Total Services	83,965	89,000	86,913	102,500
18								
19								
20	300	204	651.100	Office Supplies	3,774	5,000	1,369	2,500
21	300	204	651.104	Uncapitalized Equipment	883	3,000	450	1,500
22	300	204	652.100	Mileage	5,323	6,000	7,300	6,000
23	300	204	653.100	Books & Publications	3,922	4,000	3,900	6,000
24	300	204	654.100	Memberships	30	700	0	200
25	300	204	655.100	Business Expense	92	1,000	200	250
26	300	204	656.100	Printing & Binding	18,275	47,000	10,000	32,000
27				Total Supplies & Other	32,299	66,700	23,219	48,450
28								
29								
30								
31	300	204	685.100	Vehicles	0	0	0	0
32	300	204	687.100	Office Equipment	0	0	0	0
33				Total Capital Outlay	0	0	0	0
34								
35								
36				ASSESSOR-REAL ESTATE				
37				TOTAL EXPENDITURES	1,015,473	1,092,837	973,124	1,052,494

CAPITAL IMPROVEMENTS FUND SHERIFF'S DEPARTMENT

FUND FUNCTIONS

This budget is under the direction of the Franklin County Sheriff.

In the mid 1980's voters approved a half-cent capital improvement sales tax for the construction of a new law enforcement building and jail. This tax provided sufficient funds to allow the County to pay for the jail before the tax expired.

Upon completion of the jail in 1986, there was approximately \$2,000,000 remaining. These funds were restricted for capital improvement projects for the Sheriff's department.

In 2008, the County borrowed \$13,885,000 in certificates of participation. Of that amount, \$1,527,350 was used to update the HVAC at the Sheriff's department. During 2018, the Sheriff retired this portion of the 2012 series of certificates of participation debt owed by the County.

**CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT**

				2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1			Fund Balance, January 1	\$411,110	\$418,610	\$418,290	\$421,290
2							
3			Projected Revenues	7,180	3,000	3,000	3,500
4							
5			Estimated Expenditures	0	(50,000)	0	(50,000)
6							
7			Revenues Over (Under) Expenditures	7,180	(47,000)	3,000	(46,500)
8							
9							
10			Interfund Transfers In (Out)				
11			Transfers In	0	0	0	0
12			Transfers Out	0	0	0	0
13			Net Transfers	0	0	0	0
14							
15			Fund Balance, December 31	\$418,290	\$371,610	\$421,290	\$374,790
16							
17							
26			REVENUE				
27							
28							
29				2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
30							
31	400	000	492.100	Interest	7,180	3,000	3,500
32	400	000	492.155	Series 08 Restricted Interest			
33				Total Revenue	7,180	3,000	3,500

**CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT**

EXPENSES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	400	317	626.100	Maintenance & Repairs	0	0	0	0
2	400	317	632.200	Contractual Services	0	0	0	0
3				Total Services	0	0	0	0
4								
5	400	317	671.100	Principal	0	0	0	0
6	400	317	672.100	Interest	0	0	0	0
7	400	317	682.100	Buildings	0	50,000	0	50,000
8				Total Debt Service	0	50,000	0	50,000
9								
10								
11				CAPITAL IMPROVEMENTS				
12				TOTAL EXPENDITURES	0	50,000	0	50,000

BUILDING FUND

FUND FUNCTIONS

This budget is under the direction of the County Commission.

This budget is established to provide for the acquisition, construction or renovation of capital facilities.

The 2020 budget includes debt service payments of \$610,716 for the 2019B series of certificates of participation.

Interest earned and a \$70,000 yearly payment from the law library are the only source of revenue for this fund. As yearly debt services payments are made, the balance in this fund is declining.

BUILDING FUND

	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 Fund Balance, January 1	\$1,988,893	\$1,800,693	\$1,729,187	\$1,538,987
2				
3 Projected Revenues	28,122	100,500	100,500	100,500
4				
5 Operating Expenditures	(587,828)	(546,000)	(590,200)	(612,716)
6				
7 Revenues Over (Under)				
8 Expenditures	(559,706)	(445,500)	(489,700)	(512,216)
9				
10 Interfund Transfers In (Out)				
11 Transfers In	300,000	299,500	299,500	0
12 Transfers Out				0
13 Net Transfers In (Out)				
14				
15 Fund Balance, December 31	\$1,729,187	\$1,654,693	\$1,538,987	\$1,026,771
16				
17				
18				
19				
20				
21				
22				
23				
24				

REVENUE

	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
25				
26				
27				
28				
29 450 000 492.100 Interest	27,730	30,000	30,000	30,000
30 450 000 492.156 Series 08 Restricted Interest	392	500	500	500
31 450 000 497.100 Miscellaneous	0	70,000	70,000	70,000
32				
33				
34 450 000 498.500 Transfer from Community Development	300,000	0	0	0
35 450 000 498.665 Transfer From Health Department	0	200,000	200,000	0
36 450 000 498.800 Transfer From Brush Creek	0	99,500	99,500	0
37	<u>300,000</u>	<u>299,500</u>	<u>299,500</u>	<u>0</u>
38				
39				
	TOTAL REVENUE	328,122	400,000	400,000
				100,500

BUILDING FUND

EXPENSES

	Fund	Dept.	No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	450	320	632.200	Contractual Services	0	2,000	2,000	2,000
2				Total Services	0	2,000	2,000	2,000
3								
4	450	320	671.100	Principal	367,200	322,800	367,200	416,400
5	450	320	672.100	Interest	220,628	221,200	221,000	194,316
6				Total Debt Service	587,828	544,000	588,200	610,716
7								
8								
9				TOTAL BUILDING FUND				
10				EXPENDITURES	587,828	546,000	590,200	612,716

CARES ACT RELIEF FUND

FUND FUNCTIONS

As a result of the COVID-19 pandemic the Federal government has appropriated funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The State of Missouri received \$2,083,701,91 from the Fund and has distributed \$12,197,404 to Franklin County to be utilized for payment of eligible CARES Act expenses. Franklin County has made reimbursements to agencies that have incurred expenses due to the COVID-19 public health emergency. Any unused funds not used by December 30, 2020, are required to be returned to the State of Missouri on or before April 1, 2021. The amount of \$5,225,218 is in the 2021 budget to return to the State of Missouri.

CARES ACT RELIEF FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$0	\$0	\$0	\$5,218,924
2				
3 Projected Revenues	0	0	12,235,168	6,294
4				
5 Operating Expenditures	0	0	(7,016,244)	(5,225,218)
6				
7 Revenues Over (Under)				
8 Expenditures	0	0	5,218,924	(5,218,924)
9				
10 Transfers In (Out)	0	0		0
11				
12 Fund Balance, December 31	\$0	\$0	\$5,218,924	\$0

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
19	475	000	440.475 CARES Act Relief Revenue	0	0	12,197,404	0
20	475	000	492.100 Investment Interest	0	0	37,764	6,294
21							
22			TOTAL				
23			CARES ACT RELIEF REVENUE	0	0	12,235,168	6,294

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
30	475	475	696.630 CARES Act Relief Expenses	0	0	1,000,000	5,225,218
31	475	475	641.100 COVID-19 Expenses Incurred by Entities			4,470,668	0
32	475	475	641.200 Health Dept Expenses	0	0	1,545,576	0
33			Total Services	0	0	7,016,244	5,225,218
34							
35			TOTAL CARES ACT RELIEF	0	0	7,016,244	5,225,218
36			EXPENDITURES				

COVID-19 ELECTION FUND

FUND FUNCTIONS

The COVID-19 Election Fund is grant funded and was established by the Missouri Secretary of State's office to provide assistance to Local Election Authorities for expenses related to the COVID-19 pandemic, specifically to prevent, prepare for, and respond to coronavirus, domestically or internally for the 2020 Federal election cycle. Franklin County received \$96,629.21 that is under the direction of the Local Election Authority, the County Clerk. The funds are to be utilized for expenses incurred after March 28, 2020 and before December 31, 2020.

COVID-19 ELECTION FUND

	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 Fund Balance, January 1		\$0	\$0	\$0
2				
3 Projected Revenues	0	0	96,817	0
4				
5 Operating Expenditures	0	0	(96,817)	0
6				
7 Revenues Over (Under)				
8 Expenditures	0	0	0	0
9				
10 Transfers In (Out)	0	0	0	0
11				
12 Fund Balance, December 31	\$0	\$0	\$0	\$0
13				
14				

REVENUE

				<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
17	<u>Account</u>	<u>Description</u>					
18	<u>Fund</u>	<u>Dept.</u>	<u>No.</u>				
19	485	000	440.105	0	0	96,629	0
20	485	000	492.100	0	0	188	0
21							
22							
23							
24			TOTAL				
25			COVID-19 ELECTION FUND	0	0	96,817	0
26			REVENUE				
27							

EXPENDITURES

				<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
30	<u>Account</u>	<u>Description</u>					
31	<u>Fund</u>	<u>Dept.</u>	<u>No.</u>				
32	485	485	651.100	0	0	96,817	0
33	485	485	651.104		0	0	0
34			Total Services	0	0	96,817	0
35							
36							
37							
38							
39							
40							
41							
42			TOTAL				
43			COVID-19 ELECTION FUND	0	0	96,817	0
44			EXPENDITURES				

COMMUNITY DEVELOPMENT FUND

				<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>	
1			Fund Balance, January 1	\$363,473	\$0	\$0	\$0	
2								
3			Projected Revenues	6,144				
4								
5			Operating Expenditures	0	0	0	0	
6								
7			Revenues Over (Under)					
8			Expenditures	6,144				
9								
10			Interfund Transfers In (Out)	50,000				
11			Interfund Transfers In (Out)	(419,617)				
12			Fund Balance, December 31	\$0	\$0	\$0	\$0	
13								
14								
15								
16								
17								
18								
19			REVENUE					
20								
21								
22	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
23	500	000	443.418	Beauty View Acres Water Proj.	0	0	0	0
25	500	000	450.020	FEDA Loan File/Close Fee	0	0	0	0
26				Total Intergovernmental Revenue	0	0	0	0
27								
28								
29								
30	500	000	491.105	Interest on Bailey Loans	0	0	0	0
31	500	000	491.110	Interest on FEDA Loans	0	0	0	0
32	500	000	492.100	Investment Interest	6,144	0	0	0
33	500	000	492.110	Franklin County EDA Interest	0	0	0	0
34				Total Interest	6,144	0	0	0
35								
36	500	000	497.100	Miscellaneous	0	0	0	0
37				Total Other Revenue	0	0	0	0
38								
39								
40				TOTAL COMMUNITY DEVELOPMENT REVENUE	6,144	0	0	0
41								
42								
43	500	000	498.800	Transfer From Brush Creek	50,000	0	0	0

COMMUNITY DEVELOPMENT FUND

EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	500	633	696.600	Miscellaneous Expenses	0	0	0	0
2				Total Miscellaneous Expenses	0	0	0	0
3								
4	500	634	662.100	Bad Debt Expense	0	0	0	0
5				Total Bad Debt Expense	0	0	0	0
6								
7	500	635	696.600	Grant Pass Through Payments	0	0	0	0
8				Total Grant Pass Through Pay	0	0	0	0
9								
10								
11	500	638	632.200	Contractual Services/Transfer Out	0	0	0	0
12				Total Brush Creek Sewer Exp.	0	0	0	0
13								
14	500	650	632.050	Loans Granted	0	0	0	0
15				Total Community Development Loans	0	0	0	0
16								
17								
18	500	650	632.210	Administrative Expenses	0	0	0	0
19				Total Administrative Expenses	0	0	0	0
20								
21	500	650	690.100	Transfer to General Fund	119,617	0	0	0
22	500	650	690.450	Transfer to Building Fund	300,000	0	0	0
23								
24				TOTAL COMMUNITY DEVELOPMENT EXPENDITURES	419,617	0	0	0
25								

HAVA SERVICES

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$2,870	\$3,470	\$2,994	\$0
2				
3 Projected Revenues	128			
4				
5 Operating Expendiures	(4)	0	0	0
6				
7 Revenues Over (Under)				
8 Expenditures	124			
9				
10 Transfers In (Out)	0	(3,470)	(2,994)	
11				
12 Fund Balance, December 31	\$2,994	\$0	\$0	\$0

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
19 550	000	451.310	HAVA Fees Revenue	77	0	0	0
20 550	000	492.100	Investment Interest	51	0	0	0
21 550	000	497.100	Miscellaneous	0	0	0	0
22					0	0	0
23							
24			TOTAL				
25			HAVA SERVICES REVENUE	128	0	0	0

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
32 550	551	626.100	Maintenance and Repairs	0	0	0	
33 550	551	632.200	Contractual Services	0	0	0	
34			Total Services	0	0	0	0
35							
36 550	551	651.104	Uncapitalized Equipment	0	0	0	
37			Total Supplies & Other	0	0	0	0
38							
39 550	551	687.100	Office Equipment	0	0	0	
40			Total Capital Outlay	0	0	0	0
41							
42			HAVA SERVICES				
43			TOTAL EXPENDITURES	0	0	0	0
44							
45 550	551	690.575	Transfer to Election Equipment Replacement Fund	4	3,470	2,994	0

ELECTION EQUIPMENT REPLACEMENT FUND

DEPARTMENTAL FUNCTIONS

This fund was established in 2018. The purpose of the fund is to set aside funds to purchase new election equipment and is under control of the County Clerk. Funding for this fund will be generated from rental fees charged to the entities for equipment that is used for elections.

2020 ACCOMPLISHMENTS

- Continued to build fund balance in the event that we should have to update voting equipment.

2021 OBJECTIVES

- Monitor and review election equipment to ensure that the equipment is in good working order.
- If need be, start looking into replacing the equipment.
- Continue to build fund balances in the event that we should have to update voting equipment.

ELECTION EQUIPMENT REPLACEMENT FUND

	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 Fund Balance, January 1	\$152,088	\$64,938	\$170,004	\$156,623
2				
3 Projected Revenues	17,916	37,900	38,000	17,500
4				
5 Operating Expendiures	<u>0</u>	<u>0</u>	<u>(54,375)</u>	<u>0</u>
6				
7 Revenues Over (Under)	17,916	37,900	(16,375)	17,500
8 Expenditures				
9				
10 Transfers In (Out)	0	3,470	2,994	
11				
12 Fund Balance, December 31	\$170,004	\$106,308	\$156,623	\$174,123
13				
14				

REVENUE

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
19 575	000	451.320	Equipment Lease	15,050	36,000	36,000	16,000
20 575	000	451.330	Election Equip. Fees	41	0		
21 575	000	492.100	Investment Interest	2,825	1,900	2,000	1,500
22 575	000	497.100	Miscellaneous	<u>0</u>	<u>0</u>		<u>0</u>
23							
24			TOTAL ELECTION EQUIP REPLACEMENT				
25			FUND REVENUE	17,916	37,900	38,000	17,500
26							
27							
28 575	000	498.100	Transfer From General	0	0	0	0
29 575	000	498.550	Transfer From HAVA	4	3,470	2,994	0
30							
31							

EXPENDITURES

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
36 575	551	626.100	Maintenance and Repairs	0	0	0	0
37 575	551	632.200	Contractual Services	0	0	0	0
38			Total Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
39 575	551	651.100	Office Supplies	0	0	25,000	
40 575	551	651.104	Uncapitalized Equipment	0	0	29,375	0
41			Total Supplies & Other	<u>0</u>	<u>0</u>	<u>54,375</u>	<u>0</u>
42							
43 575	551	687.100	Office Equipment	0	0	0	0
44			Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
45							
46			ELECTION EQUIPMENT				
47			REPLACEMENT FUND				
48			TOTAL EXPENDITURES	0	0	54,375	0

LAW ENFORCEMENT TRAINING FUND

FUND FUNCTIONS

This fund is under the direction of the Franklin County Sheriff.

This budget is used to account for revenues which are used for law enforcement training.

LAW ENFORCEMENT TRAINING FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January	\$48,739	\$39,959	\$54,638	\$33,101
2				
3 Projected Revenues	27,587	39,500	21,463	35,000
4				
5 Operating Expenditures	(21,688)	(44,000)	(43,000)	(44,000)
6				
7 Revenues Over (Under) Expenditures	5,899	(4,500)	(21,537)	(9,000)
8				
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	0	0	0
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)	0	0	0	0
14				
15 Fund Balance, December 31	\$54,638	\$35,459	\$33,101	\$24,101

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget	
27	600	000	444.100	Post Commission Fees	7,193	13,500	9,000	9,000
28	600	000	455.100	Court Fees	9,229	13,000	6,313	13,000
29	600	000	455.125	Fees Municipal Court Revenue	8,456	8,000	5,500	8,000
30	600	000	492.100	Investment Interest	919	500	600	500
31	600	000	497.100	Miscellaneous Revenue	1,790	4,500	50	4,500
32				Total Revenue	27,587	39,500	21,463	35,000
33								
34								
35	600	000	498.620	Transfers from LESTF	0	0	0	0

LAW ENFORCEMENT TRAINING FUND

EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	600	750	626.100	Maintenance & Repairs	0	0	0	0
2	600	750	629.100	Other Professional Services	5,000	5,000	5,000	5,000
3	600	750	632.200	Post Commission Expense	0	9,000	8,000	9,000
4	600	750	634.100	Training	16,688	30,000	30,000	30,000
5				Total Services	<u>21,688</u>	<u>44,000</u>	<u>43,000</u>	<u>44,000</u>
6								
7								
8	600	750	651.104	Uncapitalized Equipment	0	0	0	0
9	600	750	660.100	Other Supplies	0	0	0	0
10				Total Supplies & Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
11								
12								
13	600	750	686.100	Other Equipment	0	0	0	0
14				Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
15								
16				LAW ENFORCEMENT TRAINING				
17				TOTAL EXPENDITURES	21,688	44,000	43,000	44,000

FAMILY COURT FUND

DEPARTMENTAL FUNCTIONS

Due to legislation, all Juvenile Court employees became Missouri State employees as of July 1, 1999. As mandated by State Statute, the portion of the Franklin County budget which would have been used for salaries was given a new title called "Maintenance of Effort Funding". Under the new State Statute, the amount of "Maintenance of Effort Funding" is based upon the salaries in 1997, less the State reimbursement, in accordance with legislation. The "Maintenance of Effort Funding" is being budgeted to fund a Family Court, as requested by the 20th Judicial Circuit Court.

FAMILY COURT FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1		\$2,808	\$35,188	\$77,156
2				
3 Projected Revenues	25,960	32,380	41,968	27,400
4				
5 Operating Expenditures	(51,803)	(333,523)	(54,116)	0
6				
7 Revenues Over (Under)				
8 Expenditures	(25,843)	(301,143)	(12,148)	27,400
9				
10 Interfund Transfers In (Out)				
11 Transfers In	20,000	333,523	54,116	0
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)	20,000	333,523		
14				
15 Fund Balance, December 31	\$6,662	\$35,188	\$77,156	\$104,556

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
25	610	000	458.201 Family Court \$30 Surcharge	25,434	31,950	24,928	27,000
26	610	000	458.203 Parenting Education Costs	135	0	17,000	
27			Total Fees/Services Revenue	25,569	31,950	41,928	27,000
28							
29	610	000	492.100 Interest on Investments	391	430	40	40
30			Total Miscellaneous Revenue	391	430	40	40
31							
32							
33	610	000	498.100 Transfers From General Revenue	20,000	333,523	54,116	0
34			Total Transfers In	20,000	333,523	54,116	0
35							
36			TOTAL REVENUE	45,960	365,903	96,084	27,040

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	610	010	632.200	Contractual Services	0	0	0	50,000
2				Total Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
3								
4								
5				FAMILY COURT				
6				TOTAL EXPENDITURES	0	0	0	50,000

**FAMILY COURT FUND
JUVENILE MAINTENANCE OF EFFORT**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	610	283	623.100	Telephone	216	0	194	0
2	610	283	624.100	Postage & Freight	0	0	0	0
3	610	283	626.100	Maintenance & Repairs	0	0	0	0
4	610	283	632.200	Contractual Services	51,023	0	53,922	0
5	610	283	632.201	Maintenance of Effort	0	333,523	0	0
6	610	283	634.100	Training	0	0	0	0
7				Total Services	51,239	333,523	54,116	0
8								
9								
10	610	283	651.100	Office Supplies	0	0	0	0
11	610	283	651.104	Uncapitalized Equipment	0	0	0	0
12	610	283	652.100	Mileage	0	0	0	0
13	610	283	653.100	Books & Publications	0	0	0	0
14	610	283	655.100	Business Expense	565	0	0	0
15				Total Supplies & Other	565	0	0	0
16								
17								
18	610	283	687.100	Office Equipment	0	0	0	0
19				Total Capital Outlay	0	0	0	0
20								
21								
22				FAMILY COURT-JUVENILE				
23				MAINTENANCE OF EFFORT				
24				TOTAL EXPENDITURES	51,804	333,523	54,116	0
25								
26								
27				TOTAL FAMILY COURT				
28				FUND EXPENDITURES	51,804	333,523	54,116	0

TREATMENT COURT

DEPARTMENTAL FUNCTIONS

The Treatment Court account was incorporated into the County budget process in 2017. Prior to this, payments from the fund were overseen by the Treatment Court administrator and Treatment Court judge. This change in protocol will result in the Franklin County Treasurer being the custodian of the restricted fund, accounted for separately from the County General Revenue Fund. This transition occurred as a result of a recommendation from the accounting section of the State Court's Administrator's Office.

2020 ACCOMPLISHMENTS

- Added a co-occurring docket to our program allowing us to help those who not only suffer from substance use disorder but also mental health issues
- Maintained participant numbers.
- Able to continue to run high quality program despite COVID and closures

2021 OBJECTIVES

- Start a Family Treatment Court program
- Secure additional outside funding sources
- Maintain and improve graduation rate and recidivism rate

TREATMENT COURT FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$41,513	\$55,613	\$65,865	\$96,170
2				
3 Projected Revenues	65,898	68,700	38,700	46,700
4				
5 Operating Expenditures	(41,546)	(68,700)	(8,395)	(46,700)
6				
7 Revenues Over (Under)	24,352	0	30,305	0
8 Expenditures				
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	0	0	0
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)	0	0	0	0
14				
15 Fund Balance, December 31	\$65,865	\$55,613	\$96,170	\$96,170

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
24	611	000	455.155 Participant Fees Revenue	65,046	68,000	38,000	46,000
25			Total Fees/Services Revenue	65,046	68,000	38,000	46,000
26							
27	611	000	492.100 Investment Interest	852	700	700	700
28	611	000	497.100 Miscellaneous Revenue	0	0	0	0
29			Total Miscellaneous Revenue	852	700	700	700
30							
31			TOTAL REVENUE	65,898	68,700	38,700	46,700

EXPENDITURES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	611	254	632.200	Contractual Services	38,222	55,675	5,000	24,825
2	611	254	633.100	Medical	332	800	400	800
3	611	254	634.100	Training	2,578	8,125	495	17,075
4				Total Services	41,132	64,600	5,895	42,700
5								
6	611	254	653.100	Books & Publications		300	300	300
7	611	254	656.100	Printing & Binding	41	100	0	100
8	611	254	660.100	Other Supplies	73	1,500	1,000	1,200
9	611	254	661.100	Miscellaneous Other	300	1,700	1,200	1,900
10	611	254	661.120	Refunds		500	0	500
11				Total Supplies & Other	414	4,100	2,500	4,000
12								
13								
14				TREATMENT COURT FUND				
15				TOTAL EXPENDITURES	41,546	68,700	8,395	46,700

FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND

FUND FUNCTIONS

This budget was created pursuant to Section 50.565 RSMo. It was a newly-created fund for 2016; however, the program was not implemented until 2017. This fund is overseen by a five-member board, The Franklin County Law Enforcement Restitution Fund Board of Trustees.

The Court may order offenders to pay restitution up to three hundred dollars (\$300.00) to the fund for any offense (with the exception of the charges of speeding, careless and imprudent driving, and any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction).

Money from the fund shall only be expended upon the approval of the majority of the board and for the following purposes: narcotics investigation, prevention, and intervention; purchase of law enforcement-related equipment and supplies for the Franklin County Sheriff's Department; matching funds for federal or state law enforcement grants; funding for the reporting of all state and federal crime statistics or information; and any county law enforcement-related expense, including those of the prosecuting attorney, approved by the board of trustees that is reasonably related to investigation, charging, preparation, trial, and disposition of criminal cases before the Courts of the State of Missouri.

FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$8,308	\$12,714	\$13,518	\$18,448
2				
3 Projected Revenues	5,210	4,415	5,130	8,000
4				
5 Operating Expenditures	0	(1,500)	(200)	(1,500)
6				
7 Revenues Over (Under)	5,210	2,915	4,930	6,500
8 Expenditures				
9				
10 Interfund Transfers In (Out)				
11 Transfers In		0	0	0
12 Transfers Out		0	0	0
13 Net Transfers In (Out)	0	0	0	0
14				
15 Fund Balance, December 31	\$13,518	\$15,629	\$18,448	\$24,948

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
23 615	000	492.100	Investment Interest	178	165	130	165
24 615	000	496.150	Restitution Revenue	5,032	4,250	5,000	8,000
25			Total Revenue	5,210	4,415	5,130	8,165

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
33 615	615	651.104	Uncapitalized Equipment	0	0	0	0
34 615	615	661.100	Miscellaneous Other	0	1,500	200	1,500
35			Total Supplies & Other	0	1,500	200	1,500
36							
37							
38							
39 615	615	686.100	Other Equipment	0	0	0	0
40			Total Capital Outlay	0	0	0	0
41							
42			FRANKLIN COUNTY LAW				
43			ENFORCEMENT RESTITUTION				
44			TOTAL EXPENDITURES	0	1,500	200	1,500

DOJ EQUITABLE SHARING FUND

FUND FUNCTIONS

This budget was created to account for the revenue and expenditures associated with participating in the Asset Forfeiture Program. The Department of Justice and the Department of the Treasury Asset Forfeiture Programs are, first and foremost, law enforcement programs. They remove the tools of crime from criminal organizations, deprive wrongdoers of the proceeds of their crimes, recover property that may be used to compensate victims, and deter crime. The Department of Justice and the Department of the Treasury emphasize these law enforcement purposes to their own law enforcement agencies and all federal, state, local, and tribal partner agencies.

One of the ancillary benefits of asset forfeiture is the potential to share federal forfeiture proceeds with cooperating state and local law enforcement agencies through equitable sharing. The Department of Justice and the Department of the Treasury Equitable Sharing Programs enhance cooperation amongst federal, state, local, and tribal law enforcement by providing valuable additional resources to state and local law enforcement agencies. However, the Program is designed to supplement and enhance, not supplant, appropriated agency resources.

DOJ EQUITABLE SHARING FUND

	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 Fund Balance, January 1	\$0	\$94,322	\$125,134	\$97,162
2				
3 Projected Revenues	145,001	100	13,529	100
4				
5 Operating Expenditures	<u>(19,867)</u>	<u>(75,000)</u>	<u>(41,501)</u>	<u>(77,000)</u>
6				
7 Revenues Over (Under)				
8 Expenditures	125,134	(74,900)	(27,972)	20,262
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	0	0	0
12 Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
13 Net Transfers In (Out)	0	0	0	0
14				
15 Fund Balance, December 31	\$125,134	\$19,422	\$97,162	\$20,262

REVENUE

	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
21				
22				
23 Fund	Dept.	Account No.	Description	
24 616	000	492.100	Investment Interest	723
25 616	000	496.616	DOJ Equitable Share	144,278
26			Total Revenue	<u>145,001</u>

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	616	616	626.100	Maintenance & Repairs	1,923	5,000	3,431	5,000
2	616	616	634.100	Training	0	20,000	900	20,000
3				Total Services	1,923	25,000	4,331	25,000
4								
5								
6	616	616	651.104	Uncapitalized Equipment	6,428	19,000	21,163	31,000
7	616	616	659.100	Uniforms	0	1,000	0	1,000
8	616	616	661.100	Miscellaneous Other	120	15,000	14,956	20,000
9				Total Supplies & Other	6,548	35,000	36,119	52,000
10								
11								
12	616	616	685.100	Vehicles	11,397	10,000	1,050	0
13	616	616	686.100	Other Equipment	0	5,000	0	0
14				Total Capital Outlay	11,397	15,000	1,050	0
15								
16								
17				DOJ EQUITABLE				
18				SHARING FUND				
19				TOTAL EXPENDITURES	19,867	75,000	41,500	77,000

LAW ENFORCEMENT SALES TAX FUND

This fund is established and governed by RSMo 67.582. It accounts for the revenues of two voter-approved one-quarter cent sales taxes for laws enforcement services. The Sheriff administers this fund. It includes expenditures for the Law Enforcement Grant Department, the Sheriff's Department, as well as the Jail and Penal Department.

Introduction

The Franklin County Sheriff's Office is thankful for the continued encouragement and support of the citizens we serve. We are also appreciative of the elected officials of Franklin County for the assistance they provide to our law enforcement community.

Law enforcement is a complex field and anticipating costs requires more than a standard approach. We often encounter situations that are unpredictable and uncertain and our budget needs will be reflective of those circumstances. The information presented is based on the assessment of expected crime trends, new legislation, innovations, and past experiences. This document is constructed using all available information we have at this point in the calendar year.

In the following pages, you will find a comprehensive account of the 2021 Budget Request for the Franklin County Sheriff's Office. This report lists not only the anticipated needs for equipment, supplies, and funding to adequately operate the Franklin County Sheriff's Office, but also the accomplishments. The following narrative should serve as a clear and concise picture of the financial impact the Franklin County Sheriff's Office will have in the coming year.

Public Safety Building Initiative Continues

Thanks to our citizens for the passing of Proposition P, construction continues on the jail expansion and Sheriff's Office remodel project. The administration portion of the sheriff's office is complete as of August 2020 and the new detention center is scheduled to be complete in November of 2020. The project as whole is ahead of schedule with a tentative completion date of mid-2021.

The financial investment, from increased wages due to Proposition P, in our deputies has advanced our efforts to combat the challenges of employee retention. The Sheriff's Office will continue investing in our employees and provide exemplary services to our communities.

I would like to take a moment and thank my staff for their continued patience during the remodel and construction. The project schedule, as a whole, had been modified to allow construction crews to continue working and has displaced many of my staff multiple times. I am proud of our ability to adapt, overcome, and maintain the same level of efficiency and dedication to our citizens despite displacement in the midst of construction and the COVID-19 pandemic.

COVID-19

COVID-19 brought and continues to bring challenges to not only Franklin County but to the world. COVID-19 changed the way we operate, not only in our day to day lives, but how Deputies perform their duties and interact with our citizens. As schools and businesses closed, and the state went into quarantine, our deputies missed the interaction with our citizens at events such as the Open-Door programs and the annual parades. Social distancing, frequent

cleaning of work surfaces and patrol vehicles, and the issuance of masks helps to keep our workforce strong during the unforeseen time.

The Sheriff's Office found new ways to allow our administration and office staff to maintain work levels by; modifying employees scheduled days to work in the office and to allow for social distancing. The sheriff's office utilized the Cares Act to help with the increased costs of disinfecting the office and patrol fleet. Our office also enjoyed an outpouring of support from our citizens to include sanitizers and masks. The sheriff's office continues to take reasonable precautions to ensure the safety of our employees, our detainees, and our citizens.

Internet Crimes Against Children

Proposition P allowed our office to absorb a fully funded detective dedicated to internet crimes against children and child exploitation. Electronic devices used today — gaming consoles, iPads, computers, and smartphones can access the internet and can be used to prey on innocent children. Our office is focused on the safety of our youth so they do not fall victim to an internet predator.

Our office now has two detectives fully committed to internet crimes against children. There is a never-ending caseload for these detectives as technology changes and new applications are developed. These investigations often take months to complete as the internet knows no bounds. To help with the additional costs of these extensive investigations, our office benefits from grants used to reimburse overtime, servers, and computer software from Missouri Internet Crimes against Children and a Grant from the Federal Bureau of Investigation.

An additional way our office combats internet crimes against children is by hosting the "Social Media and your Child" program at area schools. This program is designed to educate parents and teens on popular phone applications used in child exploitation. This open forum encourages open conversations between detectives, parents, and teens about the very real dangers of child exploitation.

School Safety Officer

The sheriff's office is devoted to the safety of the children of Franklin County by allocating a designated School Safety Officer. This position acts as a liaison between the numerous county school districts and the sheriff's office. Amid the COVID-19 pandemic, in addition to the mandatory "Active Shooter" training, the School Safety Officer was an integral part of coordinating and implementing school procedures to accommodate the safety of students returning to school. The fact of the matter is, we can't predict where or when a mass incident will happen so we must be prepared.

Officer Wellness Program

The Officer Wellness Program launched this year giving deputies tools needed to help with navigating toxic environments and is currently designed for detectives whose work is primarily child sex crimes and child exploitation. Our office also launched a Peer Support Group. This peer group will focus on post-traumatic stress associated with being a first responder in a safe and understanding environment.

Demonstrations

The safety, security, and protection of constitutional rights of citizens is a priority. Numerous groups in our community have, now more than ever, began to exercise their 1st amendment right to peaceably assemble and protest. This has been an opportunity for their voices to be heard in our community. With several demonstrations in Franklin County, relationships have been formed between our office and community leaders whom are seeking change on issues that matter to them.

Road Patrol

Law enforcement officers do not typically encounter citizens when things are going well; we are needed but not always welcome. On March 21st, 2020 a deputy attempted to stop a vehicle for a minor traffic offense. The vehicle fled and after a pursuit, came to a stop at a gas station in Gray Summit. The male driver exited the vehicle and opened fire at two of our deputies. Deputy Ron Burgess was struck twice and Sgt. Jason Weggemann was struck once. Sgt. Weggemann was able to return fire eliminating the threat and radioing for help. Words cannot express how happy we are to report both deputies have made a full recovery and have returned back to regular duty.

As always, the citizens of Franklin County showed our agency so much support during this time. The success of programs such as social media outreach, website, and public relations events continues to build stronger relationships with our community; the goodwill generated from these efforts is an asset to the county. We cannot thank our community enough for their ongoing support!

Cold Case Program

In 2018 the Cold Case Program was launched, originally this unit, was comprised of four experienced retired law enforcement officers; in 2019 we added a fifth investigator. Investigators with the Cold Case are volunteering their time and services. A detective captain oversees the unit and follows up with any leads that are developed.

The purpose of the initiative is to look at homicide cases and compare leads ensuring we have exhausted every possible avenue to bring justice to the victim and their family. The Cold-Case

Investigators are also tasked with reexamining the evidence; there have been a lot of advancements with DNA, Biometrics, and databases for such.

The Cold Case Program has been very successful. Reexamination of evidence using technology not available in the past has led to pending charges in a homicide from 1987 pending charges.

Canine Program

The Canine Program was re-established in 2019 and we expanded even further in 2020 with the addition of a bloodhound named Copper. Copper is trained in scent specific searches. The K-9's currently in the field have proven effective in the fight against illegal drugs within our county. The scent specific K-9 continues to be useful for locating lost or missing and wanted persons. The canine is also used to recover property that has been stolen.

Fiscal Savings

Fiscal responsibility settles on each county employee and the employees at the Franklin County Sheriff's Office continually strive to locate areas where we can save money without affecting quality and efficiency. In 2020 we have made every effort to save county taxpayers money. We have a dedicated procurement clerk who works diligently to complete purchases within the guidelines set by the county purchasing department. She reviews each invoice for accuracy and works with vendors when a discrepancy occurs.

Grants

Grants have been instrumental in pushing forward initiatives concerning both public and officer safety. These grants are a collaborative effort between our employees and other agencies; it takes a great deal of energy maintaining them. As you may have noticed we are aggressive in applying for grants if it makes a safer community.

Computers

In 2020 our office maintained our current inventory through upgrades and regularly scheduled maintenance. In 2021 we will make upgrades to our server system. This will allow our deputies the ability to work more efficiently allowing for detectives and deputies to remote into the office, the transfer of data from in-car camera systems and in-car computers to the main network system.

Body Cameras

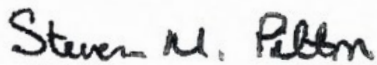
This mobile technology is an effective tool for law enforcement and we will continue to develop this capability to each uniformed deputy. While this is costly, the benefits of a recording for officer safety alone make it a vital endeavor. Deputies will not be limited when investigating incidents, witness statements, and reports. They will also be able to use the recording for additional details and information. The use of this technology helps limit false accusations and assists in avoiding lengthy and costly litigation. A body camera system may not encompass everything that happens during a shift or particular incident but it does

increase our capabilities and provides the transparency necessary for our deputies and those they serve. Our office is committed to maintaining and updating the cameras and the server infrastructure.

Conclusion

The sheriff's office is excited, once again, to be working with the commission to increase community relations with the citizens of Franklin County and we greatly appreciate the cooperation of the commission, the treasurer, the auditor, and all the elected officials and department heads in assisting us in our goals. We look forward to meeting with you to discuss our 2021 budget request.

Respectfully,

A handwritten signature in black ink that reads "Steven M. Pelton". The signature is written in a cursive, slightly slanted style.

Steven M. Pelton
Franklin County Sheriff

LAW ENFORCEMENT SALES TAX FUND

				2019	2020	2020	2021	
				Actual	Adopted	Estimated	Adopted	
					Budget	By Dept.	Budget	
1			Fund Balance, January 1	\$2,913,570	\$3,450,716	\$3,571,996	\$3,171,435	
2								
3			Projected Revenues	8,381,122	8,259,436	8,185,723	8,230,389	
4								
5			Operating Expenditures	(13,372,719)	(15,225,627)	(14,109,868)	(16,402,005)	
6								
7			Revenues Over (Under)	(4,991,597)	(6,966,191)	(5,924,145)	(8,171,616)	
8			Expenditures					
9								
10			Other Financing Sources(Uses)					
11			Sale of Capital Assets	84,230	15,000	113,000	50,000	
12			Issue of Capital Lease	0				
13			Transfers In	5,541,648	5,638,181	5,654,705	6,245,020	
14			Transfers Out	0	(244,120)	(244,120)	(200,000)	
15			Total Other Financing Sources (Uses)	5,625,878	5,409,061	5,523,585	6,095,020	
16								
17			Fund Balance, December 31	\$3,571,996	\$1,893,586	\$3,171,435	\$1,094,839	
18								
19								
20								
21								
22								
23			Appropriated Regular Operations				\$ 16,402,005	
24			Appropriated Fund Balance				1,094,839	
25			Total Appropriations				\$17,496,844	
26								
27								
28								
29								
30	Fund	Dept.	Account No.	2019	2020	2020	2021	
31				Actual	Adopted	Estimated	Adopted	
32					Budget	By Dept.	Budget	
33	620	000	411.310	Contra Washington TIF 1	(13,370)	0	(13,567)	0
34	620	000	411.311	Contra Washington TIF 2	(5,506)	0	(4,747)	0
35	620	000	411.312	Contra Washington TIF 3	0	0	0	0
36	620	000	417.150	Law Enforcement Sales Tax	6,636,550	6,775,000	6,840,000	6,845,000
37				Total Tax Revenue	6,617,674	6,775,000	6,821,686	6,845,000
38	620	000	441.042	DWI Traffic Unit Grant/TSU	188,196	139,082	112,000	144,855
39	620	000	441.045	Byrne Grant Narc Unit	138,221	137,304	137,304	137,304
40	620	000	441.046	DWI Enforcement Revenue	22,768	25,000	25,000	37,000
41	620	000	441.047	Youth Alcohol Grant	6,903	9,000	5,000	9,000
42	620	000	441.049	Speed Enf. Grant (HMV OT)	35,155	41,150	39,000	33,800
43	620	000	441.052	HIDTA Grant	119,072	137,500	137,500	137,500
44	620	000	441.053	Impaired Driving Enf Grant	7,004			
45	620	000	441.054	In Car Computer Grant	0	0	10,620	0
46	620	000	441.055	Bullet Proof Vest Grant	21,093	10,000	0	10,000
47	620	000	441.057	Miscellaneous Enforcements	9,600	16,900	16,500	16,900
48	620	000	441.058	Misc. Federal Grants	0	0	0	0
49	620	000	441.070	MCSAP Grant Revenue	11,383	0	0	0
				Total Federal Grants	559,394	515,936	482,924	526,359

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	620	000	441.210	FEMA Flood Damage Reimb.	0	0	0	0
2	620	000	441.298	US Marshals Service Revenue	64	0	0	0
3	620	000	441.299	MOICAC Revenue	243	5,000	6,000	5,000
4	620	000	441.300	Computer Crime OT	3,562	19,500	3,000	19,500
5	620	000	441.301	Enforcement OT Reimbursement	4,845	7,500	6,851	7,500
7	620	000	441.303	Task Force Officer OT Revenue	16,721	17,500	17,500	17,500
8	620	000	441.304	DEA Overtime	0	0	0	0
9				Total Federal Reimbursement	25,435	49,500	33,351	49,500
10								
11	620	000	443.356	State Narcotics Grant	0	0	0	0
12	620	000	443.359	Asset Forefieture Revenue	3,920	0	0	0
13				Total State Grants	3,920	0	0	0
14								
15	620	000	444.998	MODOT Workzone	53,548	76,000	70,000	43,500
16				Total State Reimbursement	53,548	76,000	70,000	43,500
17								
18	620	000	463.300	Sheriff Fees	58,096	48,000	30,000	48,000
19	620	000	463.302	Prisoner Transport Fees	43,258	20,000	34,000	30,000
20	620	000	463.305	LESTF Muni. Ct. Fees Revenue	42,260	35,000	26,000	35,000
21	620	000	463.320	Sheriff SSA Inc. Payments	10,800	10,500	7,200	10,500
22	620	000	463.355	School Resource Officer Reimb.	81,689	63,000	74,000	84,030
23	620	000	463.500	Sheriff SB 869 Fees	26,898	125,000	20,000	20,000
24	620	000	465.300	Prisoner Per Diem Other	701,581	450,000	450,000	450,000
25	620	000	465.310	Inmate Medical	14,022	9,000	7,000	9,000
26	620	000	465.350	Prisoner Phone Call Commission	51,541	45,000	50,000	45,500
27				Total Charges For Services	1,030,145	805,500	698,200	732,030
28								
29	620	000	491.150	Interest - Sales Tax	16,374	0	13,562	0
30	620	000	492.100	Interest-Investments	29,265	20,000	12,000	20,000
32	620	000	493.050	Insurance Reimbursement	42,771	0	50,000	0
33	620	000	494.060	Law Enf. Blk Gr. (LLEBG)	0	10,000	0	10,000
34	620	000	496.100	Sale of Asset	84,230	15,000	113,000	50,000
35	620	000	497.100	Miscellaneous Revenue	2,596	7,500	4,000	4,000
36				Total Other Revenue	175,236	52,500	192,562	84,000
37								
38	620	000	498.000	Proceeds From Capital Lease	0	0	0	0
39	620	000	498.100	Transfers From General Fund	3,729,763	3,729,763	3,729,763	3,729,763
40	620	000	498.621	Transfer From Prop. P Compensation Fund	1,588,572	1,685,105	1,701,629	2,205,444
42	620	000	498.622	Transfer From Prop P Law Enf. & Emergency Dispatch Fund	223,313	223,313	223,313	309,813
43								
44	620	000	498.635	Transfer From Sheriff Revolving	0	0	0	0
45	620	000	498.685	Transfer From Municipal Court	0	0	0	0
46				Total Other Financing Sources	5,541,648	5,638,181	5,654,705	6,245,020
47								
48				TOTAL LAW ENFORCEMENT REVENUE	14,007,000	13,912,617	13,953,429	14,525,409
49								
50								

**LAW ENFORCEMENT
GRANT EXPENDITURES**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	620	020	611.100	Regular Wages	105,681	114,151	114,151	114,151
2	620	020	611.200	Overtime	5,180	6,000	6,000	6,000
3	620	020	612.100	Part-Time Wages	0	0	0	0
4	620	020	613.100	FICA	7,973	9,192	9,192	9,192
5	620	020	614.100	Retirement-LAGERS	17,793	20,426	20,547	20,547
6	620	020	617.100	Life Insurance	108	130	130	130
7	620	020	617.200	Health Insurance	9,712	15,686	15,686	15,890
8	620	020	617.300	Dental Insurance	654	807	807	807
9	620	020	617.400	Vision Insurance	203	244	244	244
10				Total Personnel Services	147,304	166,636	166,757	166,961
11								
12								
13	620	020	623.100	Telephone	11,449	13,200	11,904	12,000
14	620	020	625.100	Rent & Leases	27,000	27,000	27,000	13,500
15	620	020	626.100	Maintenance & Repairs	0	0	0	0
16	620	020	630.100	Utilities	0	0	0	0
17	620	020	632.200	Contractual Services	5,767	6,800	6,238	6,800
18	620	020	634.100	Training/Travel	13,343	6,000	6,000	6,000
19				Total Services	57,559	53,000	51,142	38,300
20								
21								
22	620	020	651.104	Uncapitalized Equipment	12,564	0	1,060	2,000
23	620	020	657.100	Fuel	21,410	26,760	15,000	18,000
24	620	020	659.100	Uniforms	0	1,000	0	1,000
25	620	020	661.100	Miscellaneous Other	25,966	32,500	16,000	20,000
26				Total Supplies & Other	59,940	60,260	32,060	41,000
27								
28								
29	620	020	685.100	Vehicles	106,033	45,240	9,000	70,000
30	620	020	686.100	Other Equipment	0	0	0	0
31				Total Capital Outlay	106,033	45,240	9,000	70,000
32								
33								
34				LAW ENFORCEMENT GRANT				
35				TOTAL EXPENDITURES	370,836	325,136	258,959	316,261

**LAW ENFORCEMENT
SHERIFF EXPENDITURES**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	620	385	611.100	Regular Wages	5,230,419	5,536,000	5,359,000	5,700,000
2	620	385	611.200	Overtime Wages	181,859	308,008	180,000	265,349
3	620	385	612.100	Part Time Wages	52,137	49,000	49,000	54,640
4	620	385	613.100	FICA	384,939	450,815	427,482	496,346
5	620	385	614.100	Retirement-LAGERS	875,054	993,481	919,360	1,116,755
6	620	385	615.100	Unemployment	0	15,000	0	15,000
7	620	385	616.100	Workman's Compensation	240,212	285,000	190,000	285,000
8	620	385	617.100	Life Insurance		6,094	6,164	6,200
9	620	385	617.200	Health Insurance	6,006	830,592	811,881	882,000
10	620	385	617.201	Health Insurance Contingency	661,280	123,500	50,000	123,500
11	620	385	617.300	Dental Insurance	36,517	38,385	38,427	39,000
12	620	385	617.400	Vision Insurance	11,316	11,925	11,590	13,000
	620	385	618.150	Retention Compensation	0	0	0	374,867
13				Total Personnel Services	7,679,738	8,647,800	8,042,904	9,371,657
14								
15								
16	620	385	623.100	Telephone	69,176	101,000	85,000	98,000
17	620	385	624.100	Postage & Freight	2,799	3,500	2,000	3,000
18	620	385	625.100	Rent & Leases	0	3,000	0	3,000
19	620	385	626.100	Maintenance & Repairs	120,526	130,000	115,000	140,000
20	620	385	626.101	Maint. & Repairs - Vehicle	0	0	0	0
21	620	385	626.102	Maint. & Repairs - Car Equip.	0	0	0	0
22	620	385	626.103	Maint. & Repairs - Equipment	0	0	0	0
23	620	385	626.104	Maint. & Repairs - Bldg/Grounds	0	0	0	0
24	620	385	627.100	Insurance	237,264	240,000	300,000	356,000
25	620	385	628.100	Bonds	191	500	500	750
26	620	385	629.100	Other Professional Services	3,454	34,700	15,000	34,700
27	620	385	630.100	Utilities	169,337	180,000	180,000	180,000
28	620	385	632.200	Contractual Services	155,385	226,300	200,000	218,025
29	620	385	634.100	Training	37,063	38,130	38,130	38,130
30				Total Services	795,194	957,130	935,630	1,071,605

**LAW ENFORCEMENT
SHERIFF EXPENDITURES**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	620	385	651.100	Office Supplies	12,582	20,000	18,000	18,000
2	620	385	651.102	Ammunition	16,297	25,000	25,000	30,000
3	620	385	651.103	Software	1,933	11,000	5,000	11,000
4	620	385	651.104	Uncapitalized Equipment	90,111	177,400	120,000	169,000
5	620	385	653.100	Books & Publications	208	3,400	500	3,400
6	620	385	654.100	Memberships	7,740	5,400	5,375	11,750
7	620	385	656.100	Printing & Binding	2,505	7,000	4,000	4,000
8	620	385	657.100	Fuel	248,443	302,400	277,000	285,000
9	620	385	659.100	Uniforms	37,215	60,000	55,000	60,000
10	620	385	660.100	Other Supplies	25,580	36,400	30,000	38,900
11	620	385	661.100	Misc. Other	4,701	15,000	15,000	15,000
12				Total Supplies & Other	447,316	663,000	554,875	646,050
13								
14								
15	620	385	685.100	Vehicles	522,025	565,500	526,000	408,000
16	620	385	686.100	Other Equipment	9,069	30,000	30,000	30,000
17	620	385	687.100	Office Equipment	0	6,000	0	0
18				Total Capital Outlay	531,094	601,500	556,000	438,000
19								
20	620	385	690.100	Transfer To General Fund	0	244,120	244,120	200,000
21	620	385	690.600	Transfers To Law				
22				Enforcement Training	0	0	0	0
23				Total Transfers Out	0	244,120	244,120	200,000
24								
25				LAW ENFORCEMENT SHERIFF				
26				TOTAL EXPENDITURES	9,453,342	11,113,550	10,333,529	11,727,312

**LAW ENFORCEMENT
JAIL & PENAL EXPENDITURES**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	620	390	611.100	Regular Wages	1,925,698	2,097,824	2,000,000	2,406,310
2	620	390	611.200	Overtime Wages	37,687	30,000	28,000	30,000
3	620	390	612.100	Part-Time Wages	60,350	66,000	61,000	78,000
4	620	390	613.100	FICA	146,489	167,828	159,809	192,344
5	620	390	614.100	Retirement-LAGERS	297,411	361,730	350,370	433,136
6	620	390	615.100	Unemployment	0	3,000	0	3,000
7	620	390	616.100	Workman's Compensation	86,371	90,000	77,197	90,000
8	620	390	617.100	Life Insurance	2,219	2,268	2,268	2,462
9	620	390	617.200	Health Insurance	217,035	268,141	300,000	320,926
10	620	390	617.300	Dental Insurance	13,152	13,710	14,624	15,330
11	620	390	617.400	Vision Insurance	4,076	4,260	4,502	4,624
12				Total Personnel Services	2,790,488	3,104,761	2,997,770	3,576,132
13								
14								
15	620	390	626.100	Maintenance & Repairs	1,724	11,000	1,000	5,000
19	620	390	626.104	Maint. & Repairs-Bldg/Grounds	68,979	100,000	65,000	103,000
20	620	390	627.100	Insurance	51,614	55,000	48,669	78,500
21	620	390	629.100	Other Professional Services	40,555	45,000	25,000	45,000
22	620	390	632.200	Contractual Services	374,695	410,000	365,562	440,000
23	620	390	633.100	Medical	188,566	260,000	220,000	260,000
24				Total Services	726,133	881,000	725,231	931,500
25								
26								
27	620	390	651.100	Office Supplies	1,005	1,500	1,000	1,500
28	620	390	651.104	Uncapitalized Equipment	1,659	2,500	2,500	2,500
29	620	390	653.100	Books & Publications	348	800	500	800
30	620	390	658.100	Janitor Supplies	21,105	40,000	30,000	40,000
31	620	390	660.100	Other Supplies	7,803	6,000	4,500	6,000
32				Total Supplies & Other	31,920	50,800	38,500	50,800
33								
34	620	390	686.100	Other Equipment	0	0	0	0
35				Total Capital Outlay	0	0	0	0
36								
37								
38				JAIL AND PENAL				
39				TOTAL EXPENDITURES	3,548,541	4,036,561	3,761,500	4,558,432

**LAW ENFORCEMENT SALES TAX FUND
FUND BALANCE APPROPRIATIONS**

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated remaining fund balance in the Law Enforcement Sales Tax Fund. Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Law Enforcement Sales Tax Fund. It is unlikely that these funds will be used.

**LAW ENFORCEMENT SALES TAX FUND
FUND BALANCE APPROPRIATIONS**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 620	142	632.200	Contractual Services	0	1,893,586	0	1,094,839

PROPOSITION P FUNDS

FUND FUNCTIONS

On April 3, 2018, the citizens of Franklin County passed a sales tax initiative of $\frac{1}{2}$ of 1%. The purpose of this sales tax is to provide funds for law enforcement and emergency dispatch services, including but not limited to (1) the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities and (2) compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County.

PROP P - LAW ENFORCEMENT COMPENSATION FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$715,761	\$0	\$825,587	\$825,587
2				
3 Projected Revenues	3,301,249	3,392,000	3,425,262	3,424,500
4				
5 Estimated Expenditures	(1,578,627)	(1,677,841)	(1,694,294)	(2,009,841)
6				
7 Revenues Over (Under)				
8 Expenditures	1,722,622	1,714,160	1,730,968	1,414,659
9				
10 Interfund Transfers In (Out)	(1,612,796)	(1,714,159)	(1,730,968)	(2,240,246)
11				
12 Fund Balance, December 31	\$825,587	\$0	\$825,587	\$0
13				
14				
15				
16				
17				

REVENUE

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
18				
19				
20				
21 Fund				
22 Dept.				
23 Account No.				
24 Description				
22 621 000 417.100 Prop P Law Enf. Comp. Sales Tax	3,292,524	3,387,500	3,420,000	3,422,500
23 621 000 491.150 Interest - Sales Tax	4,683	0	3,762	0
24 621 000 492.100 Interest - Investment	4,042	4,500	1,500	2,000
25				
26				
27 TOTAL PROPOSITION P - LAW				
28 ENFORCEMENT COMPENSATION				
29 FUND REVENUE	3,301,249	3,392,000	3,425,262	3,424,500

PROPOSITION P - LAW ENFORCEMENT COMPENSATION

					2020	2020	2021
Fund	Dept.	Account No.	Description	2019 Actual	Adopted Budget	Estimated By Dept.	Adopted Budget
1	621	621	642.200	Berger PD Compensation	13,668	14,527	17,401
2	621	621	642.201	Gerald PD Compensation	54,671	58,107	69,605
3	621	621	642.202	New Haven PD Compensation	95,674	101,687	121,809
4	621	621	642.203	Pacific PD Compensation	252,854	268,745	321,923
5	621	621	642.204	St. Clair PD Compensation	191,349	203,375	243,617
6	621	621	642.205	Sullivan PD Compensation	246,020	261,482	313,222
7	621	621	642.206	Union PD Compensation	341,694	363,169	435,031
8	621	621	642.207	Washington PD Compensation	382,697	406,749	487,234
9				Total Services	1,578,627	1,677,841	2,009,841
10							
11	621	621	690.620	Transfer To Franklin County			
12				Law Enforcement For			
13				Compensation	1,588,572	1,685,105	2,205,444
14							
15	621	621	690.100	Transfer To General Fund			
				For Compensation	24,224	29,054	34,802
				PROPOSITION P LAW			
				ENFORCEMENT COMPENSATION			
				TOTAL EXPENDITURES	3,191,423	3,392,000	4,250,087

PROPOSITION P LAW ENFORCEMENT & EMERGENCY DISPATCH FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$8,992,053	\$26,065,411	\$22,320,939	\$4,027,187
2				
3 Projected Revenues	24,607,357	3,487,500	3,520,130	3,512,500
4				
5 Estimated Expenditures	(11,055,158)	(29,329,598)	(21,590,569)	(7,229,874)
6				
7 Revenues Over (Under) Expenditures	13,552,199	(25,842,098)	(18,070,439)	(3,717,374)
8				
9				
10 Interfund Transfers In (Out)	(223,313)	(223,313)	(223,313)	(309,813)
11				
12 Fund Balance, December 31	\$22,320,939	\$0	\$4,027,187	\$0
13				
14				
15				
16				
17				

REVENUE

		Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
21 Fund	Dept.						
22 622	000	417.100	Sales Tax	3,292,524	3,387,500	3,420,000	3,422,500
23 622	000	491.150	Interest - Sales Tax	4,683	0	5,130	0
24 622	000	492.100	Interest - Investment	225,954	100,000	95,000	90,000
25 622	000	493.450	Proceeds From Issue of COPs	20,025,000	0	0	0
	622	000	Bond Premium	1,059,196	0	0	0
26 622	000	497.100	Miscellaneous Revenue	0	0	0	0
27							
28			TOTAL PROPOSITION P - LAW				
29			ENFORCEMENT & EMERGENCY				
30			DISPATCH FUND REVENUE	24,607,357	3,487,500	3,520,130	3,512,500

PROPOSITION P LAW ENFORCEMENT DEPARTMENT

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	622	622	626.100	Maintenance & Repairs	0	0	0	10,000
2	622	622	630.100	Utilities	0	180,000	75,000	100,000
3	622	622	632.200	Contractual Services	1,250	1,250	2,500	2,500
4				Total Services	<u>1,250</u>	<u>181,250</u>	<u>77,500</u>	<u>112,500</u>
5								
6								
7	622	622	651.104	Uncapitalized Equipment	0	0	0	223,500
8	622	622	661.100	Miscellaneous Other	0	0	0	0
9				Total Supplies & Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>223,500</u>
10								
11	622	622	682.100	Buildings	9,561,287	24,554,876	16,488,760	3,370,000
12	622	622	686.100	Other Equipment	0		518,250	568,152
13	622	622	687.100	Office Equipment	0	0	0	0
14				Total Capital Outlay	<u>9,561,287</u>	<u>24,554,876</u>	<u>17,007,010</u>	<u>3,938,152</u>
15								
16	622	622	671.100	Principal	0	1,060,000	1,060,000	1,190,000
17	622	622	672.100	Interest	353,153	1,081,887	1,081,887	948,584
18				Total Debt Service	<u>353,153</u>	<u>2,141,887</u>	<u>2,141,887</u>	<u>2,138,584</u>
19								
20	622	622	696.800	Cost of Issuance	172,681	0	0	0
21	622	622	690.620	Transfer To LESTF	223,313	223,313	223,313	309,813
					<u>395,994</u>	<u>223,313</u>	<u>223,313</u>	<u>309,813</u>
				PROPOSITION P LAW ENFORCEMENT TOTAL EXPENDITURES	10,311,685	27,101,326	19,449,710	6,722,549

PROPOSITION P EMERGENCY DISPATCH DEPARTMENT

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	622	623	623.100	Telephone	0	176,917	167,400	212,917
2	622	623	624.100	Postage & Freight	0	100	40	100
3	622	623	626.100	Maintenance & Repairs	45,000	39,960	40,000	0
4	622	623	630.100	Utilities	0	60,000	20,000	22,500
5	622	623	631.100	Advertising	0	1,600	0	1,600
6	622	623	632.200	Contractual Services	140,868	507,679	507,678	350,921
7	622	623	634.100	Training	0	36,425	10,000	36,425
8				Total Services	185,868	822,681	745,118	624,463
9								
10								
11	622	623	651.100	Office Supplies	0	5,300	5,550	5,550
12	622	623	651.104	Uncapitalized Equipment	0	161,155	161,155	6,155
13	622	623	652.100	Mileage	0	250	0	250
14	622	623	655.100	Business Expense	0	3,600	500	3,600
15	622	623	657.100	Fuel	0	500	500	2,500
16	622	623	660.100	Other Supplies	0	10,750	8,000	1,500
17				Total Supplies & Other	0	181,555	175,705	19,555
18								
19	622	623	681.100	Land	112,325	0	0	0
20	622	623	686.100	Other Equipment	668,593	1,447,349	1,443,349	173,120
21	622	623	687.100	Office Equipment				
				Total Capital Outlay	780,918	1,447,349	1,443,349	173,120
				PROPOSITION P EMERGENCY DISPATCH TOTAL EXPENDITURES	966,786	2,451,585	2,364,172	817,138

INMATE SECURITY FUND

FUND FUNCTIONS

This fund is established and governed by RSMo 488.5026.1 and is under the direction of the Sheriff. These funds are used to acquire and develop biometric verification systems and information sharing to ensure that inmates, prisoners, or detainees in a holding cell facility or other detention facility or area which hold persons detained only for a shorter period of time after arrest or after being formally charged can be properly identified upon booking and tracked within the local law enforcement administration system, criminal justice administration system, or the local jail system. Upon the installation of the information sharing or biometric verification system, funds may be used for the maintenance, repair, and replacement of the information sharing or biometric verification system, and also to pay for any expenses related to detention, custody, and housing and other expenses for inmates, prisoners, and detainees.

INMATE SECURITY FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$299,518	\$313,218	\$368,808	\$246,408
2				
3 Projected Revenues	96,623	50,500	52,500	50,500
4				
5 Estimated Expenditures	(27,333)	(242,000)	(174,900)	(65,000)
6				
7 Revenues Over (Under)	69,290	(191,500)	(122,400)	(14,500)
8 Expenditures				
9				
10 Interfund Transfers In (Out)	0	0	0	0
11				
12 Fund Balance, December 31	\$368,808	\$121,718	\$246,408	\$231,908
13				
14				
15				
16				
17				

REVENUE

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
20				
21 Fund Dept. Account No. Description				
22 625 000 459.177 Inmate Security Revenue	91,145	50,000	50,000	50,000
23 625 000 492.100 Interest - Investment	5,478	500	2,500	500
24				
25 INMATE SECURITY				
26 TOTAL REVENUE	96,623	50,500	52,500	50,500
27				
28				
29				
30				
31				

EXPENDITURES

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
33				
34 Fund Dept. Account No. Description				
35 625 395 651.104 Uncapitalized Equipment	10,394	40,000	21,000	20,000
36 625 395 661.100 Miscellaneous Other	16,939	52,000	21,900	35,000
37				
38 Total Supplies & Other	27,333	92,000	42,900	55,000
39				
40 625 395 686.100 Other Equipment	0	150,000	132,000	10,000
41 Total Capital Outlay	0	150,000	132,000	10,000
42				
43 INMATE SECURITY				
44 TOTAL EXPENDITURES	27,333	242,000	174,900	65,000

COLLECTOR'S TAX MAINTENANCE FUND

FUND FUNCTIONS

This fund is established and governed by RSMo 52.312.1 and is under the direction of the County Collector. The fees collected are to be used for the purpose of funding additional costs and expenses incurred in the Collector's Office.

COLLECTOR'S TAX MAINTENANCE FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$182,412	\$244,255	\$261,153	\$187,209
2				
3 Projected Revenues	185,477	167,300	182,350	167,300
4				
5 Operating Expenditures	(66,736)	(411,555)	(256,294)	(354,509)
6				
7 Revenues Over (Under) Expenditures	118,741	(244,255)	(73,944)	(187,209)
8				
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	0	0	0
12 Transfers Out	(40,000)	0	0	0
13 Net Transfers In (Out)	(40,000)	0	0	0
14				
15 Fund Balance, December 31	\$261,153	\$0	\$187,209	\$0

REVENUE

		Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
23 Fund	Dept.						
24 630	000	454.150	Collector's Tax Maint. Fees	181,169	165,000	180,000	165,000
25 630	000	492.100	Investment Interest	4,308	2,300	2,350	2,300
26			Total Revenue	185,477	167,300	182,350	167,300

EXPENDITURES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	630	030	626.100	Maintenance & Repairs	2,862	5,000	424	5,000
2	630	030	629.100	Other Professional Services	1,000	115,000	73,803	70,000
3	630	030	632.200	Contractual Services	35,229	200,000	178,124	200,000
4	630	030	634.100	Training	25	1,000	25	1,000
5				Total Services	39,117	321,000	252,377	276,000
6								
7								
8	630	030	651.100	Office Supplies	1,929	2,000	400	2,000
9	630	030	651.104	Uncapitalized Equipment	15,690	50,000	3,517	40,860
10				Total Supplies & Other	17,620	52,000	3,917	42,860
11								
12								
13	630	030	686.100	Other Equipment	10,000	20,000	0	20,649
14	630	030	687.100	Office Equipment	0	18,555	0	15,000
15				Total Capital Outlay	10,000	38,555	0	35,649
16								
17								
18	630	030	690.100	Transfers To General Fund	40,000	0	0	0
19				Total Transfers	40,000	0	0	0
20								
21				COLLECTOR'S TAX MAINTENANCE				
22				TOTAL EXPENDITURES	106,736	411,555	256,294	354,509

SHERIFF'S REVOLVING FUND

FUND FUNCTIONS

This budget is under the direction of the Franklin County Sheriff and is governed by Missouri State Statute 50.535. This fund shall only be used by law enforcement agencies for the purchase of equipment, to provide training, and to make necessary expenditures to process applications for concealed carry permits or renewals. This includes but is not limited to the purchase of equipment, information and data exchange, training, fingerprinting and background checks, employment of additional personnel, and any expenditure necessitated by an action under section 571.114 or 571.117.

SHERIFF REVOLVING FUND

		2019	2020	2020	2021
		Actual	Adopted	Estimated	Adopted
			Budget	By Dept.	Budget
1	Fund Balance, January 1	\$209,235	\$206,575	\$230,804	\$281,113
2					
3	Projected Revenues	58,618	35,700	92,500	73,200
4					
5	Operating Expenditures	(37,049)	(60,301)	(42,191)	(72,746)
6					
7	Revenues Over (Under)	21,569	(24,601)	50,309	454
8	Expenditures				
9					
10	Interfund Transfers In (Out)				
11	Transfers In	0	0	0	0
12	Transfers Out	0	0	0	0
13	Net Transfers In (Out)	0	0	0	0
14					
15	Fund Balance, December 31	\$230,804	\$181,974	\$281,113	\$281,567

REVENUE

				2019	2020	2020	2021
		Account	Description	Actual	Adopted	Estimated	Adopted
	Fund	Dept.	No.		Budget	By Dept.	Budget
22							
23	635	000	465.571	55,044	32,500	90,000	70,000
24	635	000	492.100	3,574	3,200	2,500	3,200
25			Total Revenue	58,618	35,700	92,500	73,200

EXPENDITURES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	635	375	611.100	Regular Wages	25,696	31,220	26,500	37,000
2	635	375	613.100	FICA	1,864	2,388	2,027	2,831
3	635	375	614.100	Retirement-LAGERS	4,350	5,276	3,192	6,068
4	635	375	617.100	Life Insurance	57	60	32	70
5	635	375	617.200	Health Insurance	3,588	5,331	5,177	5,751
6	635	375	617.300	Dental Insurance	343	404	202	404
7	635	375	617.400	Vision Insurance	106	122	61	122
8				Total Personnel Services	36,005	44,801	37,191	52,246
9								
10	635	375	632.200	Contractual Services	209	3,000	2,000	3,000
11				Total Services	209	3,000	2,000	3,000
12								
13	635	375	651.100	Office Supplies	835	3,000	3,000	3,000
14	635	375	651.104	Uncapitalized Equipment	0	1,500	0	1,500
15	635	375	661.100	Miscellaneous Other	0	0	0	5,000
16				Total Supplies & Other	835	4,500	3,000	9,500
17								
18	635	375	687.100	Office Equipment	0	8,000	0	0
	635	375	686.100	Other Equipment	0	0	5,350	8,000
19				Total Capital Outlay	0	8,000	0	8,000
20								
21	635	375	690.635	Transfer to LESTF		0	0	0
22								
23								
24				TOTAL SHERIFF REVOLVING				
25				FUND EXPENDITURES	37,049	60,301	42,191	72,746

SHERIFF CIVIL FEES FUND

FUND FUNCTIONS

This fund is under the direction of the Franklin County Sheriff and is governed by RSMo 57.280.

This budget is used to account for the fees that the Sheriff receives in connection with civil cases.

The funds collected pursuant to RSMo 57.280, not to exceed \$50,000 in any calendar year, shall be held in a fund established by the County Treasurer, which may be expended at the discretion of the Sheriff for the furtherance of the Sheriff's set duties. Any such funds in excess of \$50,000 in any calendar year shall be placed to the credit of the General Revenue Fund of the County. Moneys in the fund shall be used only for the procurement of services and equipment to support the operation of the Sheriff's Office. Moneys in the fund shall not lapse to the County General Revenue Fund at the end of any county budget or fiscal year.

SHERIFF CIVIL FEES FUND

		2019	2020	2020	2021
		Actual	Adopted	Estimated	Adopted
			Budget	By Dept.	Budget
1	Fund Balance, January 1	\$88,317	\$140,217	\$140,389	\$191,389
2					
3	Projected Revenues	52,072	51,000	51,500	51,500
4					
5	Operating Expenditures	0	(75,000)	(500)	(75,000)
6					
7	Revenues Over (Under)	52,072	(24,000)	51,000	(23,500)
8	Expenditures				
9					
10	Interfund Transfers In (Out)				
11	Transfers In	0	0	0	0
12	Transfers Out	0	0	0	0
13	Net Transfers In (Out)	0	0	0	0
14					
15	Fund Balance, December 31	\$140,389	\$116,217	\$191,389	\$167,889

REVENUE

				2019	2020	2020	2021
	Fund	Dept.	Account	Actual	Adopted	Estimated	Adopted
			No.		Budget	By Dept.	Budget
22							
23	636	000	463.315	50,000	50,000	50,000	50,000
24	636	000	492.100	2,072	1,000	1,500	1,500
25			Total Revenue	52,072	51,000	51,500	51,500

EXPENDITURES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	636	376	632.200	Contractual Services	0	2,500	0	2,500
2				Total Services	0	2,500	0	2,500
3								
4	636	376	651.104	Uncapitalized Equipment	0	45,000	0	45,000
5	636	376	661.100	Miscellaneous Other	0	27,500	1,825	27,500
6				Total Supplies & Other	0	72,500	0	72,500
7								
8	636	376	685.100	Vehicles	0	0	0	0
9	636	376	686.100	Other Equipment	0	0	0	0
10	636	376	687.100	Office Equipment	0	0	0	0
11				Total Capital Outlay	0	0	0	0
12								
13								
14				TOTAL SHERIFF CIVIL FEES				
15				FUND EXPENDITURES	0	75,000	1,825	75,000

COUNTY-WIDE 911 FUND

DEPARTMENTAL FUNCTIONS

Franklin County E911 is a formal department of the Franklin County Commission. There are four Public Safety Answering Points (PSAPs) that take 911 calls within the County. The host PSAP for Franklin County is located at #1 Bruns Lane in Union, Missouri.

The remote PSAPs are in Washington, Sullivan, and Pacific. Franklin County 911 has provided 911 call answering equipment, mapping, connection, and infrastructure to these PSAPs for many years. Some training has also been paid for by Franklin County for these Municipal PSAPs.

The department's hierarchy of responsibility is the answering and processing of all 911 calls efficiently and effectively, assigning of calls to the appropriate agencies/units in a timely manner, and the answering of all radio traffic in a timely manner while maintaining sound situational awareness.

This department is funded through fees from served agencies, general revenue, and the 911 landline tax. With the decrease in the traditional landline services in the community, the landline tax has decreased over the past 10 years while the expectation from the public and cost of technology to fulfill the needs has increased. In 2018, the State of Missouri passed and signed House Bill 1456 which, among other things, allows for cellular phones to be included in the 911 tariff funding by a vote of the people. The ongoing investment of time in finding sustained operational funding for 911 in this first class County is imperative for citizen safety, responder safety, and economic growth.

SERVED AGENCY OVERVIEW

The Fire/EMS 911 Operations Board is actively engaged in the continued improvements being made in the 911 Center. The goal is to bring the 911 Center up to the level of service that could be considered "Class 1". They have expressed concern about the current funding model of the Center and believe under the current funding mechanisms, reaching a level of service which could be considered "Class 1" is not possible. Items that they have identified as being needed are a more robust county wide radio system with redundant connections/links for minimal downtime, field radio equipment coordination and programming advisor, automatic vehicle location system integrated with computer aided dispatch in the vehicles, and adequate staffing comparable to other "Class 1" centers in the area based on call volume and services. These types of items can help improve service by our center to the citizens as well as potentially speeding up the dispatch, response, and care provided for calls of service.

2020 ACCOMPLISHMENTS

- Franklin County Communications answered 51,388 emergency 911 calls in 2019.
- Track and log incidents for 16 different agencies.
- Manage and operate the radio network which consists of 30 different transmitters and receivers for responders in the County, not including the mutual aid channels used to talk amongst PSAPs and outside agencies.
- Manage radio system upgrades and implement modifications as needed.
- Continue coordination with the Fire/EMS Operations Board.
- Hire and train additional personnel to maintain minimum staffing of the Center.
- Conduct the Quality Assurance / Quality Improvement Program in house with our own staff.
- Transition operations to new Dispatch Center at 3 Bruns Ln.
- Support the Franklin County Sheriff's Office Warrant Division as necessary. This is primarily through 24/7 response to warrants, uploading, exporting and documenting mules traffic and documentation process as required by FCSO, checking individuals for release by the FCSO Jail, entering lost, stolen, or recovered items.
- Continued implementation of Field Mobile Data Terminal, including Automatic Vehicle Locating. • St. Clair Fire began being dispatched by Franklin County Communications.
- Update the business directory.
- Collect and disseminate COVID-19 information for the protection of first responders and the public.
- Implement county wide pager group.
- Implement staffing plan to be below staffing level and provide chance for individuals to be trained. This portion is not sustainable and is impactful on the individuals.

2021 OBJECTIVES

- Work towards a long-term funding solution.
- Monitor and maintain Radio System with microwave ring.
- Maintain and update lighting Pea Ridge Tower.
- Maintain minimum staffing levels.
- Maintain adequate staffing of supervisory role.
- Provide sound structure and foundation for our Communications Center through SOGs and training.

COUNTY-WIDE 911 FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$1,058,493	\$536,983	\$636,620	\$271,504
2				
3 Projected Revenues	878,222	979,230	978,160	1,015,230
4				
5 Operating Expenditures	(1,823,359)	(1,478,207)	(1,593,276)	(1,667,375)
6				
7 Revenues Over (Under)				
8 Expenditures	(945,137)	(498,977)	(615,116)	(652,145)
9				
10 Interfund Transfers In (Out)				
11 Transfers In	523,264	250,000	250,000	500,000
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)	523,264	250,000	250,000	500,000
14				
15 Fund Balance, December 31	\$636,620	\$288,000	\$271,504	\$119,359

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
25	640	000	417.300 Telephone Tax Revenue	746,178	700,000	710,000	700,000
26	640	000	417.400 Prepaid Phone Cards Revenue	21,091	22,000	50,000	40,000
27			Total Taxes	767,269	722,000	760,000	740,000
28							
29	640	000	455.080 Served Agencies Dispatch Fees	101,100	141,750	160,560	131,750
30	640	000	455.085 PSAP Fees	0	91,880	0	91,880
31	640	000	470.000 Private Road Signs	0	600	0	600
32			Total Fees/Services Revenue	101,100	234,230	160,560	224,230
33							
34	640	000	492.100 Investment Interest	9,798	3,000	9,600	3,000
35	640	000	497.100 Miscellaneous Revenue	55	20,000	48,000	48,000
36			Total Miscellaneous Revenue	9,853	23,000	57,600	51,000
37							
38	640	000	498.100 Transfers From General Fund	523,264	250,000	250,000	500,000
39			Total Transfers In	523,264	250,000	250,000	500,000
40							
41			Total Revenue	1,401,486	1,229,230	1,228,160	1,515,230

**COUNTY- WIDE 911 ADDRESSING
EXPENDITURES**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	640	040	623.100	Telephone	134,333	0	0	0
2	640	040	624.100	Postage & Freight	0	0	0	0
3	640	040	626.100	Maintenance & Repairs	20,673	0	0	0
4	640	040	631.100	Advertising	0	0	0	0
5	640	040	632.200	Contractual Services	136,814	37,800	37,800	0
6	640	040	634.100	Training	12,073	0	0	0
7				Total Services	303,892	37,800	37,800	0
8								
9								
10	640	040	651.100	Office Supplies	1,322	0	0	0
11	640	040	651.104	Uncapitalized Equipment	3,584	0	0	0
12	640	040	652.100	Mileage	95	0	0	0
13	640	040	655.100	Business Expense	3,641	0	0	0
14	640	040	657.100	Fuel	483	0	0	0
15	640	040	660.100	Other Supplies	0	0	0	0
16				Total Supplies & Other	9,125	0	0	0
17								
18								
19	640	040	686.100	Other Equipment	0	0	0	0
20	640	040	687.100	Office Equipment	0	0	0	0
21				Total Capital Outlay	0	0	0	0
22								
23								
24				TOTAL COUNTY WIDE 911				
25				ADDRESSING EXPENDITURES	313,017	37,800	37,800	0

**COUNTY- WIDE 911 DISPATCHING
EXPENDITURES**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	640	045	611.100	Regular Wages	906,039	977,379	1,010,436	1,094,427
2	640	045	611.200	Overtime	64,535	60,000	77,000	60,000
3	640	045	612.100	Part-time Wage	0	0	10,000	40,000
4	640	045	613.100	FICA	69,929	79,359	83,119	83,724
5	640	045	614.100	Retirement-LAGERS	151,189	175,317	171,981	179,486
6	640	045	616.100	Workman's Compensation				
7	640	045	617.100	Life Insurance	1,269	1,320	1,555	1,556
8	640	045	617.200	Health Insurance	115,756	135,738	188,783	195,579
9	640	045	617.300	Dental Insurance	7,688	8,617	9,683	9,683
10	640	045	617.400	Vision Insurance	2,382	2,677	2,920	2,921
11				Total Personnel Services	1,318,788	1,440,407	1,555,476	1,667,375
12								
13								
14				TOTAL COUNTY WIDE 911				
15				DISPATCHING EXPENDITURES	1,318,788	1,440,407	1,555,476	1,667,375

**FRANKLIN COUNTY COMMUNICATIONS SERVED AGENCY DISPATCHING
EXPENDITURES**

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	640	046	611.100	Regular Wages	132,170	0	0	0
2	640	046	611.200	Overtime	11,303	0	0	0
3	640	046	613.100	FICA	10,917	0	0	0
4	640	046	614.100	Retirement-LAGERS	23,384	0	0	0
5	640	046	616.100	Workman's Compensation	0	0	0	0
6	640	046	617.100	Life Insurance	213	0	0	0
7	640	046	617.200	Health Insurance	11,872	0	0	0
8	640	046	617.300	Dental Insurance	1,293	0	0	0
9	640	046	617.400	Vision Insurance	401	0	0	0
10				Total Personnel Services	191,553	0	0	0
11								
12	640	046	632.200	Contractual Services	0	0	0	0
13				Total Services	0	0	0	0
14								
15	640	046	651.100	Office Supplies	0			
16	640	046	651.104	Uncapitalized Equipment	0	0	0	0
17				Total Supplies & Other	0	0	0	0
18								
19								
20	640	046	686.100	Other Equipment	0	0	0	0
21					0	0	0	0
22								
23								
24				TOTAL FRANKLIN COUNTY				
25				COMMUNICATIONS SERVED	191,553	0	0	0
26				AGENCY DISPATCHING				
27								
28								
29								
30								
31				TOTAL COUNTY- WIDE 911				
32				FUND EXPENDITURES	1,823,359	1,478,207	1,593,277	1,667,375

PROSECUTING ATTORNEY TRAINING FUND

FUND FUNCTIONS

This budget is under the direction of the Prosecuting Attorney. This budget is established to account for the fees collected to support training for the Prosecuting Attorney's office.

PROSECUTING ATTORNEY TRAINING FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$12,214	\$12,818	\$14,540	\$21,140
2				
3 Projected Revenues	7,231	5,490	6,600	7,100
4				
5 Operating Expenditures	(4905)	(8,000)	0	(8,000)
6				
7 Revenues Over (Under)				
8 Expenditures	2,326	(2,510)	6,600	(900)
9				
10 Interfund Transfers In (Out)				
11				
12 Fund Balance, December 31	\$14,540	\$10,308	\$21,140	\$20,240

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget	
26	650	000	450.650	Court Costs Reimbursement	4,891	3,365	4,500	5,000
27	650	000	450.675	Municipal Court Fees	2,114	2,000	2,000	2,000
28	650	000	492.100	Interest - Investments	225	125	100	100
29			Total Revenue	7,231	5,490	6,600	7,100	

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget	
38	650	050	634.100	Training	4,905	8,000	0	8,000
39			Total Services	4,905	8,000	0	8,000	

PROSECUTING TRAINING FUND

44			TOTAL EXPENDITURES	4,905	8,000	0	8,000
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ELECTION SERVICES

DEPARTMENTAL FUNCTIONS

RSMo 115.065.4 allows the Election Authority to collect money for those costs that require additional out-of-pocket expenses in conducting an election. The election service account shall be budgeted and expended at the direction of the election authority and shall not be used to substitute for or subsidize any allocation of general revenue for the operation of the election authority's office without the express consent of the election authority. Income for this fund primarily comes from a 5% of the total election fee charged to any entity that has an issue on the ballot. The funds shall be used for training programs and purchase of additional supplies or equipment to improve the conduct of elections, including anything pertaining thereto. In addition to these costs, that state shall, subject to appropriation, compensate the election services fund for transaction submitted to update MCVR, the state voter registration database.

ELECTION SERVICES FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$79,286	\$108,572	\$108,673	\$121,273
2				
3 Projected Revenues	37,260	26,000	21,600	26,000
4				
5 Operating Expenditures	(7,873)	(50,500)	(9,000)	(25,000)
6				
7 Revenues Over (Under)	29,387	(24,500)	12,600	1,000
8 Expenditures				
9				
10 Interfund Transfers In (Out)	0	0	0	0
11				
12 Balance December 31	\$108,673	\$84,072	\$121,273	\$122,273

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
19	655	000	441.205	Vote Equip. Maint/Security	0	0	0
20	655	000	443.612	State Election Grant Rev.	0	0	0
21	655	000	451.300	Election Services Fees	35,540	25,000	20,000
22	655	000	492.100	Investment Interest	1,720	1,000	1,600
23	655	000	497.100	Miscellaneous Revenue	0	0	0
24			Total Revenue	37,260	26,000	21,600	26,000
25							
26							
27	655	000	498.100	Transfer From General	0	0	0

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	655	055	632.200	Contractual Services	0	0	0
2			Total Services	0	0	0	0
3							
4							
5	655	055	651.100	Office Supplies	864	1,000	0
6	655	055	651.104	Uncapitalized Equipment	0	20,000	0
7	655	055	654.100	Memberships	0	3,000	0
8	655	055	655.100	Business Expense	7,009	9,000	9,000
9	655	055	661.100	Miscellaneous Other	0	2,500	0
10			Total Supplies & Other	7,873	35,500	9,000	19,000
11							
12							
13	655	055	683.100	Building Improvements	0	0	0
14	655	055	686.100	Other Equipment	0	10,000	0
15	655	055	687.100	Office Equipment	0	5,000	0
16			Total Capital Outlay	0	15,000	0	6,000
17							
18	655	055	690.100	Transfers to General Fund	0	0	0
19							
20			ELECTION SERVICES				
21			TOTAL EXPENDITURES	7,873	50,500	9,000	25,000

DOMESTIC VIOLENCE

FUND FUNCTIONS

The County Commission administers the budget for the Domestic Violence Fund. In accordance with RSMo 451.151, 455.200-205, and 479.261, they distribute money to local shelters for victims of domestic violence.

DOMESTIC VIOLENCE FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1				
2				
3				
4				
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REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
660	000	467.400	Recorder of Deeds				
			Marriage Fees	3,660	3,450	3,950	3,500
660	000	492.100	Interest - Investments	157	100	88	100
			Total Revenue	3,817	3,550	4,038	3,600

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
660	060	632.200	Contractual Services	0	14,839	0	19,144
			Total Services	0	14,839	0	19,144
			DOMESTIC VIOLENCE TOTAL EXPENDITURES	0	14,839	0	19,144

FRANKLIN COUNTY DEPARTMENT OF HEALTH

DEPARTMENTAL FUNCTIONS

The mission of the Franklin County Department of Health is to protect the general health of all residents and visitors of Franklin County. Our major objective is to improve the health and well being of our residents as well as prevent and manage the spread of communicable disease.

Services offered through the Franklin County Department of health require a multidisciplinary team approach to promote, prevent and protect the health of our population. By promoting healthy behaviors such as hand washing, breastfeeding, vaccination programs and protection against STD's we are able to prevent the spread of many contagious diseases. By doing surveillance of over 110 reportable diseases our staff is able to assist in the control and prevention of an outbreak of infectious disease and/or contamination of food or water supplies.

Our environmental health program provides systematic inspection of all food handling establishments. These inspections insure compliance with sanitation standards and practices which ensure compliance with the Franklin County Food Service and Retail Food Services Sanitation Ordinance. In addition, routine inspections of child care establishments and commercial lodging are inspected. All types of environmental complaints for onsite sewage disposal, food, and hazardous waste are addressed.

Other services to our county residents include the following vital record printing, health services, immunization clinics, emergency planning and the WIC program.

HEALTH DEPARTMENT FUND

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1 Fund Balance, January 1	\$618,577	\$547,142	\$587,751	\$158,189
2				
3 Projected Revenues	988,389	972,625	925,922	1,084,408
4				
5 Estimated Expenditures	(1,019,215)	(1,163,309)	(1,127,537)	(1,187,456)
6				
7 Revenues Over (Under)	(30,826)	(190,684)	(201,615)	(103,048)
8 Expenditures				
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	0		50,000
12 Transfers Out	0	(227,947)	(227,947)	(29,652)
13 Net Transfers In (Out)	0			0
14				
15 Fund Balance, December 31	\$587,751	\$128,511	\$158,189	\$25,489

REVENUE

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
22 Fund Dept. Account No. Description				
23 665 000 440.001 Cities Readiness Grant	28,765	22,683	22,683	22,683
24 665 000 440.003 Summer Food Service Rev.	0	0	0	0
25 665 000 440.006 Hep. A Outbreak Grant Rev.	18,119	15,000	2,830	0
26 665 000 441.201 Maternal Child Health Grant	18,613	43,251	38,500	43,139
27 665 000 442.200 Medicare Revenue	1,202	2,500	200	2,500
28 665 000 442.202 WIC Federal Reimbursement	262,512	247,605	247,605	282,000
29 665 000 442.204 Medicaid Reimbursement	17,650	30,000	5,000	25,000
30 665 000 443.202 Core Public Health Grant	143,730	146,000	146,000	146,000
31 665 000 443.210 Child Care Sanitation Inspect.	5,820	7,000	7,000	7,000
32 665 000 443.213 PHEP	111,454	121,901	121,901	121,901
33 665 000 443.216 Opioid Response Grant Revenue	13,453	31,000	0	0
34 665 000 444.020 Child Care Health Consultation	3,014	4,185	4,185	4,185
35 665 000 448.100 Private Insurance	71,738	50,000	23,000	40,000
36 665 000 440.007 ELC Grant	0	0	71,500	71,500
37 665 000 440.010 Increasing Adult Flu Vacc Rates	0	0	0	17,500
38 Total Grant Revenue	696,070	721,125	690,404	783,408

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2021

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	665	000	466.325	Breast Pump Charge	125	0	0	0
2	665	000	466.400	Vital Records	137,202	130,000	130,000	130,000
3	665	000	466.401	Health Department Fees	63,824	40,000	25,000	40,000
4	665	000	466.500	Sanitation Inspection Fees	76,025	75,000	76,000	76,000
5				Total Fee Revenue	277,176	245,000	231,000	246,000
6								
7								
8	665	000	492.100	Interest on Investments	9,764	4,000	2,300	2,500
9	665	000	493.200	Health Dept Rev Prior Yr				
10	665	000	496.100	Sale of Assets	0	0	0	0
11	665	000	497.100	Miscellaneous Revenue	5,379	2,500	2,218	2,500
12	665	000	498.100	Transfer from General Fund	0	0	0	50,000
13				Total Miscellaneous Revenue	15,143	6,500	4,518	55,000
14								
15								
16				Total Revenue	988,389	972,625	925,922	1,084,408

HEALTH DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	665	065	611.100	Regular Wages	315,479	336,006	228,534	374,169
2	665	065	611.200	Overtime	0	500	3,000	500
3	665	065	612.100	Part-time Wages	8,445	14,000	47,622	30,000
4	665	065	613.100	FICA	21,893	26,814	21,355	30,957
5	665	065	614.100	Retirement-LAGERS	51,123	55,523	59,576	61,364
6	665	065	615.100	Unemployment	0	5,000	5,000	5,000
7	665	065	616.100	Workers Compensation	20,150	20,500	16,641	17,000
8	665	065	617.100	Life Insurance	491	648	453	453
9	665	065	617.200	Health Insurance	47,129	64,062	54,000	54,000
10	665	065	617.300	Dental Insurance	2,978	4,035	2,900	2,900
11	665	065	617.400	Vision Insurance	922	1,217	852	852
12				Total Personnel Services	468,610	528,305	439,934	577,195
13								
14								
15	665	065	623.100	Telephone	3,017	4,000	3,000	3,000
16	665	065	624.100	Postage & Freight	1,088	1,000	1,000	2,000
17	665	065	626.100	Maintenance & Repairs	4,430	9,700	6,000	11,000
18	665	065	629.100	Other Professional Services	2,500	5,250	5,250	5,250
19	665	065	630.100	Utilities	8,068	10,000	10,000	10,000
20	665	065	632.200	Contractual Services	29,374	43,806	30,000	30,000
21	665	065	633.100	Medical	86,370	86,350	30,000	67,850
22	665	065	634.100	Training	275	1,150	200	1,200
23				Total Services	135,122	161,256	85,450	130,300
24								
25								
26	665	065	651.100	Office Supplies	5,202	6,000	3,000	6,000
27	665	065	651.104	Uncapitalized Equipment	2,436	4,050	2,500	0
28	665	065	652.100	Mileage	3,789	4,860	2,000	4,000
29	665	065	653.100	Books & Publications	2,434	4,050	500	3,000
30	665	065	654.100	Memberships	800	1,456	1,450	1,000
31	665	065	655.100	Business Expense	367	4,669	250	2,100
32	665	065	661.100	Miscellaneous Other	3,891	19,257	804	8,850
33				Total Supplies & Other	18,919	44,342	10,504	24,950
34								
35								
36	665	065	686.100	Other Equipment	0	0	0	0
37	665	065	687.100	Office Equipment	0	10,000	0	0
38				Total Capital Outlay	0	10,000	0	0
39								
40	665	065	690.100	Transfer To General Fund	0	27,947	27,947	29,652
41	665	065	690.450	Transfer To Building Fund	0	200,000	200,000	0
					0	227,947	227,947	29,652
42								
43				HEALTH DEPARTMENT				
44				TOTAL EXPENDITURES	622,651	971,850	763,835	762,097

WIC DEPARTMENT EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1	665	075	611.100	Regular Wages	177,427	176,748	176,748	181,772
2	665	075	611.200	Overtime	0	0	0	0
3	665	075	612.100	Part-time Wages	0	0	0	0
4	665	075	613.100	FICA	11,596	13,521	13,521	13,906
5	665	075	614.100	Retirement-LAGERS	29,163	29,870	29,870	29,810
6	665	075	617.100	Life Insurance	324	324	324	324
7	665	075	617.200	Health Insurance	39,717	50,005	50,005	50,005
8	665	075	617.300	Dental Insurance	1,963	2,018	2,017	2,018
9	665	075	617.400	Vision Insurance	608	609	609	609
10				Total Personnel Services	260,798	273,095	273,094	278,444
11								
12								
13	665	075	623.100	Telephone	1,632	2,107	2,000	1,750
14	665	075	624.100	Postage & Freight	0	0	0	600
15	665	075	630.100	Utilities	0	0	0	0
16	665	075	632.200	Contractual Services	1,513	2,400	1,422	2,004
17	665	075	633.100	Medical	1,306	1,550	1,000	2,158
18	665	075	634.100	Training	0	0	0	0
19				Total Services	4,451	6,057	4,422	6,512
20								
21								
22	665	075	651.100	Office Supplies	910	675	337	775
23	665	075	651.104	Uncapitalized Equipment	140	0	0	0
24	665	075	652.100	Mileage	0	300	0	300
25	665	075	653.100	Books & Publications	0	25	0	25
26	665	075	655.100	Business Expense	0	800	0	300
27	665	075	661.100	Miscellaneous Other	1,424	1,700	18	1,450
28				Total Supplies & Other	2,474	3,500	355	2,850
29								
30	665	075	687.100	Office Equipment	0	0	0	0
31				Total Capital Outlay	0	0	0	0
32								
33								
34				WIC DEPARTMENT				
35				TOTAL EXPENDITURES	267,723	282,652	277,871	287,806

PHEP/CRI DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	665	085	611.100	Regular Wages	93,458	93,101	93,101	95,894
2	665	085	611.200	Overtime	0	0	979	0
3	665	085	612.100	Part-time Wages	0	0	0	0
4	665	085	613.100	FICA	7,012	7,122	7,197	7,336
5	665	085	614.100	Retirement-LAGERS	13,387	15,734	15,734	15,726
6	665	085	617.100	Life Insurance	130	130	130	130
7	665	085	617.200	Health Insurance	4,203	5,331	5,331	5,331
8	665	085	617.300	Dental Insurance	785	807	807	807
9	665	085	617.400	Vision Insurance	243	244	244	244
10				Total Personnel Services	119,218	122,469	123,523	125,468
11								
12	665	085	626.100	Maintenance & Repairs	0	2,500	1,000	2,500
13	665	085	632.200	Contractual Services	3,661	2,685	3,465	3,465
14	665	085	634.100	Training	725	500	500	500
15				Total Services	4,386	5,685	4,965	6,465
16								
17								
18	665	085	651.100	Office Supplies	583	2,500	2,000	2,500
19	665	085	651.104	Uncapitalized Equipment	1,556	3,000	3,843	0
20	665	085	652.100	Mileage	200	500	200	500
21	665	085	655.100	Business Expense	1,158	2,000	1,000	2,000
22	665	085	661.100	Miscellaneous Other	1,740	600	300	600
23				Total Supplies & Other	5,237	8,600	7,343	5,600
24								
25								
26	665	085	686.100	Other Equipment	0	0	0	0
27				Total Capital Outlay	0	0	0	0
28								
29				PHEP/CRI DEPARTMENT				
30				TOTAL EXPENDITURES	128,841	136,754	135,831	137,533

RECORDS PRESERVATION

FUND FUNCTIONS

This fund is under the direction of the Recorder of Deeds. In accordance with RSMo 59.319.1, fees collected are to be used for record storage, microfilming, preservation, including anything necessarily pertaining thereto.

RECORDS PRESERVATION FUND

				<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>	
1			Fund Balance, January 1	\$254,760	\$281,760	\$298,945	\$341,845	
2								
3			Projected Revenues	71,114	63,500	76,100	69,000	
4								
5			Operating Expenditures	(26,929)	(302,700)	(33,200)	(52,200)	
6								
7			Revenues Over (Under) Expenditures	44,185	(239,200)	42,900	16,800	
8								
9								
10			Interfund Transfers In (Out)					
11								
12			Fund Balance, December 31	\$298,945	\$42,560	\$341,845	\$358,645	
13								
14								
15			REVENUE					
16								
17								
18	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
19	670	000	467.410	Recorder of Deeds User Fees	44,250	40,000	50,000	45,000
20	670	000	467.420	Recorder of Deeds Technology Fees				
21					22,221	20,000	24,000	22,500
22	670	000	492.100	Investment Interest	4,643	3,500	2,100	1,500
23	670	000	497.100	Miscellaneous Revenue	0	0	0	0
24			Total Revenue		71,114	63,500	76,100	69,000
25								
26								
27			EXPENDITURES					
28								
29								
30	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
31	670	070	632.100	Miscellaneous Other Services	22,587	268,000	9,000	4,500
32	670	070	632.200	Contractual Services	3,125	21,200	21,200	41,200
33	670	070	634.100	Training	1,216	6,500	1,000	6,500
34			Total Services		26,929	295,700	31,200	52,200
35								
36	670	070	651.104	Uncapitalized Equipment	0	7,000	2,000	0
37			Total Supplies & Other		0	7,000	2,000	0
38								
39	670	070	686.100	Other Equipment	0	0	0	0
40	670	070	687.100	Office Equipment	0	0	0	0
41			Total Capital Outlay		0	0	0	0
42								
43			RECORDS PRESERVATION					
44			TOTAL EXPENDITURES		26,929	302,700	33,200	52,200

PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND

FUND FUNCTION

This budget is under the direction of the Prosecuting Attorney. Each prosecuting attorney who takes any action to collect restitution for bad checks shall collect from the person paying restitution an administrative handling cost. The moneys shall be deposited in the Administrative Handling Cost Fund. The moneys deposited in the fund may be used by the Prosecuting Attorney for office supplies, postage, books, training, office equipment, capital outlay, expenses of trial and witness preparation, additional employees for the staff of the prosecuting attorney, employee's salaries, and for other lawful expenses incurred by the Prosecuting Attorney in the operation of that office.

PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND

				2019	2020	2020	2021
				Actual	Adopted	Estimated	Adopted
					Budget	By Dept.	Budget
1			Fund Balance, January 1	\$22,786	\$27,786	\$27,243	\$32,743
2							
3			Projected Revenues	12,457	13,500	13,500	13,500
4							
5			Operating Expenditures	0	(4,000)	0	(4,000)
6							
7			Revenues Over (Under)	12,457	9,500	13,500	9,500
8			Expenditures				
9							
10			Interfund Transfers In (Out)				
11			Transfers In				
12			Transfers Out	(8,000)	(8,000)	(8,000)	(8,000)
13			Net Transfers In (Out)				
14							
15			Fund Balance, December 31	\$27,243	\$29,286	\$32,743	\$34,243
16							
17			REVENUE				
18							
19							
20	Fund	Dept.	Account	2019	2020	2020	2021
21	680	000	461.202	Actual	Adopted	Estimated	Adopted
22	680	000	492.100		Budget	By Dept.	Budget
23	680	000	497.100				
24			Description				
25			Bad Check Fees	11,951	13,000	13,000	13,000
26			Investment Interest	506	500	500	500
27			Miscellaneous Revenue	0	0	0	0
28			Total Revenue	12,457	13,500	13,500	13,500
29							
30			EXPENDITURES				
31							
32							
33	Fund	Dept.	Account	2019	2020	2020	2021
34	680	080	624.100	Actual	Adopted	Estimated	Adopted
35	680	080	651.100		Budget	By Dept.	Budget
36	680	080	651.104				
37			Description				
38	680	080	Postage & Freight	0	2,000		1,000
39			Total Services	0	2,000	0	1,000
40							
41	680	080	651.100	0	2,000	0	0
42	680	080	651.104	0	0	0	3,000
43			Total Supplies & Other	0	2,000	0	3,000
44							
45	680	080	685.100	0	0	0	0
46	680	080	687.100	0	0	0	0
47			Total Capital Outlay	0	0	0	0
48							
49	680	080	690.100	8,000	8,000	8,000	8,000
50	680	080	690.650	0	0	0	0
51			Total Transfers	8,000	8,000	8,000	8,000
52							
53			PROSECUTING ATTORNEY				
54			ADMINISTRATIVE HANDLING COST				
55			TOTAL EXPENDITURES	8,000	12,000	8,000	12,000

MUNICIPAL COURT

DEPARTMENTAL FUNCTIONS

The Franklin County Municipal Court handles violations of the Franklin County Code in the areas of traffic, building and health. All cases begin by the County Prosecuting Attorney filing a traffic ticket or a charge of the violation of the building or health code. Cases are opened by the clerk who accepts guilty pleas and collects fines and court costs. Defendants who plead not guilty are tried by the judge. If found not guilty, the defendant is discharged. If found guilty, the clerk collects the fine and costs. All fines and costs are paid to the Franklin County Treasurer for distribution.

MUNICIPAL COURT

	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Proposed Budget
1 Fund Balance, January 1	\$88,767	\$60,000	\$77,626	\$50,000
2				
3 Projected Revenues	646,109	608,775	491,780	550,500
4				
5 Estimated Expenditures	(157,250)	(128,464)	(197,568)	(202,485)
6				
7 Revenues Over (Under)				
8 Expenditures	488,859	480,311	294,212	348,015
9				
10 Interfund Transfers In (Out)				
11 Transfers In				
12 Transfers Out	(500,000)	(490,312)	(321,838)	(348,015)
13 Net Transfers In (Out)				
14				
15 Fund Balance, December 31	\$77,626	\$50,000	\$50,000	\$50,000

REVENUE

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Proposed Budget	
26	685	000	450.500	Municipal Court Costs	49,194	50,000	37,000	45,000
27	685	000	450.550	Municipal Court Fines	587,136	550,000	450,000	500,000
28	685	000	450.575	Municipal Court Bonds	0	0	0	0
29	685	000	450.580	Judicial Education	4,228	4,000	3,500	3,500
31				Total Fees Revenue	640,558	604,000	490,500	548,500
32								
34	685	000	492.100	Interest	5,551	4,775	1,280	2,000
35				Total Investment Revenue	5,551	4,775	1,280	2,000
36								
37	685	000	498.100	Transfer from General	0	0	0	0
38				Total Transfers In	0	0	0	0
				TOTAL REVENUE	646,109	608,775	491,780	550,500

EXPENDITURES

Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Proposed Budget
1	685	685	611.100 Regular Wages	34,195	30,479	61,321	62,786
2	685	685	611.200 Overtime	2,837	0	1,059	0
3	685	685	612.100 Part-Time Wages	28,571	26,361	25,651	15,000
4	685	685	613.100 FICA	4,825	4,348	6,734	4,803
5	685	685	614.100 Retirement-LAGERS	5,669	5,151	6,331	10,297
6	685	685	617.100 Life Insurance	73	65	140	130
7	685	685	617.200 Health Insurance	4,767	5,331	11,628	21,324
8	685	685	617.300 Dental Insurance	442	807	874	1,614
9	685	685	617.400 Vision Insurance	137	122	264	486
10			Total Personnel Services	81,515	72,664	114,003	116,440
11							
12							
13	685	685	623.100 Telephone	647	1,000	1,000	1,000
14	685	685	624.100 Postage & Freight	1,100	1,500	1,837	1,800
15	685	685	626.100 Maintenance & Repairs	0	200	0	200
16	685	685	629.125 Witness Expense	0	100	0	100
17	685	685	632.200 Contractual Services	67,934	46,800	75,000	75,745
18	685	685	634.100 Training	812	1,000	100	1,000
19			Total Services	70,493	50,600	77,937	79,845
20							
21							
22	685	685	651.100 Office Supplies	1,597	1,200	913	1,200
23	685	685	651.104 Uncapitalized Equipment	834	1,113	1,113	1,000
24	685	685	656.100 Printing & Binding	2,811	2,887	3,602	4,000
25			Total Supplies & Other	5,242	5,200	5,628	6,200
26							
27	685	685	687.100 Office Equipment	0	0	0	0
28			Total Capital Outlay	0	0	0	0
29							
30	685	685	690.100 Transfers to General Fund	500,000	490,312	321,838	348,015
31	685	685	690.620 Transfers to LESTF	0	0	0	0
32							
33							
34			MUNICIPAL COURT FUND				
35			TOTAL EXPENDITURES	657,250	618,776	519,406	550,500

BRUSH CREEK SEWER FUND

FUND FUNCTIONS

The Franklin County Commissioners serve as the board for the Brush Creek Sewer District. Loans and grants were obtained from the U.S. Department of Agriculture and Missouri Department of Natural Resources for a total of \$6,225,951. The sewer system was finished and placed into operation during 2010. Approximately 450 customers between Gray Summit and Pacific are served by the district. In 2012, the County transferred the management of the district to Franklin County Water District #3.

BRUSH CREEK SEWER FUND

	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>
1 Net Position January 1	\$2,639,879	\$2,537,071	\$2,629,171	\$2,389,221
2				
3 Projected Revenues	493,880	493,000	493,900	493,900
4 Estimated Expenses	<u>(448,588)</u>	<u>(591,212)</u>	<u>(628,350)</u>	<u>(593,656)</u>
5				
6				
7 Change In Net Position	45,292	(98,212)	(134,450)	(99,756)
8				
9 Interfund Transfers In (Out)	(56,000)	(105,500)	(105,500)	(6,000)
10				
11 Net Position				
12 Net Investment in Capital				
13 Assest				
14 Restricted for Debt Service				
15 Unrestricted				
16 Total Net Position December 31	<u>\$2,629,171</u>	<u>\$2,333,359</u>	<u>\$2,389,221</u>	<u>\$2,283,465</u>

REVENUE				<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2021 Adopted Budget</u>	
<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>					
24	800	000	441.187	USDA Loan Revenue	0	0	0	0
25	800	000	485.200	Service Fees	490,154	489,500	490,200	490,200
26	800	000	492.153	Restricted Interest	3,726	3,500	3,700	3,700
27				Total Revenue	<u>493,880</u>	<u>493,000</u>	<u>493,900</u>	<u>493,900</u>

BRUSH CREEK SEWER FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2019 Actual	2020 Adopted Budget	2020 Estimated By Dept.	2021 Adopted Budget
1	800	638	621.100	Legal Fees	0	5,000	5,000	5,000
2	800	638	622.100	Accounting Fees	9,000	9,600	9,600	9,600
3	800	638	626.100	Maintenance & Repairs	1,247	40,000	40,000	40,000
4	800	638	627.100	Insurance	4,453	1,400	1,394	1,400
5	800	638	629.100	Other Professional Services	27,125	32,000	57,700	32,000
6	800	638	630.100	Utilities	5,775	6,500	6,500	6,500
7	800	638	632.200	Contractual Services	111,718	138,750	135,000	135,000
8				Total Services	159,317	233,250	255,194	229,500
9								
10	800	638	655.100	Business Expense	0	300	100	100
11	800	638	660.100	Other Supplies	11,487	0	9,000	0
12	800	638	662.100	Bad Debt Expense	16,272	10,000	15,000	15,000
13				Total Supplies & Other	27,759	10,300	24,100	15,100
14								
15	800	638	671.100	Principal Payments	0	58,500	58,500	58,500
16	800	638	672.100	Interest	127,056	156,100	156,100	156,100
17				Total Debt Service	127,056	214,600	214,600	214,600
18								
19	800	638	684.100	Improvements/Not Buildings	0	0	0	0
20								
21	800	638	699.998	Depreciation Expense	134,456	133,062	134,456	134,456
22				Total Other Expenses	134,456	133,062	134,456	134,456
23								
24				BRUSH CREEK SEWER FUND				
25				TOTAL EXPENDITURES	448,588	591,212	628,350	593,656
26								
27	800	638	690.100	Transfer to General Fund	6,000	6,000	6,000	6,000
28	800	638	690.500	Transfer to Community Development	50,000	0		0
29	800	638	690.450	Transfer to Building Fund	0	99,500	99,500	0



COMMISSION ORDER

STATE OF MISSOURI
County of Franklin

} ss.

Tuesday, December 15, 2020
Budget

APPROPRIATION ORDER BUDGET FOR FISCAL YEAR 2021

WHEREAS, the County Commission is advised that the budget for the year 2021 has been prepared and adopted and made available for public inspection in accordance with the County Budget Law (RSMo sections 50.525 to 50.745), and that a public hearing was held on the 15th day of December, 2020, preceded by a public notice set forth on the 8th day of December, 2020.

This Commission being advised in the premises, doth order that said budget estimated be spread upon the records of this Commission, and recorded on the records of this Commission, and that the same as above set out, be and hereby is approved and adopted this 15th day of December, 2021.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$21,409,990 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the GENERAL REVENUE FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$3,027,994 be and hereby is appropriated, apportioned and set aside for the payment of expenditures of the EMERGENCY FUND for 2021, an amount equal to not less than three percent of the total estimated General Fund Revenues, and,

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$19,006,728 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ROAD AND BRIDGE FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$1,049,250 be and hereby is appropriated, and set aside for the payment of proposed expenditures of the ASSESSMENT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$50,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the CAPITAL IMPROVEMENT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$612,716 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures for the BUILDING FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$0 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COMMUNITY DEVELOPMENT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$0 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the HAVA ELECTION SERVICES FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$5,225,218 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the CARES ACT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$0 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COVID-19 ELECTION FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$0 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ELECTION EQUIPMENT REPLACEMENT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$44,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the LAW ENFORCEMENT TRAINING FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$50,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the FAMILY COURT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$46,700 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the TREATMENT COURT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$1,500 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$17,496,844 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the LAW ENFORCEMENT SALES TAX TRUST for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$4,250,087 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of PROPOSITION P LAW ENFORCEMENT COMPENSATION FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$7,539,687 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of PROPOSITION P LAW ENFORCEMENT AND EMERGENCY DISPATCH FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$65,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the INMATE SECURITY FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$354,509 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COLLECTOR'S TAX MAINTENANCE FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$72,746 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the SHERIFF REVOLVING FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$75,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the SHERIFF CIVIL FEES FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$1,667,375 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COUNTY WIDE 911 SYSTEM FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$8,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the PROSECUTING ATTORNEY TRAINING FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$25,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ELECTION SERVICES FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$19,144 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the DOMESTIC VIOLENCE FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$1,217,108 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the HEALTH DEPARTMENT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$52,200 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the RECORDS PRESERVATION FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$12,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$550,500 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the MUNICIPAL COURT FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that \$599,656 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the BRUSH CREEK SEWER FUND for 2021, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that the tentative tax rate of General Revenue Fund be \$0.1326 per \$100 assessed valuation (levy subject to change by sales tax reduction) and the tentative tax rate of Road and Bridge Fund be, \$0.2102, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that copies of this budget be printed and made available for public distribution and that a copy of this order be included therein and considered a public statement of this Commission.

ORDER MADE THIS 15th DAY OF DECEMBER, 2021.



Presiding Commissioner



Commissioner of 1st District



Commissioner of 2nd District