

# Franklin County Sheriff's Office

## Civil Division

401 E. Main Street Ste 100B

Union Missouri 63084

636-584-6861

636-584-7962 fax

www.franklincountymosheriff.com

# CIVIL PROCESS FEE SCHEDULE 2025

PLURIES ORDER TO SHOW CAUSE.....	\$ 30.00	CIVIL TEMPORARY RESTRAINING ORDER.....	\$ 30.00
SUMMONS.....	\$ 30.00	LANDLORD/TENANT ACTION.....	\$ 30.00
SUBPOENA TO APPEAR.....	\$ 20.00	EXECUTION.....	\$ 30.00
SUBPOENA FOR DEPOS.....	\$ 30.00	GARNISHMENT.....	\$ 30.00
NOTARIAL SUBPOENA.....	\$ 20.00	NULLA BONA.....	\$ 30.00
VEHICLE DEPOSIT.....	\$250.00	REAL ESTATE DEPOSIT.....	\$275.00

\*\*SUPPLEMENTAL SURCHARGE INCLUDED\*\*

### MILEAGE FEES

.70 PER MILE DRIVEN

TOWN	ZIP CODE	MILES	RATE	TOWN	ZIP CODE	MILES	RATE
BEAUFORT	63013	30	\$21.00	NEW HAVEN	63068	50	\$35.00
BERGER	63014	55	\$38.50	PACIFIC	63069	40	\$28.00
CATAWISSA	63015	30	\$21.00	ROBERTSVILLE	63072	30	\$21.00
GERALD	63037	40	\$28.00	ROSEBUD	63091	50	\$35.00
GRAY SUMMIT	63039	30	\$21.00	ST. ALBANS	63073	30	\$21.00
GRUBVILLE	63041	50	\$35.00	ST. CLAIR	63077	20	\$14.00
LABADIE	63055	30	\$21.00	STANTON	63079	40	\$28.00
LESLIE	63056	30	\$21.00	SULLIVAN	63080	50	\$35.00
LONEDELL	63060	50	\$35.00	UNION	63084	05	\$ 3.50
LUEBBERING	63061	50	\$35.00	VILLA RIDGE	63089	20	\$14.00
MOSELLE	63084	30	\$21.00	WASHINGTON	63090	20	\$14.00

**NOTARY FEE.....\$2.00 each document (out of state documents only) upon request**

### CALCULATING FEES

- There is a document fee for **each return** that is filed with the court.
- There is a mileage fee for **each address** that we attempt.
- When attempting multiple addresses (ex: a home address or a work address) for a respondent, calculate for the address that has the highest mileage rate. (Document type fee + Mileage fee)
- When there are multiple respondents at the **same address & same case number**, only one mileage fee is assessed.
- Executions upon personal property and real estate will incur a deposit in addition to the service fees.
- Landlord/tenant executions will incur one document fee and one mileage fee regardless of the number of tenants being evicted.

### PAYMENTS

- Payments can be made in the form of a signed firm/attorney check, cashier's check & money orders made payable to Franklin County Sheriff Office. Personal or starter checks & debit or credit cards are not accepted at this time.
- Please refrain from rounding up or down service fees. Incorrect fees will result in returned documents.
- When sending multiple documents with differing case numbers, please make sure each one has a payment attached as we are unable to process combined payments on separate cases.
- Garnishments and Executions must each have their own payment. Please do not combine payments into one check even when they are for the same case number.