



County Commission

Regular Meeting Minutes

400 East Locust Street
Union, MO 63084
<http://www.franklinmo.org/>

Tuesday, January 7, 2025

10:00 AM

Commission Chambers

Opening

I. Call to Order

Attendee Name	Present	Absent
Tim Brinker, Presiding Commissioner	<input checked="" type="checkbox"/>	
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>	
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>	
Mark Piontek, County Counselor	<input checked="" type="checkbox"/>	
Amanda Jasper, Executive Administrative Assistant	<input checked="" type="checkbox"/>	
Jeff Titter, 911/Communications Director	<input checked="" type="checkbox"/>	
Abe Cook, EMA Director	<input checked="" type="checkbox"/>	
Mary Jo Straatmann, Public Administrator	<input checked="" type="checkbox"/>	
Dawn Mentz, Assessor	<input checked="" type="checkbox"/>	
Jim Grutsch, Highway Administrator	<input checked="" type="checkbox"/>	
Lisa Smart, Recorder	<input checked="" type="checkbox"/>	
Sharon Gaare, Deputy Auditor	<input checked="" type="checkbox"/>	

II. 1st Term of Court

- a. Petition for Vacation of Subdivision Road
 - **Attorney Brandon Bardot mentioned a correction in the Petition in that it should be corrected to "Stickney".**
 - **Noone spoke in favor or in opposition.**

III. Minutes Approval

- a. January 2, 2025 (public hearing)

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

- b. January 2, 2025

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

IV. Public Request for Discussion/Action – NONE

V. Action Items

- a. COMMISSION ORDER 2025-06 In the matter of accepting and approving a Petition for Vacation of Subdivision Road

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

- b. COMMISSION ORDER 2025-07 In the matter of approving and authorizing execution of an Agreement for Dispatching Services for Law Enforcement with the City of New Haven

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

- c. COMMISSION ORDER 2025-08 In the matter of establishing the 2025 Per Diem and Travel Reimbursement Rates for Franklin County

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

- d. COMMISSION ORDER 2025-09 In the matter of adjustment of Tax Charges on Personal Property Tax Book for the year 2024 & prior to Doug Trentmann, Collector of Revenue for Franklin County

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

- e. COMMISSION ORDER 2025-10 In the matter of Special Road & Bridge Funds due to the City of Pacific

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

f. COMMISSION ORDER 2025-11
listed thereon

In the matter of approving the Consent Agenda and all items

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

VI. Discussion Items and Reports

a. Elected Official and Departmental Reports (as needed)

- ***Abe Cook, EMA Director, gave an update on communications and emergency lines after a winter storm hit over the weekend.***
- ***Jim Grutsch, Highway Administrator, gave an update on road conditions and snow removal.***

b. Commission Discussion

- ***Tim Brinker, Presiding Commissioner, thanked 911/Communications, EMA and Highway Departments for all their hard work during the winter storm.***

VII. Years of Service / Retirement Recognition – NONE

VIII. Adjournment

Meeting adjourned at 10:14 a.m.

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>



County Commission

400 East Locust Street
Union, MO 63084
<http://www.franklinmo.org/>

WORKSHOP Meeting Minutes

Thursday, January 9, 2025

10:00 AM

Commission Chambers

I. Call to Order

Attendee Name	Present	Absent
Tim Brinker, Presiding Commissioner	<input checked="" type="checkbox"/>	
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>	
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>	
Mark Piontek, County Counselor	<input checked="" type="checkbox"/>	
Amanda Jasper, Executive Administrative Assistant	<input checked="" type="checkbox"/>	
Scottie Eagan, Planning Director	<input checked="" type="checkbox"/>	
Crystal Holdmeier, Planning & Zoning	<input checked="" type="checkbox"/>	
Jason Machelett, Planning & Zoning	<input checked="" type="checkbox"/>	
Jim Grutsch, Highway Administrator	<input checked="" type="checkbox"/>	

II. Discussion

- a. A discussion was held regarding shipping containers; Mark Piontek and Scottie Eagan will discuss verbiage further and follow-up.
- b. A discussion was held regarding the Commission Meeting Agenda.
- c. Jim Grutsch, Highway Administrator, gave an update on road conditions/snow removal.

III. Adjournment

Meeting adjourned at 10:34 a.m.



COMMISSION ORDER

STATE OF MISSOURI
County of Franklin

} ss.

Tuesday, January 14, 2025
Contract/Agreement

**IN THE MATTER OF APPROVING AND AUTHORIZING
EXECUTION OF A CASH SALE AGREEMENT AND
MAINTENANCE AGREEMENT FROM GFI DIGITAL FOR
THE PURCHASE OF A NEW PRINTER/SCANNER/COPIER
FOR FRANKLIN COUNTY 911/COMMUNICATIONS**

WHEREAS, Franklin County 911/Communications is in need of a new printer; and

WHEREAS, GFI Digital submitted a Cash Sale Agreement to Franklin County for the amount not to exceed \$3,915.18 for the cost of a new Printer/Scanner/Copier and a Maintenance Agreement to include a monthly cost for black & white and color copies as shown in the contract attached hereto and incorporated by reference herein; and

WHEREAS, the Franklin County Commission hereby finds and determines that it is in the best interest of Franklin County to approve and authorize execution of the Cash Sale Agreement for the purchase of a new Printer/Scanner/Copier and Maintenance Agreement from GFI Digital.

IT IS THEREFORE ORDERED by the Franklin County Commission that the purchase of a new purchase of a new Printer/Scanner/Copier from GFI Digital is hereby accepted and approved and that Jeff Titter, Communications Director, is authorized to execute any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

IT IS FURTHER ORDERED that a copy of this Order be provided to GFI Digital; Jeff Titter, Communications Director; Melissa Dahms, 911/Communications; Sam Houttin, 911/Communications; Shakara Bray, Purchasing Director; Angela Gibson, Auditor; and to Lynne Maloney, Accounts Payable.

Presiding Commissioner

Commissioner of 1st District

Commissioner of 2nd District

COMMISSION ORDER PRECERTIFICATION FORM

Please return this completed form to the Purchasing Department to make a request for solicitation, contract, or contract renewal for the expenditure of funds.

Date: 01/07/2025

Official/Appointed Requestor: Jeff Titter

Name of item/service requesting: Sharp BP 50C45 Printer/Copier/Scanner

(Proposed specifications/contract documents/quotes should be attached to form)

Budget Information: List the account(s) and estimated amount(s) used to make the purchase.

Account	Estimated Amount
<u>622-623-651104</u>	<u>\$3,915.18</u>
_____	_____
_____	_____

Auditor approval of funds: Angela Gibson Date: 1/7/2025

Purchasing Director approval: Shakara Bray Date: 1-7-2025

Circle One: Solicitation **New Contract** Renew Existing Signature

Attached solicitation information and no: _____

Previous Commission Order number if applicable: _____

Cooperative Agreement Number/Information: _____

Notes: _____

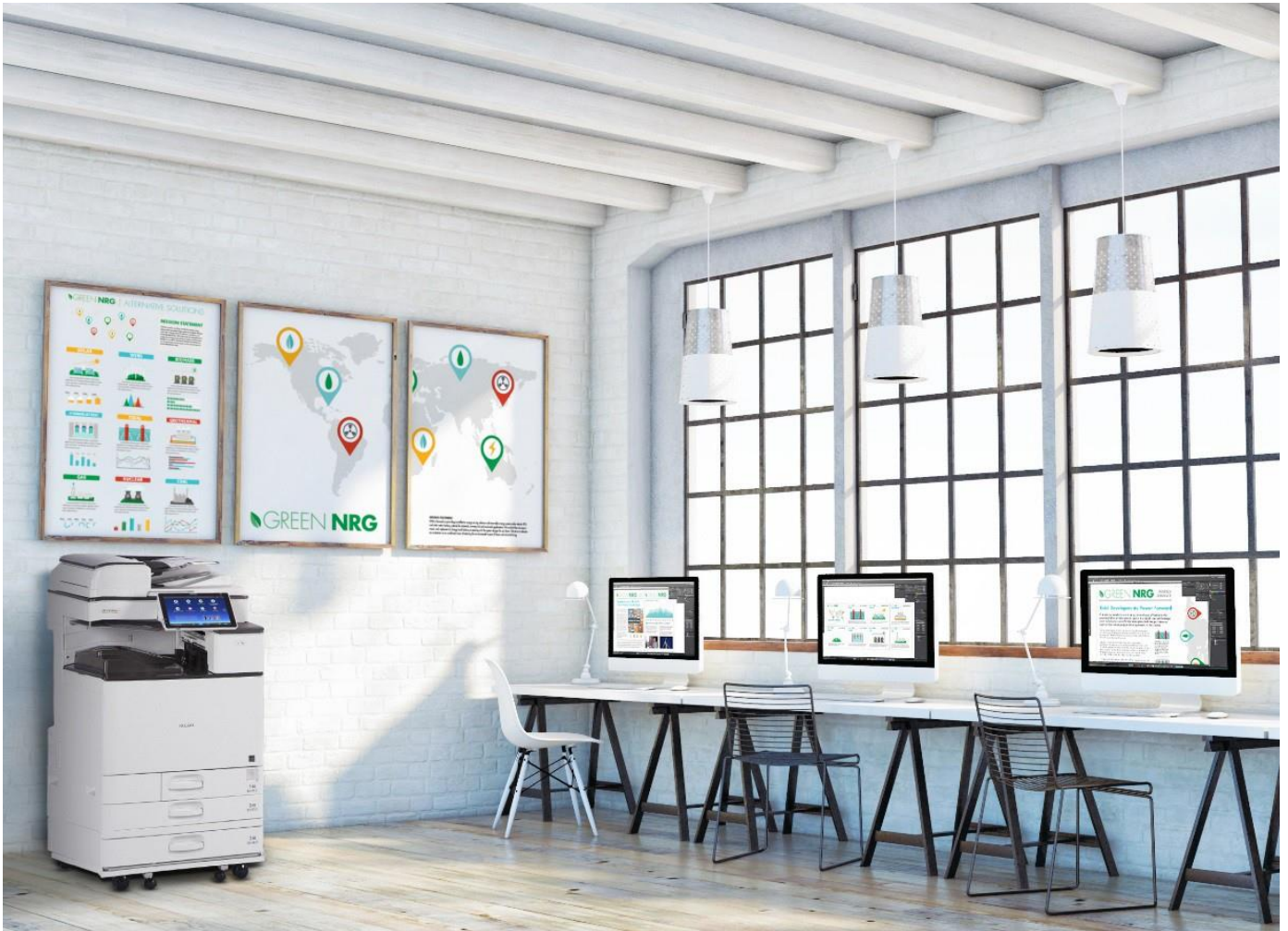
Date of Agenda for Commission approval: _____

(Attached is all corresponding information; signed contract, awarding vendor, required documents.)



WE MAKE TECHNOLOGY SIMPLE.

COPIERS & PRINTERS
MANAGED PRINT SERVICES
MANAGED NETWORK SERVICES
ADVANCED TECHNOLOGY



PREPARED FOR:
**Franklin County
Emergency
Management
Agency**

SUBMITTED BY:
Connor Arcobasso
Sales Rep
carcobasso@gfidigital.com

OUR STORY

From a humble beginning in 1999, GFI Digital has grown into the industry leader in office technology.

Founder & President Bruce Gibbs says our commitment to service is what sets us apart. We've hand selected the best service, sales, and implementation teams in the industry and continue to grow with these principles.

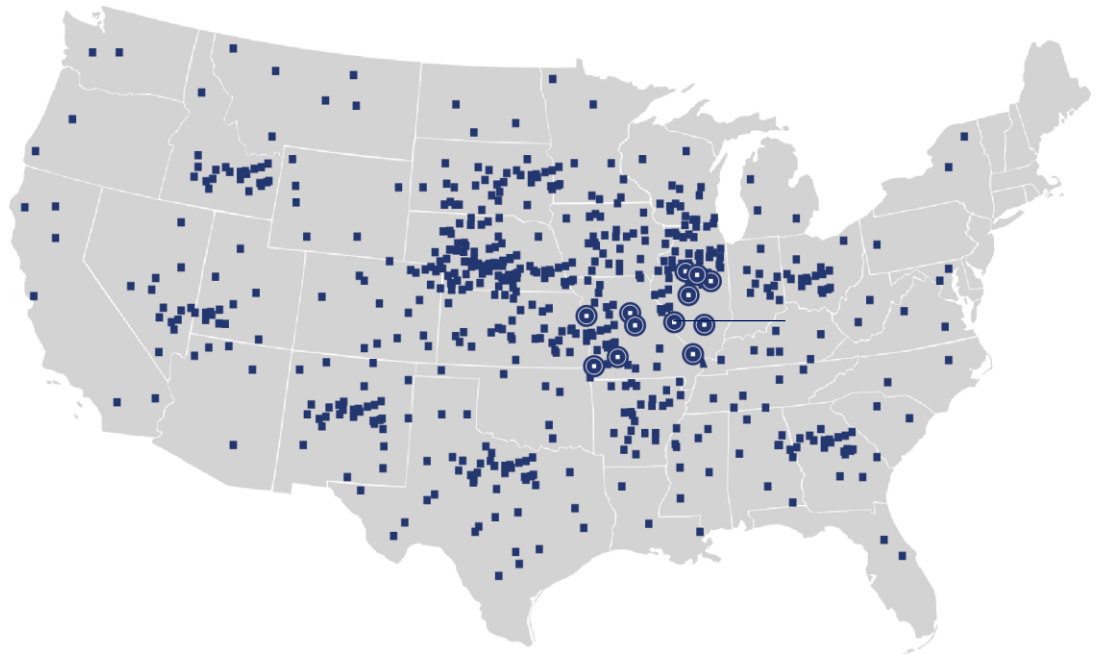


BRUCE GIBBS
FOUNDER & PRESIDENT

“Our Mission is to Develop and Support Our Customers and Employees through Our Commitment to Service Excellence.”

Corporate Headquarters
St. Louis, MO

St. Louis, MO
Jefferson City, MO
Columbia, MO
Kansas City, KS
Champaign, IL
Mount Vernon, IL
Springfield, IL
Cape Girardeau, MO
Springfield, MO
Joplin, MO
Bloomington, IL
Peoria, IL



OUR SOLUTIONS.

Since 1999 we have been committed to service excellence. Our priority is finding the right people, partners, and solutions for our customers.

We Make Technology Simple.

As an industry leader we have the capability to be your one vendor solution for all of your office technology needs.



Office Equipment

Offering two of the leading copier brands in the industry means we know how to find the right fit for your office environment. Each product line provides unique features to meet your printing & scanning needs. Our goal is to make your life easier!

SHARP | **RICOH**

Advanced Technology

Our engineers are the best in the business. They have the tenure required to consult, design, implement, and support even the most advanced technology projects. Services include Networking, Data Center, Security, Backup & Disaster Recovery, and Applications.


Hewlett Packard
Enterprise


CISCO
Meraki



vmware

DELLEMC

datto

Managed Print

Increase productivity & reduce the cost of printing by discovering how GFI Digital can be your one-vendor solution for service, supplies, and maintenance. Our automated system ensures you'll have toner, supplies, and support when you need it for optimal efficiency.

Managed Network

Our customizable programs range from enterprise-level IT support to supplying a completely outsourced IT department. Our team of experts provide help desk service and 24/7 monitoring to ensure network uptime so you can focus on running your business, NOT your Technology.

DIGITALNET

ACCREDITATIONS

Recognition

- Pro's Elite Dealer
- Top Places to Work – St. Louis Post Dispatch
- Ricoh RFG Circle of Excellence Certified Dealership
- Sharp Hyakuman Kai Elite for Outstanding Sales Achievement
- U.S. Bank Top Level Elite Award



Certifications

- EFI/Fiery Certified: Fiery Channel Incentive Platinum Partner
- CompTIA A+ Certified
- Microsoft Certified
- Certified HPE Business Partner
- Certified Cisco Partner
- Certified VMWARE Partner
- Certified DellEMC Partner



Trusted Reliability

RICOH

Hewlett Packard
Enterprise

CISCO



SHARP

DELLEMC

vmware

Award-Winning



SHARP
Hyakuman
Kai Elite



PURPOSE FOR UPGRADE

- **The Updated Solution!**
- Providing a reliable multi-functional machine
- Copy, print, scan, and fax capabilities
- Updated Technology
- High quality output
- Optimize Workflow
- Smart Operation Panel
- Document Server
- Free Helpdesk assistance
 - Save time and money by utilizing GFI's skilled IT professionals for printer troubleshooting
- Comprehensive service from the #1 dealership in the country
 - 2.6 hours Emergency Response Time
 - Total Call Procedure ensures that the machines are fixed correctly the first time to increase uptime
- Streamline toner replenishment
 - Save time because when the machine is low, we drop ship toner with no extra charge

Qty	Model	Description
1	Sharp BP 50C36	36ppm – 3 paper trays & internal staple finisher
	NASPO #140603	



Purchase Price

\$3559.09

60 Month Lease \$1 Buyout

\$204.21

BW 3000 x .0089

C 1500 x .0524

Program includes all maintenance, all parts, all labor, all toner (color and black) all preventative maintenance calls and emergency calls on-site. Service calls will be performed on-site and within an average of 4 business hours' response time. All service will be provided by GFI Digital manufacturer trained service personnel. Business hours are from 8:00am-5:00pm, Monday through Friday.

Additionally, unlimited helpdesk support for IT related print and scan issues is included. Delivery, installation, connectivity, and training are included.

Qty	Model	Description
1	Sharp BP 50C45	45ppm – 3 paper trays & internal staple finisher
	NASPO #140603	



Purchase Price

\$3915.18

60 Month Lease \$1 Buyout

\$214.10

BW 3000 x .0089

C 1500 x .0524

Program includes all maintenance, all parts, all labor, all toner (color and black) all preventative maintenance calls and emergency calls on-site. Service calls will be performed on-site and within an average of 4 business hours' response time. All service will be provided by GFI Digital manufacturer trained service personnel. Business hours are from 8:00am-5:00pm, Monday through Friday.

Additionally, unlimited helpdesk support for IT related print and scan issues is included. Delivery, installation, connectivity, and training are included.

TOTAL CALL PROCEDURE



Always make sure the customer is 100% satisfied. If at any point they are not, immediately notify your manager!

CALL AHEAD

1. Call customer as soon as possible once receiving call (within a half hour or less).
2. Speak to the person who placed the call and try and help customer over the phone. Phone fix if possible.
3. Give customer a reasonable ETA (4 hours or less).
4. If ETA cannot be agreed upon call manager immediately to redistribute call load.

DISPATCH

1. Prior to dispatching, review service history and determine parts needed to avoid incomplete calls.
2. Fill out service daily neatly and accurately (include contact names).
3. Dispatch to call via Remote Tech.

ARRIVE

1. Arrive at call via Remote Tech. Fill out and review contact information on service daily.
2. Gather parts and tools required to do the call (don't forget vacuum cleaner!!!).
3. Present business card to customer and politely introduce yourself.
4. Review service issues with person who placed the call. If possible have them run the job that they were having an issue with.
Collect all information and samples possible.

SERVICE

1. Check ID tag and serial number of machine. Verify they match the information in Remote Tech.
2. Print out and review service logs. Check PM, JAM, and TROUBLE counters.
3. Duplicate and fix service issue.
4. Perform preventive maintenance if needed. Avoid scheduling PM's if possible!! You and the customer are better off if you can do maintenance at the time of the original call.
5. Clean and inspect the following on every service call: ADF, OPTICS, PROCESS UNIT, FUSER, PAPER FEED & PAPER PATH, PAPER TRAYS, FINISHER, and MACHINE EXTERIOR. Take extra care to make sure the machine looks clean.
6. Check and fill paper trays. Empty the waste toner.
7. Test all functions of machine including all paper sources and finishing options. Test copy quality using test charts.
8. Neatly and accurately fill out service log and clear jam and trouble counters.
9. Always make sure your work area is left clean of any parts, paper, and especially toner spills.

REVIEW

1. Review service call with customer and get signature on service daily/charge ticket.
2. Find out if the customer has any other service issues.
3. Have the customer run the machine to verify they are satisfied.
4. Check customer supplies and return any extra to GFI.
5. If you must incomplete the call for any reason, call manager to discuss and approve, then give customer an ETA when you expect to return to complete repairs.

COMPLETE

1. Fill out service daily completely. Make sure meters and parts/supply numbers are filled in neatly and accurately (Circle any number not closed in Remote Tech).
2. Close out call via Remote Tech to include: problem and repair codes, odometer readings, all parts/supplies used or needed and accurate meter reads. Meters must be entered accurately at all times (inform dispatch of any meter rolls).
3. Prepare to dispatch to next call.

FOLLOW UP

1. Immediately inform manager on any potential problems with equipment or unsatisfied customers.
2. Follow up with parts department on any parts orders, which you have not received within 3 days.
3. Keep your manager informed on parts status for incomplete calls, and any other service issues, that can affect the customer and your ability to provide service beyond.
4. Follow up with customer and manager on any delay in repairing equipment, and any intermittent service issues.

PERFORMANCE BOND

GFI Digital will credit your account \$50.00 if our average response time for emergency service calls exceed 4 hours.

GFI Digital guarantees your leased Copier or Facsimile will perform for the term of your lease and if repairs cannot be made

GFI Digital will replace your equipment with a unit of similar capabilities.

GFI Digital will provide operator training at installation and, at no charge, additional training as needed.

GFI Digital will stock adequate inventories of parts and supplies for your equipment.

GFI Digital asks that you as the customer use the equipment within the manufacturer's specifications, maintain said equipment under full maintenance/supply programs by us, keep your account current, and notify GFI Inc. President, Bruce Gibbs, in writing within 15 days of any violations of this Performance Bond by GFI Digital.

Customer Signature

GFI Digital, Inc.

Date _____






Date _____

MAINTENANCE AGREEMENT

Maintenance pricing includes all of the following: (staples and paper are excluded from the contract)

- Toner
- Drums
- On – site Maintenance
- Preventative Maintenance
- All Parts
- Replacement of loaner equipment in the event of machine failure
- 4 hour response time
- All service will be provided by GFI Digital manufacturer trained service personnel
- 8:00 am to 5:00pm service, Monday through Friday
- Unlimited Helpdesk support

IT INSTALLATION SURVEY

1. Customer Site Information		Make/Model:	
Customer Name:		IT Contact Name:	
Customer Contact Name:		IT Contact Info:	
Customer Address:		Customer Phone:	
City:		State:	Zip:
IP, Subnet, & Gateway:		Dedicated Grounded Power:     	
2. Network Configuration, Device OS\QTY, Scanning & Data Access			
Network Environment: <input type="checkbox"/> Server OS: _____ <input type="checkbox"/> No Server	Environment OS: <input type="checkbox"/> Win7 QTY _____ <input type="checkbox"/> Win8 QTY _____ <input type="checkbox"/> Win10 QTY _____ <input type="checkbox"/> Mac OS QTY _____	Scan Setup: <input type="checkbox"/> Scan to Email <input type="checkbox"/> Scan to Folder <input type="checkbox"/> <u>SharpDesk</u> <input type="checkbox"/> Other	Data Access: <input type="checkbox"/> Fax Line w/in 6FT <input type="checkbox"/> Data Line w/in 10FT
3. Scan to Email/Folder			
SMTP Server:		Reply to Email:	
Port Number: 25 465 587 Other:		SMTP Require Authentication: YES or NO	
IF SMTP Yes, Username:		Password:	
IF SMB Scanning: Username:		Password:	
<u>Sharpdesk</u> License Key (If applicable):			
4. FAX Settings			
Name for FAX Header:		FAX Forward to Email: YES or NO	
FAX Number:		FAX Forwarding to Folder: YES or NO	
FAX Confirmation: YES or NO		FAX Volume: LOW MED HIGH	
5. Other MFP Settings & Notes			
<input type="checkbox"/> User Codes <input type="checkbox"/> Driver Popup	<input type="checkbox"/> <u>AirPrint</u> (If model supported)	<input type="checkbox"/> Wireless Access Point Present <input type="checkbox"/> Data Connected to Network Switch	
<input type="checkbox"/> FM Audit Requested (Automated Meter Reads)		FMA Email:	
GFI Sales Rep:			
Other Notes:			

IT INSTALLATION SURVEY

Scope of Work Agreement

GFI Digital Inc. intends to provide the highest achievable quality products and services available during the installation of your connected product. This Scope of Work Agreement provides a complete explanation of the project and details of the items to be completed by each party. GFI Digital is not responsible for PC/Server configuration, maintenance or troubleshooting issues unless directly related to the installation of your printer or Multi-Functional Product (MFP).

Client Responsibilities:

1. Provide a tested network port near the Multifunctional Product (MFP).
2. Provide proper power & fax phone line (if applicable).
3. Provide a patch cable for ports that are further than 10 feet from the MFP.
4. Provide a printer cable (USB or other cable as required) for stand-alone installations (not networked).
5. Ensure that an IS/IT staff member or equivalent will be available during the installation process.
6. Have workstations that meet the operating system requirements in good working order for install.

GFI Digital Responsibilities (if the options are available on equipment):

1. Your equipment will be delivered, setup, and tested at the location of your choosing.
2. Configure MFP with provided static IP address/subnet mask/gateway and verify network connectivity.
3. Install print driver and configure printing defaults on ONE Windows server and print a test page.
4. Install print drivers on up to FIVE client workstations and print test pages.
5. Install Desktop Scanning software application (if included) on TWO Windows client workstations to confirm connectivity and instruct customer on further installations.
6. Install PC Fax driver (if applicable) on up to FIVE Windows client workstations and send a test PC Fax.
7. Configure scan to e-mail and configure up to FIVE e-mail destinations.
8. Configure Inbound Routing (Fax Forwarding) if applicable & requested for incoming faxes to a single or group email destination or shared network folder.
9. Install Command Workstation on One Windows or Macintosh client workstation for Fiery installations.
10. Provide training to customer on setting up User Codes and Addressbooks.

Additional Network Installation and Training:

1. Training will be provided after installation by our Sales Representative or a Customer Service Representative
2. Other additional work performed at an hourly rate (\$120.00 per hour)

Additional Network Support:

Additional Network Support is available through GFI DigitalNET. GFI DigitalNET provides network service offerings including computer and network support, internet firewalls, multi-location support, remote access, network installations, troubleshooting services, and project management. Ask your Account Manager for more information.

Customer Representative: _____ Date _____

Sales Representative: Emma Graber

System Engineer: _____

STATEMENT OF CONFIDENTIALITY & NON-DISCLOSURE

Reservation of Rights

The enclosed materials are proprietary to GFI Digital, Inc. ("GFI"), and GFI reserves all right, title, and interest in and to such materials. The terms, conditions, and information set forth herein are confidential to GFI Digital and may not be disclosed in any manner to any person other than the addressee, together with its officers, employees, and agents who are directly responsible for evaluating the contents of these materials for the limited purpose intended. These materials may not be used in any manner other than for such limited purpose. Any unauthorized disclosure, use, reproduction, or transmission is expressly prohibited without the prior written consent of GFI Digital. These materials summarize a proposed equipment and or services solution. They are intended for informational purposes only to assist you in your evaluation of GFI Digital as a potential business partner. These materials do not represent an offer or a binding agreement. Accordingly, neither you nor GFI Digital will have any obligations unless and until we enter into mutually acceptable definitive written GFI Digital purchase, lease and/or service agreements. Such agreements will set forth the entire and specific understanding between us with respect to the actual equipment and/or services to be provided. We are pleased to provide you with "sample" copies of such agreements upon request.

CONCLUSION

**GFI Digital
would love
for you to
become a
partner now,
and for
years to
come. We
welcome
you to our
Digital
Paradise!**

PO#



CASH SALE AGREEMENT

BILL TO**SHIP TO**

<i>Company</i> County of Franklin			<i>Company</i> County of Franklin		
<i>Address</i> 3 Bruns Ln			<i>Address</i> 3 Bruns Ln		
<i>City</i> Union	<i>State</i> MO	<i>Zip</i> 63084	<i>City</i> Union	<i>State</i> MO	<i>Zip</i> 63084
<i>Phone</i> 636-583-1679	<i>Fax</i>		<i>Phone</i> 636-583-1679	<i>Fax</i>	
<i>Contact</i> Jeff Titter			<i>Contact</i> Jeff Titter		
<i>Tax Exempt # (Copy of Certificate must be attached)</i>			<i>Key Operator</i>		

Sales Representative Connor Arcobasso Sales Rep # 25SA13

ORDER TYPE: Purchase Cash Conversion EQUIPMENT TYPE: New Refurbished

QTY	PRODUCT #	DESCRIPTION	SERIAL #	UNIT PRICE	NET PRICE
1		Sharp BP 50C45			
	#140603	NASPO			
EQUIPMENT TOTAL					\$3915.18
*Excludes Applicable Taxes					

SPECIAL INSTRUCTIONS: _____

County of Franklin
COMPANY NAME

GFI Digital, INC.
COMPANY NAME

AUTHORIZED SIGNATURE DATE

WITNESS DATE

PRINT NAME & TITLE

PRINT NAME & TITLE

SALES CONTRACT TERMS & CONDITIONS

The Equipment Total does not include any applicable taxes, unless specified on the face of the contract.

The undersigned represent that they have authority to enter in to this Agreement.

The undersigned agrees to pay the total amount due, as specified, to GFI Digital, in accordance with the terms specified. GFI reserves the right to delay service if your account is delinquent.



MAINTENANCE AGREEMENT

BILL TO

SHIP TO

<i>Company</i> County of Franklin			<i>Company</i> County of Franklin		
<i>Address</i> 3 Bruns Ln			<i>Address</i> 3 Bruns Ln		
<i>City</i> Union	<i>State</i> MO	<i>Zip</i> 63084	<i>City</i> Union	<i>State</i> MO	<i>Zip</i> 63084
<i>hone</i> 636-583-1679	<i>Fax</i>		<i>Phone</i> 636-583-1679	<i>Fax</i>	
<i>Contact</i> Jeff Titter			<i>Contact</i> Jeff Titter		
<i>PO#</i>			<i>Contact for Meter Read</i>		

EQUIPMENT:

Model Sharp BP 50C45 Serial # _____ Equipment ID # _____

PROGRAM TYPE:

Supply Inclusive: Includes parts, labor, drums, toner and developer; does not include paper or staples

CONTRACT TERMS:

Length of Contract ANNUAL Contract Start Date Upon Installation Contract Base Billing Cycle MONTHLY
 B/W monthly Base Rate \$26.7 # monthly of Copies/Prints 3000 monthly B/W Overage .0089
 Color monthly Base Rate \$78.60 # monthly of Copies/Prints 1500 monthly Color Overage .0524
 Beginning Meter Read _____ Beginning Meter Read Date _____

SPECIAL INSTRUCTIONS * Refer to Sec 9 for Customer Initial

NASPO #140603

County of Franklin
COMPANY NAME

GFI DIGITAL, INC.
COMPANY NAME

AUTHORIZED SIGNATURE DATE

WITNESS DATE

PRINT NAME & TITLE

PRINT NAME & TITLE

MAINTENANCE AGREEMENT TERMS & CONDITIONS

GFI Digital agrees to provide maintenance service as required at the installation address specified on the equipment contracted. All charges specified are those currently in effect and are subject to change only at the time of annual renewal. If the charges are increased the customer may, as of the effective date of such increase, terminate this Agreement by written notice to GFI Digital. Otherwise the new charges shall become effective upon the date specified in the renewal notice. GFI Digital service calls are limited to normal working hours (Monday through Friday, 8:00a.m. to 5:00p.m.).

1. Trained technicians will respond to all service calls within eight working hours or less from the time a call is placed.
2. All parts worn or broken through normal use of equipment will be replaced under the maintenance agreement. Subject to maintenance agreement plan chosen).
3. All labor charges will be covered under the maintenance agreement.
4. All mileage charges will be covered under the maintenance agreement.
5. Loaner equipment will be provided in the event that the equipment covered under the maintenance agreement cannot be repaired on site.
6. Should the equipment covered under the maintenance agreement be traded in for a new model from GFI Digital during the life of this agreement, the unused balance will be pro-rated toward maintenance of the new equipment.
7. Parts and labor for repairs made necessary by accident, negligence, theft, vandalism, lightening, loss of power or current fluctuation, fire, water or other casualty is not covered under this maintenance agreement.
8. Service performed at the specific request of the customer which commences outside normal working hours or extends more than one hour past the close of the normal workday will be charged at published rates for service time and expense, but without charge for parts covered by this agreement. Normal workday is defined as Monday through Friday 8:00am to 5:00pm.
9. Technical/IT calls that are performed as a result of the customer changing or upgrading their network and/or Computers will be charged the prevailing rate after the initial install is completed.

Customer Initial _____

For service as specified on the equipment listed, the undersigned agrees to pay in advance the total amount due as specified to GFI Digital, in accordance with the terms specified. GFI Digital reserves the right to delay service if your account is delinquent.

The undersigned represent that they are the owner of the equipment or that they have the owner's authority to enter in to this Agreement.

This Agreement is subject to acceptance by GFI Digital. It takes effect on the Contract Start Date and continues in effect for the specified period and will remain in force thereafter, with automatic renewal at the prevailing rates, until cancelled by either party. Either party may cancel this contract with a 30 day written notice.