



# County Commission

## Regular Meeting Minutes

400 East Locust Street  
Union, MO 63084  
<http://www.franklinmo.org/>

Tuesday, January 14, 2025

10:00 AM

Commission Chambers

### Opening

#### I. Call to Order

Attendee Name	Present	Absent
Tim Brinker, Presiding Commissioner	<input checked="" type="checkbox"/>	
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>	
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>	
Mark Piontek, County Counselor	<input checked="" type="checkbox"/>	
Amanda Jasper, Executive Administrative Assistant		<input checked="" type="checkbox"/>

#### II. Minutes Approval

##### a. January 7, 2025

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

##### b. January 9, 2025

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

#### III. Public Request for Discussion/Action

#### IV. Action Items

- a. COMMISSION ORDER 2025-12 In the matter of approving and authorizing execution of a Cash Sale Agreement and Maintenance Agreement from GFI Digital for the purchase of a new Printer/Scanner/Copier for Franklin County 911/Communications

Voter Name	Motion	Second	Aye
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

## **V. Discussion Items and Reports**

- a. Elected Official and Departmental Reports (as needed)
- b. Commission Discussion
  1. Highway Facility Discussion

### **Discussion on Highway Facility:**

- 1) Ken Cox, 2<sup>nd</sup> District Commissioner, said it would be better to use the funding for equipment than for a new building. Better to use the money for new trucks, tandems, etc. He wants the employees to be as effective as possible. Sheriff's office needs to use the new facility for its purposes since they don't have a range with the expansion of the jail.
- 2) Paul Overschmidt, 1<sup>st</sup> District Commissioner, said that the two locations are more strategically located than the proposed new site. He said he wants to reevaluate the project before going forward.
- 3) Sheriff said they need to have a new range, and the new highway facility location is the ideal site for it.
- 4) Ken Cox said that the important things are roadways and safety, and the better we can get all of our deputies trained the better we will be. We need to give the highway workers the best equipment we can give them. He said we should reevaluate priorities.
- 5) Jim Grutsch, Highway Administrator, said that if the Commission decides that the new facility isn't the best site, then he will need to get the east shed rewired and the boiler replaced. The roof needs to be replaced. He's lost half of the filters due to them getting wet from the leaking roof. The west shed will also need to be rewired as only half of the trucks can be plugged in at the same time or the breakers keep tripping. Once the roads are all paved, he will no longer have the need of the motor graders and hauling them around like they do now. He will still need them for ice removal but not to grade the gravel and rock roads.
- 6) Ken Cox said he isn't here to attack the process, but if he looks at the priorities, the residents place a high importance on commerce. We should have had routine maintenance on the existing buildings all along. Capability will always trump housing. He's not against the new facility but wants to be sure we have adequate equipment. He thinks the critical need is equipment, and he's not crazy about the proposed location with hauling heavy equipment on and off the highway.
- 7) Tim Brinker, Presiding Commissioner, said he realizes the work that has been done to evaluate the new facility, MODOT looked at the ingress/egress and it is sufficient. Tim wants to carry on the analysis and if the two Commissioners want to push pause he gets that.
- 8) Ken Cox moved to pause the efforts on the highway facility, but proceed with the Sheriff's facility. Paul seconded the motion, all in favor say aye. Ken, Paul vote aye, Tim voted no.
- 9) Angela Gibson said that the County should look into the utility costs for the existing buildings and compare that to the new facility. Also, the County should look into the inventory of equipment and materials. There are quite a few pieces of equipment on the books to be purchased this year. She offered to take a field trip with the Commissioners to view the equipment.

**VI. Years of Service / Retirement Recognition – NONE**

**VII. Adjournment**

Meeting adjourned at 10:28 a.m.

<b>Voter Name</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>
Tim Brinker, Presiding Commissioner			<input checked="" type="checkbox"/>
Paul Overschmidt, First District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, January 21, 2025  
Contract/Agreements

## IN THE MATTER OF APPROVING AND AUTHORIZING EXECUTION OF A SUBSCRIPTION FORM WITH VENDOR REGISTRY

**WHEREAS**, Vendor Registry operates a cloud-based local government platform intended to facilitate vendor registration services while streamlining the local government purchasing market by enabling governments and vendors to connect and driving competitive pricing and reduced costs for local governments; and

**WHEREAS**, the Franklin County Purchasing Department desires to continue utilizing Vendor Registry's Contract Management System and Vendor & Bid Management System to streamline Franklin County's procurement process; and

**WHEREAS**, the subscription fee for Vendor Registry's Contract Management System and Vendor and Bid Management System is not to exceed \$2,800.00 for a one-year term, commencing February 1, 2025 through January 31, 2026, as shown in the Subscription Form attached hereto and incorporated herein by reference as if fully set forth; and

**WHEREAS**, the Franklin County Commission hereby finds and determines that it is in the best interest of Franklin County to approve and authorize execution of the Subscription Form with Vendor Registry.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that the Subscription Form with Vendor Registry is hereby accepted and approved, and that Tim Brinker, Presiding Commissioner, is hereby authorized and directed to execute said Subscription Form.

**IT IS FURTHER ORDERED** that the County shall, and the officials, agents and employees of the County are hereby authorized and directed to, take such further action, and execute and deliver such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order and the executed Subscription Form be provided to Vendor Registry; Shakara Bray, Purchasing Director; Meagan Johnson, Purchasing Agent; Lynne Maloney, Accounts Payable; and to Angela Gibson, Auditor.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District



# COMMISSION ORDER PRECERTIFICATION FORM

Please return this completed form to the Purchasing Department to make a request for solicitation, contract, or contract renewal for the expenditure of funds.

Date: 1/9/2025

Official/Appointed Requestor: Meagan Johnson

Name of item/service requesting: Renewing subscription w/ Vendor Registry for online management & Bid management system.  
(Proposed specifications/contract documents/quotes should be attached to form)

Budget Information: List the account(s) and estimated amount(s) used to make the purchase.

Account	Estimated Amount
<u>100500 632200</u>	<u>\$ 2,800.00</u>

Auditor approval of funds: \_\_\_\_\_ Date: \_\_\_\_\_

Purchasing Director approval: Shakara Bray Date: 1/9/25

Circle One: Solicitation  New Contract  Renew Existing  Signature

Attached solicitation information and no: \_\_\_\_\_

Previous Commission Order number if applicable: 2024-23

Cooperative Agreement Number/Information: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Agenda for Commission approval: \_\_\_\_\_

(Attached is all corresponding information; signed contract, awarding vendor, required documents.)

# vendor registry.

powered by mdf commerce

## SUBSCRIPTION FORM

Bidnet, under Mdf commerce, agrees to provide access to **vendor registry**, which includes Vendor & Bid Management and Contract Management for Franklin County MO ("Subscriber") according to the terms of this subscription form and the accompanying subscription terms and conditions (found at <https://vendorregistry.com/terms/>).

Vendor & Bid Management Annual Fee for 1 year agreement	\$1500 (2 full-access users)
Contract Management Annual Fee for 1 year agreement	\$1300 (2 full-access users)
Implementation & Ongoing Support	\$0 Direct support is unlimited for Vendor & Bid Management admins and full-access users, and Contract Management admins
Vendor Support	\$0 Unlimited support for registered vendors.
<b>Total Package with VBM, &amp; CMS</b>	<b>\$2,800.00 (2 VBM users, and 2 CMS users)</b>
	*Annual increase not to exceed 5%.
	This quote will expire 02/28/25

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

P.O. Box 661054 | Dallas, TX 75266-1054 | 877.822.0801

[www.VendorRegistry.com](http://www.VendorRegistry.com)



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, January 21, 2025  
Renewal

**IN THE MATTER OF APPROVING AND AUTHORIZING  
A CONTRACT AMENDMENT TO RENEW A MEMORANDUM  
OF UNDERSTANDING BETWEEN THE MISSOURI  
DEPARTMENT OF CORRECTIONS AND FRANKLIN  
COUNTY HEALTH DEPARTMENT**

**WHEREAS**, on May 16, 2023, the Franklin County Commission adopted Commission Order No. 2023-172 in which the Missouri Department of Corrections (“DOC”) requested the services of the Franklin County Health Department (“Health Department”) for the administration and reading of tuberculosis skin tests (“TST”) for determination of known tuberculin reactors status during baseline and/or new hire evaluation to DOC Employees, Volunteers in Corrections, and interns (“Employees”); and

**WHEREAS**, the DOC agreed to pay the Health Department a firm, fixed price of \$20.00 for each TST and evaluation to Employees as well as a \$3.00 billing fee as stated in the Memorandum of Understanding Between The Missouri Department of Corrections and Franklin County Health Department (“Agreement”); and

**WHEREAS**, the term of the Agreement with the DOC was for a one year term, effective June 01, 2023 through May 31, 2024, and may be renewed for two (2) additional one-year periods or any portion thereof; and

**WHEREAS**, the “DOC” is requesting to renew this Agreement for one year effective June 1, 2025 through May 31, 2026. All terms, conditions, and provisions of the previous contract period, including pricing, shall remain and apply as shown in the Contract Amendment attached hereto; and

**WHEREAS**, the Franklin County Commission hereby finds and determines it is in the best interest of Franklin County to approve and authorize execution of this renewal with the DOC.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that the Amendment to Renew the Memorandum of Understanding between The Missouri Department of Corrections and Franklin County Health Department is hereby accepted and approved and that Tony Buel, Health Department Director, is authorized to execute said Contract Amendment and any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order and the executed Agreement be provided to the DOC; Tony Buel, Health Department Director; Ashley Thornton, Health Department; Christa Buchanan, Accounts Receivable; Angela Gibson, Auditor; Debbie Aholt, Treasurer; and to Shakara Bray, Purchasing Director.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District



**STATE OF MISSOURI  
MISSOURI DEPARTMENT OF CORRECTIONS  
CONTRACT AMENDMENT**

**RETURN AMENDMENT TO NO LATER THAN March 18, 2025 TO:**

Craig Lee, Procurement Specialist

[craig.lee@doc.mo.gov](mailto:craig.lee@doc.mo.gov)

(573) 526-0591

(573) 751-7898 (Fax)

FMU/PURCHASING SECTION

P.O. BOX 236

JEFFERSON CITY, MISSOURI 65102

DATE	VENDOR IDENTIFICATION	CONTRACT NUMBER	CONTRACT DESCRIPTION
January 10, 2025	Attn: Tony Buel, Director Franklin County Department of Health 414 East Main Street Union, MO 63084	Amendment 002 YV23708118	TST Administration and Reading

**CONTRACT YV23708118 IS HEREBY AMENDED AS FOLLOWS:**

Pursuant to paragraph II. A. on page 1, the Missouri Department of Corrections desires to renew the above-referenced contract for the period of June 1, 2025 through May 31, 2026.

All terms, conditions, and provisions of the previous contract period, including pricing, shall remain and apply hereto.

If in agreement, the contractor shall complete, sign, and return this document as acceptance on or before the date indicated above.

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**IN WITNESS THEREOF, THE PARTIES HERETO EXECUTE THIS AGREEMENT.**

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

MissouriBUYS SYSTEM ID: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Signer's Printed Name and Title: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature Date



# COMMISSION ORDER

STATE OF MISSOURI  
County of Franklin

} ss.

Tuesday, January 21, 2025  
Contract/Agreement

## IN THE MATTER OF APPROVING AND AUTHORIZING EXECUTION OF A PLANNED SERVICE AGREEMENT WITH CK POWER

**WHEREAS**, the Franklin County Sheriff's Station and Communications Center possess two generators that require preventative maintenance; and

**WHEREAS**, in order to ensure efficient operation of the generators it is necessary to enter into a Planned Service Agreement ("Agreement") with CK Power for comprehensive preventative maintenance; and

**WHEREAS**, the Agreement with CK Power is for a three year term for a total cost not to exceed \$5,957.00 annually; and

**WHEREAS**, the Franklin County Commission hereby finds and determines it is in the best interest of Franklin County to approve and authorize execution of the Agreement with CK Power.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that the Planned Service Agreement with CK Power is hereby accepted and approved and that the Presiding Commissioner, Tim Brinker, is authorized to execute said Agreement and any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order and an executed copy of the Agreement be provided to CK Power; Sheriff Steve Pelton; Jeff Titter, 911/Communications Director; Mandy Warnecke, Sheriff's Office; Shakara Bray, Purchasing Director; Angela Gibson, Auditor; and to Lynne Maloney, Accounts Payable.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

**COMMISSION ORDER PRECERTIFICATION FORM**

*Please return this completed form to the Purchasing Department to make a request for solicitation, contract, or contract renewal for the expenditure of funds.*

Date: 01/09/2025

Official/Appointed Requestor: Mandy Warnecke-Franklin County Sheriff's Office

Name of item/service requesting: New 3 year agreement for generator maintenance with CK Power

(Proposed specifications/contract documents/quotes should be attached to form)

Budget Information: List the account(s) and estimated amount(s) used to make the purchase.

Account	Estimated Amount
<u>620-390-632200-Sheriff Generator</u>	<u>\$4156 annually</u>
<u>620-390-632200-911 Generator</u>	<u>\$1801 annually</u>

Auditor approval of funds: Angela Gibson Date: 1/9/2025

Purchasing Director approval: Shakara Bray Date: 1-9-2025

Circle One: Solicitation      New Contract      Renew Existing      Signature

Attached solicitation information and no: \_\_\_\_\_

Previous Commission Order number if applicable: CO 2022-65

Cooperative Agreement Number/Information: \_\_\_\_\_

Notes: Agreement would start February 2025-January 2028

Date of Agenda for Commission approval: \_\_\_\_\_  
(Attached is all corresponding information; signed contract, awarding vendor, required documents.)





# Planned Service Agreement

Quoted Date: 01/01/2025

Bill To: FRANKLIN COUNTY SHERIFFS OFFICE  
 1 BRUNS LANE  
 UNION MO, 63084

Job Site: SAME

### JOB SITE CONTACT INFORMATION

Name: MANDY WARNECKE  
 Main Tel: 636-584-6828 Cell: FAX:  
 Email: awarnecke@franklinmo.gov

### PRICE PER PM SERVICE ITEM

<b>MAJOR INSPECTION</b>	Cost	\$ 1,991.00
<b>MINOR INSPECTION</b>	Cost	\$ 805.00

( Fee includes oil filters, fuel filters and lubricant during annual service )

### PM FREQUENCY PRICING BREAKDOWN

PM Frequency	Annual Minor Inspections	Annual Major Inspections	Annual Cost of Minor Inspections	Annual Cost of Major Inspections	Annual Agreement Services Cost	Length of Agreement	Total Agreement Service Cost
<b>SEMI-ANNUAL</b>	<b>1</b>	<b>1</b>	\$ 805.00	\$ 1,991.00	\$ 2,796.00	3 Years	\$ 8,388.00

### LINE ITEM ADD-ONS

Load Bank Testing 2 Hours	<input checked="" type="checkbox"/>	\$ 1,360.00
Fuel Testing	<input type="checkbox"/>	
Oil Sampling	<input type="checkbox"/>	
Anti-freeze testing	<input type="checkbox"/>	
Add-ons Sub Total		\$ 1,360.00
Length of Agreement (Years)		3
<b>Total Add-Ons</b>		<b>\$ 4,080.00</b>

Length of Agreement **3 Years**

**ANNUAL COST OF SERVICES \$ 4,156.00**

(Includes PM Plan and Line Item Add Ons Selected)

**TOTAL COST OF CONTRACT \$ 12,468.00**

### LABOR HOURS CALCULATION

Major Inspection	Minor Inspection	Load Bank
Business Hours	Business Hours	Business Hours

The owner agrees to pay CK Power for the following charges upon receipt of the invoice for:

THIS AGREEMENT COVERS THE EQUIPMENT LISTED BELOW FOR THE SPECIFIC LOCATION INDICATED.

Generator Mfr	Model	Serial No.	KW	Voltage	Type
Kohler	KD800	3333GMGN0002	800	277/480	Commercial - Diesel

Comments: Outside location on backside of building. Truck Access. Must check in at office.

#### NOTE

If Services Are For 1 Year This Agreement Shall Be Automatically Renewed Annually Until Canceled by Either Party Through Receipt Of 30 Day Written Notice. CK Power Agrees to Perform, In A Good and Workman Like Manner, The Services Described. The Owner Agrees to Pay CK Power for Said Services at Prices Quoted.

Account Manager	Email	Cell	FAX	Office Tel	Approved
Lucas Swor	wswor@ckpower.com	314-978-4024		314-569-8249	

Customer Signature: Purchase Order: Date:

**Quote is Good for 30 days from Quoted Date**





# Planned Service Agreement

Quoted Date: 12/23/2024

Bill To: FRANKLIN COUNTY 911 OPERATIONS CEI  
1 BRUNS LANE  
UNION MO, 63084

Job Site: SAME

### JOB SITE CONTACT INFORMATION

Name: MANDY WARNECKE  
Main Tel: 636-584-6828 Cell: FAX:  
Email: awarnecke@franklinmo.gov

### PRICE PER PM SERVICE ITEM

<b>MAJOR INSPECTION</b>	Cost	\$ 783.00
<b>MINOR INSPECTION</b>	Cost	\$ 433.00

( Fee includes oil filters, fuel filters and lubricant during annual service )

### PM FREQUENCY PRICING BREAKDOWN

PM Frequency	Annual Minor Inspections	Annual Major Inspections	Annual Cost of Minor Inspections	Annual Cost of Major Inspections	Annual Agreement Services Cost	Length of Agreement	Total Agreement Service Cost
<b>SEMI-ANNUAL</b>	<b>1</b>	<b>1</b>	<b>\$ 433.00</b>	<b>\$ 783.00</b>	<b>\$ 1,216.00</b>	<b>3 Years</b>	<b>\$ 3,648.00</b>

### LINE ITEM ADD-ONS

Load Bank Testing 2 Hours	<input checked="" type="checkbox"/>	\$ 585.00
Fuel Testing	<input type="checkbox"/>	
Oil Sampling	<input type="checkbox"/>	
Anti-freeze testing	<input type="checkbox"/>	
Add-ons Sub Total		\$ 585.00
Length of Agreement (Years)		3
<b>Total Add-Ons</b>		<b>\$ 1,755.00</b>

Length of Agreement **3 Years**

**ANNUAL COST OF SERVICES \$ 1,801.00**

(Includes PM Plan and Line Item Add Ons Selected)

### LABOR HOURS CALCULATION

Major Inspection	Minor Inspection	Load Bank
<input type="text"/>	<input type="text"/>	<input type="text"/>
Business Hours	Business Hours	Business Hours

**TOTAL COST OF CONTRACT \$ 5,403.00**

The owner agrees to pay CK Power for the following charges upon receipt of the invoice for:

THIS AGREEMENT COVERS THE EQUIPMENT LISTED BELOW FOR THE SPECIFIC LOCATION INDICATED.

Generator Mfr	Model	Serial No.	KW	Voltage	Type
KOHLER	125REOZJQ	3366GMQM0016	125	120/208	Commercial - Diesel

Comments: IN STORAGE ROOM. BUILDING ACCESS THROUGH SIDE DOOR.

#### NOTE

If Services Are For 1 Year This Agreement Shall Be Automatically Renewed Annually Until Canceled by Either Party Through Receipt Of 30 Day Written Notice. CK Power Agrees to Perform, In A Good and Workman Like Manner, The Services Described. The Owner Agrees to Pay CK Power for Said Services at Prices Quoted.

Account Manager	Email	Cell	FAX	Office Tel	Approved
Lucas Swor	wswor@ckpower.com	314-978-4024		314-569-8249	

Customer Signature: Purchase Order: Date:

**Quote is Good for 30 days from Quoted Date**

# **CK POWER**

**YOUR COMPLETE SOURCE OF  
ENGINE AND GENERATOR POWER**

1100 Research Blvd. St. Louis, MO 63132-1712

Phone: 314-868-8620

Fax: 314-569-8237

[www.ckpower.com](http://www.ckpower.com)

Emergency After Hours Phone # 314-868-8624

Service Calls: 314-569-8210

Lucas Swor (Account Representative): 314-978-4024

Tom Taylor (Service Manager): 314-308-9773

Regular time hours: Monday through Friday 7:00 a.m. to 3:30 p.m.

Over time hours: Monday through Friday 3:30 p.m. to 12:01 a.m. Sunday

Double time: Sunday 12:01 a.m. to 12:01 a.m. Monday

Triple time hours: HOLIDAYS

#### RATES:

Regular time: \$195.00/ hr.

Over time: \$292.50/ hr.

Double time: \$390.00/ hr.

Triple time: 585.00/ hr.

3.10 per mile



# CLARKE PowerGen

Cust. # New

Franklin County Sheriff Office  
 Attn: Mandy Warnecke  
 #1 Burns Lane  
 Union MO 63084  
 636-584-6828  
 awarecke@franklinmo.gov

Preventive Maintenance Agreement  
 Emergency Generators  
 Location: Same

1- 12 Month Period of Preventive Maintenance Consisting of:

Location / Unit	Serial # / Model #	Annual	Annual + Semi-Annual	Annual + 3 Quarterly	Load Bank 2 Hour
Sheriff's Office Kohler	3366GMG0016 125REOZJG	\$1,200.00	\$1,800.00	\$3,000.00	\$1,200.00
Sheriff's Office Kohler	3333GMGN002 KD800	\$2,235.00	\$2,835.00	\$4,035.00	\$2,400.00

Emergency Service Available 24 Hours a Day.

Please indicate service(s) accepted and return a signed copy of this proposal to the address shown below.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Labor Rates for Services Not Covered by Maintenance Agreement are:

\$ 140.00 / hr. (regular hours) - \$ 210.00 / hr. (overtime hours).

Mileage Rate for Repair Calls \$ 3.00 / Mile

Prices Quoted are good for 90 Days. – Terms: Net 30 days.

Prices Quoted do not include any Sales or User Tax that may be Applicable.

See PM Maintenance Schedule Enclosed.

Phil Hilton  
 Service Administrator  
 Date: 12/23/2024  
 Proposal # 21703 Rev 2



## PREVENTATIVE MAINTENANCE PROGRAM GENERATOR AND FIRE PUMP ENGINES

### ANNUALLY:

#### 1. FUEL SYSTEM

- A. Change fuel filter elements (element included).
- B. Check fuel tanks for water.
- C. General inspection of all components.
- D. Check fuel pressure at cylinder head (if applicable).
- E. Check fuel level in main fuel tank.
- F. Check operation of day tank.
- G. Fuel sample analysis available on diesel units (at additional charge).

#### 2. LUBRICATING SYSTEM

- A. Change oil in engine (oil included).
- B. Change oil filter (filter element(s) included).
- C. Check and record engine oil pressure.
- D. Check engine for oil leaks.
- E. Take oil sample for analysis.

#### 3. COOLING SYSTEM

- A. Check engine water pump.
- B. Check all cooling system hoses.
- C. Check and clean all louvers.
- D. Check coolant level.
- E. Check and record freeze protection and add if needed (makeup antifreeze furnished).
- F. Check condition of belts.
- G. Check for adequate fresh air to engine.
- H. Check condition of fan hub.
- I. Check operation of water jacket heater.
- J. Check and record operating temperature. Verify that operating temperature is in the correct range.
- K. Coolant sample analysis available (at additional charge).

#### 4. EXHAUST SYSTEM

- A. Check condition of mufflers, exhaust lines, supports and connections.
- B. Check condition of turbocharger (if applicable).
- C. Check for exhaust leaks.



**ANNUALLY:**

**5. AIR INTAKE SYSTEM**

- A. Check air inlet restriction.
- B. Check exhaust restriction.
- C. Clean crankcase breather pads (if applicable).
- D. Check all air system piping.
- E. Check condition of dry type air cleaner element(s) or service oil bath air cleaner (oil is included).

**6. CONTROL SYSTEM**

- A. Check operation of all gauges and meters.
- B. Clean control cabinet.
- C. Check operation of all controls.
- D. Check shut down system for correct operation.

**7. ENGINE ELECTRICAL STARTING SYSTEM**

- A. Check condition of batteries.
- B. Clean batteries and cables.
- C. Add distilled water to maintain proper electrolyte level (included).
- D. Check operation of float charger.
- E. Check battery voltage.
- F. Lubricate starter motor (if accessible).

**8. GENERATOR**

- A. Check condition of bearing.
- B. Check main breaker for operation (if applicable).
- C. Check cables from generator to transfer switch (if accessible).
- D. Visually check transfer switch for proper condition and operation.
- E. Clean interior of transfer switch enclosure as necessary.

**9. GENERAL**

- A. Check for any unusual condition of vibration, deterioration, leakage, high surface temperature or noise.
- B. Run generator under emergency conditions if possible. If not possible, run generator under test conditions.
- C. Record all readings and present to customer.
- D. Leave control panel in automatic mode.
- E. Notify customer if additional service work is required.





## PREVENTATIVE MAINTENANCE PROGRAM GENERATOR AND FIRE PUMP ENGINES

### QUARTERLY, SEMI-ANNUALLY & MONTHLIES:

1. **FUEL SYSTEM**
  - A. Drain water and sediment from fuel filters.
  - B. Check fuel level in day tank.
  - C. General inspection of all components.
  
2. **LUBRICATING SYSTEM**
  - A. Check oil level (fill to proper level).
  - B. Check and record engine oil pressure.
  - C. Check engine for oil leaks.
  
3. **COOLING SYSTEM**
  - A. Check all cooling system hoses.
  - B. Check coolant level.
  - C. Check freeze protection and add if needed (included).
  - D. Check condition of belts.
  - E. Check operation of water jacket heater.
  
4. **EXHAUST SYSTEM**
  - A. Check for exhaust leaks.
  - B. Check for operation of rain cap.
  - C. Check for tightness of bolts.
  
5. **AIR INTAKE SYSTEM**
  - A. Check air inlet piping.
  - B. Check condition of air filter element (or oil bath).
  
6. **CONTROL SYSTEM**
  - A. Check operation of all gauges and meters.
  - B. Check operation of all controls.
  - C. Check shutdown systems.
  
7. **ENGINE ELECTRICAL STARTING SYSTEM**
  - A. Clean batteries and cables.
  - B. Add distilled water to maintain proper electrolyte level.
  - C. Check operation of float charger.
  - D. Check and record battery voltage.



## QUARTERLY, SEMI-ANNUALLY & MONTHLIES

### 8. GENERATOR

- A. Check main circuit breaker for operation (if applicable).
- B. Visually check transfer switch for proper condition and operation.

### 9. GENERAL

- A. Check for any unusual condition of vibration, deterioration, leakage, high surface temperature or noise.
- B. Run generator under emergency conditions if possible; if not possible, run generator under test conditions.
- C. Record all readings and present to customer.
- D. Leave control panel in automatic mode.
- E. Notify customer if additional service work is required.



**3 YEAR RENEWAL OPTION:**

**CLARKE POWER SERVICES IS OFFERING A NEW (36) MONTH PM RENEWAL PLAN. THIS MEANS YOU WILL RECEIVE A NEW AGREEMENT EVERY 36 MONTHS IN LIEU OF 12 MONTHS. YOU CAN STILL STOP YOUR SERVICES AT ANY TIME.**

**IF YOU WISH TO ACCEPT THIS OFFER PLEASE SIGN AND DATE BELOW AND RETURN WITH YOUR RENEWALS.**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Company Name \_\_\_\_\_

**Email to: [service@clarkegen.com](mailto:service@clarkegen.com)**

**Fax to: 336.808.9561**

**Mail to: Clarke Power Services, Inc.  
P.O. Box 18949  
Greensboro, NC 27419**



## Unified Power

Aaron Spencer  
Phone: (630) 986-8899  
aspencer@seps-inc.com  
www.unifiedpowerusa.com



## Keeping You in Power

Franklin County Sherriff Department  
Generator Maintenance  
Proposal #: 179153 - Rev: 1  
Date: 01/03/2025



Aaron Spencer  
 (630) 986-8899  
 aspencer@seps-inc.com



## Generator Maintenance

<b>Invoice To:</b>	<b>End User:</b>
Franklin County Share Department 400 East Locust Street Union MO 63084	Franklin County Sherriff Department

Bill Barnes, Franklin County Sheriffs Office, 1 Bruns Ln, Union, MO 63084, US				
Equipment	Service	Rate	Quantity	Price
Kohler Model: Capacity: 800KW	Major Generator PM with oil and filter Change performed during normal business hours.	\$2,508.00	3	\$7,524.00
	Minor Generator PM performed during normal business hours.	\$854.00	3	\$2,562.00
	2-Hour Generator Load Bank Test	\$3,168.00	3	\$9,504.00
Kohler Model: 125REOZJG Capacity: 125KW	Major Generator PM with oil and filter Change performed during normal business hours.	\$1,683.00	3	\$5,049.00
	Minor Generator PM performed during normal business hours.	\$784.00	3	\$2,352.00
	2-Hour Generator Load Bank Test	\$1,818.00	3	\$5,454.00
<b>Site Total:</b>				<b>\$32,445.00</b>

Summary	
Bill Barnes, Franklin County Sheriffs Office, 1 Bruns Ln, Union, MO 63084, US	\$32,445.00
<b>Tax</b>	\$0.00
<b>Total</b>	<b>\$32,445.00</b>

Agreement and Terms			
Contract Start	Contract End	Payment Term	Billing Cycle
01/01/2025	12/31/2027	Net 30 Days	
Proposal expires 30 days after the contract start date			



Unified Power  
 217 Metro Dr., Terrell, TX 75160  
 Phone: 972.524.6050 Fax: 972.524.7954  
 www.unifiedpowerusa.com

Page 1 of 7  
 Proposal #: 179153  
 Date: 1/3/2025

Aaron Spencer  
(630) 986-8899  
aspencer@seps-inc.com



**Unified Power's Terms & Conditions will apply to orders based on this proposal.**

Unified Power's Standard Terms attached to this proposal are part of this Agreement and constitutes the entire Agreement between the parties and shall exclusively control the relationship of the parties, with regard to this Agreement. Printed, preprinted or other terms on the face or reverse side of Buyer's Purchase Order shall not be binding. By signing below the Purchaser represents that it is the owner of the Covered Equipment or, if it is not the owner that it has the authority to enter into this agreement.

**Unified Power**

**Franklin County Sherriff Department**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_







# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, January 21, 2025  
Sole Source

**IN THE MATTER OF AWARDING CLEARSPAN, LLC  
AS THE SOLE SOURCE FOR OpEASY USE WITH  
AT&T'S HVS/MITEL SERVICE**

**WHEREAS**, in accordance with the provisions of Section 50.783.2 RSMo. Franklin County published notice of awarding Clearspan, LLC as the sole source for OpEasy use with AT&T's HVS/Mitel Service in the Washington Missourian January 3, 2025 edition; and

**WHEREAS**, the Franklin County Commission hereby finds and determines it is in the best interest of Franklin County to award Clearspan, LLC as the sole source for OpEasy use with AT&T's HVS/Mitel Service.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that Clearspan, LLC is hereby awarded as the sole source for OpEasy use with AT&T's HVS/Mitel Service and that Tim Brinker, Presiding Commissioner, is authorized to execute any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order and the Estimate be provided to Clearspan, LLC; Chuck Henderson, IT Director; Shakara Bray, Purchasing Director; Meagan Johnson, Purchasing Agent; Angela Gibson, Auditor; and to Lynne Maloney, Accounts Payable.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

**COMMISSION ORDER PRECERTIFICATION FORM**

Please return this completed form to the Purchasing Department to make a request for solicitation, contract, or contract renewal for the expenditure of funds.

Date: 1-9-2025

Official/Appointed Requestor: Shakaa Bray

Name of item/service requesting: Award Clearspan, LLC site source  
UP EASY use w/ A-H's HVS/mitel service

(Proposed specifications/contract documents/quotes should be attached to form)

Budget Information: List the account(s) and estimated amount(s) used to make the purchase.

Account	Estimated Amount
_____	_____
_____	_____
_____	_____

Auditor approval of funds: \_\_\_\_\_ Date: \_\_\_\_\_

Purchasing Director approval: Shakaa Bray Date: 1-9-2025

Circle One: Solicitation      New Contract      Renew Existing      Signature

Attached solicitation information and no: Attached site source paper posting.

Previous Commission Order number if applicable: N/A

Cooperative Agreement Number/Information: N/A

Notes: Attached Letter from Vendor, Newspaper posting, and my letter to request site source.

Date of Agenda for Commission approval: \_\_\_\_\_

(Attached is all corresponding information; signed contract, awarding vendor, required documents.)



**FRANKLIN COUNTY**  
PURCHASING DEPARTMENT

January 2, 2025

Dear Commissioners,

RE: Sole Source Clearspan, LLC.

Dear Commissioners,

The Purchasing Department, on behalf of Franklin County, posted Notice of a sole source to award Clearspan, LLC. who will supply the Mitel Att HVS for the County Phone Service. The notice was published on January 3, 2025. At this time no other prospective supplier/vendor of such product has come forward.

If it pleases the Commission, an order awarding this company as a sole source Clearspan, LLC. Is respectfully requested.

Thank you,

Shakara Bray, Purchasing Agent

# PUBLIC NOTICE

Notice is hereby given that it is the intent of the Franklin County Commission to award to Clearspan, LLC. the contract for Mitel At&t HVS Service. The contract is being awarded as a single source purchase pursuant to Section 50.783.2 RSMo. The contract pursuant to Clearspan, LLC. submission is to be awarded on the 14<sup>th</sup> day of January, 2025 at the regular meeting of the Franklin County Commission. Any other prospective offeror of such product must contact the Franklin County Purchasing Department prior to 10:00 am on January 14, 2025 by phone to Shakara Bray 636-584-6273 or by email [purchasing@franklinmo.gov](mailto:purchasing@franklinmo.gov).



Clearspan LLC attests that OpEasy® is provided and developed solely by Clearspan LLC for use with AT&T's HVS (Hosted Voice Service) UC platform as well as Clearspan's Clearspan Cloud platform.

Clearspan LLC does not make OpEasy® source code available to any other entities for individual modification.

Ross Hubble - Director of Product Management  
Clearspan LLC  
5360 Legacy Dr, Ste 202  
Plano, Texas 75024





# COMMISSION ORDER

STATE OF MISSOURI  
County of Franklin

} ss.

Tuesday, January 21, 2025  
Repeal and Contract/Agreement

**IN THE MATTER OF REPEALING COMMISSION ORDER NO. 2024-333 AND APPROVING AND AUTHORIZING EXECUTION OF A QUOTE FROM INSIGHT FOR MICROSOFT SERVER AND DATABASE LICENSING**

**WHEREAS**, on the 3<sup>rd</sup> day of October 2024, the Franklin County Commission adopted Commission Order No. 2024-333, in the matter of approving and authorizing execution of a quote from Insight for Microsoft Server and Database Licensing; and

**WHEREAS**, it was determined through end-of-year follow-up that the vendor never received the purchase order for Commission Order No. 2024-333; and

**WHEREAS**, it is necessary to repeal Commission Order No. 2024-333, and approve and authorize execution of an updated Quote from Insight for Microsoft Server and Database Licensing; and

**WHEREAS**, Insight submitted a quote to Franklin County for the amount not to exceed \$155,678.09 as shown in the Quote attached hereto and incorporated by reference herein; and

**WHEREAS**, the Franklin County Commission hereby finds and determines that it is in the best interest of Franklin County to approve and authorize the Quote for Microsoft Server and Database Licensing for a cost not to exceed \$155,678.09 and to be purchased using ARPA funds.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that the Quote from Insight for Microsoft Server and Database Licensing is hereby accepted and approved, and that Charles Henderson, IT Director, is authorized to execute any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order be provided to Insight; Charles Henderson, IT Director; Shakara Bray, Purchasing Director; Angela Gibson, Auditor; and to Lynne Maloney, Accounts Payable.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

# COMMISSION ORDER PRECERTIFICATION FORM

Please return this form to the Purchasing Department to make a request for solicitation, contract, or contract renewal for the expenditure of funds

Date: 01/13/2025

Official/Appointed Requestor: Information Technology Director, Charles Henderson

Name of item/service requesting: Repeal and replace CO 66792

(Proposed specifications/contract documents/quotes should be attached to the form).

Budget Information: List the Account(s) and estimated amount(s) used to make the purchase.

Account	Estimated Amount
495-495-696640	\$147,975.97
100-580-632200	\$7,702.12

Auditor approval of funds: \_\_\_\_\_ Date: \_\_\_\_\_

Purchasing Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Circle One: Solicitation **New Contract** Renew Existing Signature

Attached solicitation information and no: \_\_\_\_\_

Previous Commission Order number if applicable: \_\_\_\_\_

Cooperative Agreement Number/Information: \_\_\_\_\_

Notes: The vendor never received PO 66792. During end of year follow-up, the price changed. I would like to repeal and replace CO 2024-333 with a new CO that includes the \$7,701.12 price increase.

Date of Agenda for Commission Approval: \_\_\_\_\_

(Attached is all corresponding information; signed contract, awarding vendor, required documents.)

**Account name: 10670359**

FRANKLIN COUNTY, MO  
 PURCHASING  
 400 E LOCUST ST RM 206  
 UNION MO 63084-1862

**SHIP-TO**

FRANKLIN COUNTY, MO  
 PURCHASING  
 400 E LOCUST ST RM 206  
 UNION MO 63084-1862

Quotation	
<b>Quotation Number</b>	: <a href="#">0228053710</a>
<b>Document Date</b>	: 30-DEC-2024
<b>PO Number</b>	:
<b>PO Release</b>	:
<b>Sales Rep</b>	: Mark Lauver
<b>Email</b>	: <a href="mailto:MARK.LAUVER@INSIGHT.COM">MARK.LAUVER@INSIGHT.COM</a>
<b>Phone</b>	: +14803333286

**We deliver according to the following terms:**

**Payment Terms** : Net 45 days  
**Ship Via** : Electronic Delivery  
**Terms of Delivery** : FOB DESTINATION  
**Currency** : USD

Material	Material Description	Quantity	Unit Price	Extended Price
<a href="#">EP2-25016-SLP</a>	Windows Server 2025 Datacenter 2 Core - License OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) LICENSE : 6446479 DEPLOY DATE : 30-DEC-2024	96	564.00	54,144.00
<a href="#">EP2-24898-SLP</a>	Microsoft Windows Server 2025 - License - 1 user OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) LICENSE : 6446479 DEPLOY DATE : 30-DEC-2024	700	33.28	23,296.00
<a href="#">228-11680-SLP</a>	Microsoft SQL Server 2022 Standard - license - 1 license OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) LICENSE : 6446479 DEPLOY DATE : 30-DEC-2024	17	657.77	11,182.09
<a href="#">359-07102-SLP</a>	Microsoft SQL Server 2022 Standard - license - 1 user CAL OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) LICENSE : 6446479 DEPLOY DATE : 30-DEC-2024	400	153.15	61,260.00
<a href="#">EP2-25063-SLP</a>	Microsoft Windows Remote Desktop Services CAL 2025 - user OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) LICENSE : 6446479 DEPLOY DATE : 30-DEC-2024	50	115.92	5,796.00

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Product Subtotal	155,678.09
TAX	0.00
<b>Total</b>	<b>155,678.09</b>

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Lease & Financing options available from Insight Global Finance for your equipment & software acquisitions. Contact your Insight account executive for a quote.

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Mark Lauver  
+14803333286  
[MARK.LAUVER@INSIGHT.COM](mailto:MARK.LAUVER@INSIGHT.COM)

To purchase under this contract, your agency must be registered with OMNIA Partners Public Sector.

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

**SOFTWARE AND CLOUD SERVICES PURCHASES:** If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.  
<https://www.insight.com/terms-and-policies>



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, January 21, 2025  
Contract / Agreement

**IN THE MATTER OF APPROVING AND AUTHORIZING  
EXECUTION OF AN AGREEMENT FOR TIER 2 MEMBERSHIP  
TO NENA FOR FRANKLIN COUNTY 911/COMMUNICATIONS**

**WHEREAS**, Franklin County 911/Communications wish to enter into an Agreement for Tier 2 Membership to NENA; and

**WHEREAS**, NENA provides discounted memberships, as well as additional benefits including free job postings and vouchers redeemable for discounts on conferences, courses, etc.; and

**WHEREAS**, NENA submitted a quote to Franklin County and the cost for Tier 2 Membership is not to exceed \$1,650.00 and shown in the copy attached hereto and incorporated by reference herein; and

**WHEREAS**, the Franklin County Commission hereby finds and determines it is in the best interest of Franklin County to approve and authorize execution of the agreement with NENA for Tier 2 Membership for a total cost not to exceed \$1,650.00.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that the agreement with NENA for Tier 2 Membership is hereby accepted and approved and that Jeff Titter, Director of 911/Communications, is authorized to execute any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order and the Estimate be provided to NENA; Jeff Titter, 911/Communications Director; Shakara Bray, Purchasing Director; Meagan Johnson, Purchasing Agent; Angela Gibson, Auditor; and to Lynne Maloney, Accounts Payable.

\_\_\_\_\_  
Presiding Commissioner

\_\_\_\_\_  
Commissioner of 1<sup>st</sup> District

\_\_\_\_\_  
Commissioner of 2<sup>nd</sup> District

# COMMISSION ORDER PRECERTIFICATION FORM

*Please return this completed form to the Purchasing Department to make a request for solicitation, contract, or contract renewal for the expenditure of funds.*

Date: 01/15/2025

Official/Appointed Requestor: Jeff Titter

Name of item/service requesting: Tier 2 membership to NENA

(Proposed specifications/contract documents/quotes should be attached to form)

Budget Information: List the account(s) and estimated amount(s) used to make the purchase.

Account	Estimated Amount
<u>622-623-634100</u>	<u>\$1650</u>
_____	_____
_____	_____

---

Auditor approval of funds: \_\_\_\_\_ Date: \_\_\_\_\_

Purchasing Director approval: \_\_\_\_\_ Date: \_\_\_\_\_

Circle One:    Solicitation     **New Contract**    Renew Existing    Signature

Attached solicitation information and no: \_\_\_\_\_

Previous Commission Order number if applicable: \_\_\_\_\_

Cooperative Agreement Number/Information: \_\_\_\_\_

Notes: \_\_\_\_\_

Date of Agenda for Commission approval: \_\_\_\_\_

(Attached is all corresponding information; signed contract, awarding vendor, required documents.)



# NENA: THE 9-1-1 ASSOCIATION

## Public Sector Group Membership Packages

NENA's group membership packages are available to public sector 9-1-1 agencies. These packages provide discounted memberships, as well as additional benefits including free job postings and vouchers redeemable for discounts on conferences, courses, and more. By taking advantage of a membership package, your agency will save money and have the chance to share all that NENA has to offer with more employees.

Agency Group Packages	Cost	Package Benefits Visit <a href="http://nena.org/groups">nena.org/groups</a> to learn more	Savings
I	\$750	<ul style="list-style-type: none"><li>Up to 5 Full Memberships</li><li>Up to 15 Telecommunicator Memberships*</li><li>1 - \$150 Voucher</li></ul>	Up to \$1,090
II	\$ 1,650	<ul style="list-style-type: none"><li>Up to 10 Full Memberships</li><li>Up to 30 Telecommunicator Memberships*</li><li>2 - \$150 Vouchers</li><li>1 Complimentary Job Posting</li></ul>	Up to \$2,279
III	\$3,200	<ul style="list-style-type: none"><li>Up to 20 Full Memberships</li><li>Up to 50 Telecommunicator Memberships*</li><li>5 - \$150 Vouchers</li><li>2 Complimentary Job Postings</li></ul>	Up to \$4,188
IV	\$4,850	<ul style="list-style-type: none"><li>Up to 30 Full Memberships</li><li>Up to 70 Telecommunicator Memberships*</li><li>8 - \$150 Vouchers</li><li>5 Complimentary Job Postings</li></ul>	Up to \$6,495
V	\$5,000+	<ul style="list-style-type: none"><li>31 or More Full Memberships</li><li>Up to 100 Telecommunicator Memberships*</li><li>8 - \$150 Vouchers</li><li>5 Complimentary Job Postings</li><li>Additional Full memberships @\$110 each</li><li>Additional TC memberships @\$15 each</li></ul>	\$8,350+

\* Telecommunicator memberships are digital, non-voting memberships.

### Membership Categories

#### Public Sector/Full

Individuals who are employed by, or appointed or elected to, a government or quasi-government agency and who are, or have been, responsible for some aspect of design, promotion, construction, installation, maintenance, command, and/or operation of public safety emergency communications systems, along with individuals who have retired from such positions.

#### Telecommunicator

Individuals who are certified in, engaged in, employed as, or retired from **non-management and non-supervisory** public safety communications positions, including call-takers and dispatchers, who wish to further their career in the emergency communications industry and support the goals and objectives of NENA.

### NENA Voucher Rules

1. Good toward any national NENA event (regular registration rate), course, or webinar.
2. Not applicable toward additional memberships.
3. One-time use with a max value of \$150.
4. Cannot be combined.
5. No money will be given against a voucher. Any balance on a voucher will not be refunded.

JOIN ONLINE OR DOWNLOAD AN APPLICATION FORM AT

**[NENA.ORG/GROUPS](http://NENA.ORG/GROUPS)**

For more information on how to take advantage of this money-saving opportunity, visit [nena.org/groups](http://nena.org/groups), contact Member Services at [membership@nena.org](mailto:membership@nena.org), or call NENA at **202.466.4911**.





# NENA 2025 Group Membership Application



Check One:  Renewing  New

Agency/PSAP Name \_\_\_\_\_

Primary Contact \_\_\_\_\_ Title \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Referred By \_\_\_\_\_

Signature \_\_\_\_\_

List all members to be included in the group membership on the following pages (names and email addresses)

## Group Membership Packages (Choose one.)

Agency Group Packages	Cost	Package Benefits Visit <a href="http://www.nena.org/groups">www.nena.org/groups</a> to learn more	Savings
<input type="checkbox"/> I	\$750	<ul style="list-style-type: none"> <li>Up to 5 Full Memberships</li> <li>Up to 15 Telecommunicator Memberships*</li> <li>1 - \$150 Voucher</li> </ul>	Up to \$1,090
<input type="checkbox"/> II	\$1,650	<ul style="list-style-type: none"> <li>Up to 10 Full Memberships</li> <li>Up to 30 Telecommunicator Memberships*</li> <li>2 - \$150 Vouchers</li> <li>1 Complimentary Job Posting</li> </ul>	Up to \$2,279
<input type="checkbox"/> III	\$3,200	<ul style="list-style-type: none"> <li>Up to 20 Full Memberships</li> <li>Up to 50 Telecommunicator Memberships*</li> <li>5 - \$150 Vouchers</li> <li>2 Complimentary Job Postings</li> </ul>	Up to \$4,188
<input type="checkbox"/> IV	\$4,850	<ul style="list-style-type: none"> <li>Up to 30 Full Memberships</li> <li>Up to 70 Telecommunicator Memberships*</li> <li>8 - \$150 Vouchers</li> <li>5 Complimentary Job Postings</li> </ul>	Up to \$6,495
<input type="checkbox"/> V	\$5,000+	<ul style="list-style-type: none"> <li>31 or More Full Memberships</li> <li>Up to 100 Telecommunicator Memberships*</li> <li>8 - \$150 Vouchers</li> <li>5 Complimentary Job Postings</li> <li>Additional Full memberships @\$110 each</li> <li>Additional TC memberships @\$15 each</li> </ul>	\$8,350+

The packages offered to 9-1-1 Agencies must be purchased at one time with payment received in full. All members within a group must be identified at time of purchase on the reverse side of this form.

### NENA Voucher Rules

1. Not applicable toward additional memberships.
2. Good toward any national NENA event (regular/standard registration rate), course, or webinar.
3. One-time use with a max value of \$150; unused balances do not carry over.
4. Cannot be combined.
5. No money will be given against a voucher. Any balance on a voucher will not be refunded.
6. Must be used during 2025.

NENA members agree to abide by the NENA Ethics & Code of Conduct Policy, available at [nena.org/codeofconduct](http://nena.org/codeofconduct).

\*Telecommunicator memberships are digital, non-voting memberships.

## Payment Information (All dues payable in US funds. For security, please avoid sending credit card details via email.)

Check  Charge \$ \_\_\_\_\_ to  Visa  MasterCard  American Express

Call Me for Payment

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CV: \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_

Signature: \_\_\_\_\_

Mail this completed application with payment to:  
NENA, 1700 Diagonal Road, Suite 500, Alexandria, VA 22314

### READ THIS CAREFULLY! THIS IS A LEGAL AGREEMENT THAT AFFECTS EACH MEMBER'S RIGHTS AND OBLIGATIONS.

By applying for or renewing a group membership in the National Emergency Number Association you represent that each member in the group has read, and agrees to be bound by the terms of the NENA Intellectual Property Rights Policy, available at [www.nena.org/ipr](http://www.nena.org/ipr). Each member MUST accept these terms to become or remain a member of the Association.

**INTERNAL USE ONLY**

ID #: \_\_\_\_\_

Invoice #: \_\_\_\_\_

Amount Rec'd \$: \_\_\_\_\_

Notes: \_\_\_\_\_









# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, January 21, 2025  
Contracts/Agreements

**IN THE MATTER OF APPROVING AND AUTHORIZING  
EXECUTION AND ACCEPTANCE OF A CYBER INSURANCE  
QUOTE PROPOSAL FROM COWBELL CYBER, INC.**

**WHEREAS**, the County of Franklin, Missouri needs to acquire cyber insurance to protect the County’s IT systems in the event of a cyber-attack; and

**WHEREAS**, the County of Franklin, Missouri has received a quote for cyber insurance from Cowbell Cyber, Inc., issued through Schroeder Insurance Company, for a Cyber Insurance Quote - PRIME 100 PRO; and

**WHEREAS**, the premium for the cyber insurance is \$27,799.00 for the policy period of February 1, 2025 through February 1, 2026, in the aggregate amount of \$750,000; and

**IT IS THEREBY ORDERED**, that the County of Franklin, Missouri hereby accepts and approves the Cyber Insurance Quote from Cowbell Cyber, Inc. for cyber insurance, a copy of which is attached hereto and incorporated herein by reference as if fully set forth; and

**IT IS FURTHER ORDERED**, that the Presiding Commissioner is hereby authorized and directed to execute the Quote Proposal, and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of and as the act and deed of the County of Franklin; and

**IT IS FURTHER ORDERED**, that the County of Franklin shall, and the officials, agents and employees of the County are hereby authorized and directed to, take such further action, and execute and deliver such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Order; and

**IT IS FURTHER ORDERED**, that a copy of this Order be provided to Tim Baker, County Clerk, Chuck Henderson, IT Director, Jeannine Stevens, Deputy County Clerk, and Angela Gibson, County Auditor.

\_\_\_\_\_  
Presiding Commissioner

\_\_\_\_\_  
Commissioner of 1<sup>st</sup> District

\_\_\_\_\_  
Commissioner of 2<sup>nd</sup> District



# CYBER INSURANCE QUOTE PROPOSAL

## PRIME 100 PRO

### CYBER INSURANCE MADE EASY

Cowbell gives you peace of mind with standalone cyber coverage tailored to your unique needs. Our Prime 100 Pro cyber insurance policies are designed to cover today's and tomorrow's threats, backed by top reinsurers, and packaged with robust risk engineering services.



### CLOSED LOOP RISK MANAGEMENT

Our unique approach enables you to continuously improve your risk profile, and stay ahead of threats.

#### ASSESS

Cowbell Factors, our risk ratings, compare your business' risk profile to your industry peers.

#### RESPOND

Cowbell's cyber experts are on-call 24x7 to help you recover quickly from cyber incidents.



#### INSURE

The quote below is custom-designed to suit your cyber risk profile and your needs.

#### IMPROVE

Our risk engineers help proactively mitigate risk and improve your security standing with continuous risk monitoring and advice.

### CONTINUOUSLY IMPROVE YOUR RISK PROFILE

Take advantage of the resources available with your policy:

- ▶ Use our Incident Response Plan template to get prepared
- ▶ Identify security partners in [Cowbell Rx](#) to strengthen your security
- ▶ Deploy a cyber awareness training program to all your employees with Wizer - Cowbell policyholders benefit from free cybersecurity awareness training for all employees for the duration of the first policy year





## CYBER INSURANCE QUOTE - PRIME 100 PRO

### Franklin County

Subject to the terms and conditions contained herein, Cowbell Cyber Insurance Agency, LLC (“Cowbell”) agrees to issue to the below Named Insured the following quote for insurance coverage. Upon binding of this account, we must receive a signed application from the Insured.

<b>Quote Number</b>	QCB-PRO-UVGUGCOL		<b>Quoted On</b>	Dec. 16, 2024
<b>Name of Insured</b>	Franklin County			
<b>Mailing Address</b>	400 E Locust St Rm 201, Union, MO 63084-1863			
<b>Email Address</b>	jstevens@franklinmo.gov			
<b>Industry</b>	921110   Executive Offices			
<b>Revenue</b>	\$54,683,458			
<b># of Employees</b>	330	<b>Year Established</b>	1818	
<b>Agency Name</b>	Schroeder Insurance Agency			
<b>Policy Period</b>	From: Feb. 01, 2025 (Effective Date) To: Feb. 01, 2026 (Expiration Date) Both dates at 12:01 AM Insured Local Time			
<b>Policy Term</b>	365	<b>Policy Number</b>	TBD	
<b>Policy Premium</b>	Estimated Premium (without TRIA)	\$27,473.72		
	TRIA	\$275.28		
	<b>Premium</b>	<b>\$27,749.00</b>		
	Admin Fees	\$50.00		
	<b>TOTAL AMOUNT:</b>	<b>\$27,799.00</b>		
<b>Aggregate Limit</b>	\$750,000	<b>Insured State</b>	MO	
<b>Issuing Carrier</b>	Palomar Specialty Insurance Company   NAIC# 20338 (A.M. Best A (Excellent), X Rated)			
<b>Product</b>	Prime 100 PRO   Admitted			

Coverage under this policy is provided only for those Insuring Agreements for which a limit of liability appears on subsequent pages. **If no limit of liability is shown for an Insuring Agreement, such Insuring Agreement is not provided by this policy.** The Aggregate Limit shown above is the most the Insurer(s) will pay regardless of the number of Insured Agreements purchased.





# COVERAGES & ENDORSEMENTS - PRIME 100 PRO

First Party Expenses	COVERAGE LIMIT	RETENTION
<input checked="" type="checkbox"/> Cowbell Breach Fund	\$750,000	\$2,500
<input checked="" type="checkbox"/> Extortion Threats and Ransom Payments	\$750,000	\$2,500
<input checked="" type="checkbox"/> Replacement or Restoration of Electronic Data	\$750,000	\$2,500
<input checked="" type="checkbox"/> Business Income and Extra Expense	\$750,000	\$2,500
<input checked="" type="checkbox"/> Cyber Crime Incidents	\$250,000	\$10,000

Third Party Coverages	COVERAGE LIMIT	RETENTION
<input checked="" type="checkbox"/> Cyber Liability	\$750,000	\$2,500

Coverage Endorsements	COVERAGE LIMIT	RETENTION
<input checked="" type="checkbox"/> Contingent Business Interruption	\$750,000	\$2,500
<input checked="" type="checkbox"/> Cryptojacking Loss	\$50,000	\$25,000
<input checked="" type="checkbox"/> Bricking Costs	\$100,000	\$2,500
<input checked="" type="checkbox"/> Ransomware Sublimit	\$100,000	\$2,500
<input checked="" type="checkbox"/> Post Breach Remediation	\$100,000	\$2,500
<input checked="" type="checkbox"/> System Failure Loss	\$100,000	\$2,500
<input checked="" type="checkbox"/> Telecommunications Fraud	\$100,000	\$2,500
<input checked="" type="checkbox"/> Website Media Content Liability	\$750,000	\$2,500
<input checked="" type="checkbox"/> Impersonation Fraud	\$50,000	\$2,500

Amendatory Endorsements
<input checked="" type="checkbox"/> Blanket Additional Insured
<input checked="" type="checkbox"/> War Exclusion



# ENDORSEMENTS & FORMS - PRIME 100 PRO

(EFFECTIVE AT INCEPTION)

TITLE	FORM #
Cowbell Cyber Risk Insurance Declarations - PRIME 100 PRO	PRIME 100 PRO 002 MO 07 23
Cowbell Cyber Insurance Policy - PRIME 100 PRO	PRIME 100 PRO 001 11 22
Notice of Privacy Policies & Practices	PRIME 100 PRO 030 11 22
Advisory Notice to Policy Holders	PRIME 100 PRO 039 03 23
Trade or Economic Sanctions	PRIME 100 PRO 022 11 22
Policyholder Disclosure Notice of Terrorism Insurance Coverage	PRIME 100 PRO 025 11 22
Ransomware Sublimit Endorsement	PRIME 100 PRO 026 11 22
Cryptojacking Loss Endorsement	PRIME 100 PRO 005 11 22
Post Breach Remediation Coverage Endorsement	PRIME 100 PRO 009 11 22
Contingent Business Interruption Endorsement	PRIME 100 PRO 003 11 22
System Failure Loss Endorsement	PRIME 100 PRO 011 11 22
Impersonation Fraud Coverage Endorsement	PRIME 100 PRO 038 11 22
Website Media Content Liability Endorsement	PRIME 100 PRO 013 11 22
Telecommunications Fraud Endorsement	PRIME 100 PRO 012 11 22
Bricking Costs Endorsement	PRIME 100 PRO 007 11 22
War Exclusion Endorsement	PRIME 100 PRO 042 07 23
Blanket Additional Insured Coverage Endorsement	PRIME 100 PRO 008 11 22
Cowbell Breach Fund Separate Limit Endorsement	PRIME 100 PRO 004 11 22
Missouri Amendatory	PRIME 100 PRO 029 MO 11 22
Policy Documentation Delivery Method Consent	PRIME 100 PRO 028 11 22
Policyholder Disclosure Notice of Terrorism Insurance Coverage	PRIME 100 PRO 024 11 22



## SUBJECTIVITIES - PRIME 100 Pro

This quote proposal expires on the earlier of the following: seven (7) days after the effective date of the policy; or upon notice to you by Cowbell that the quote is expiring as of a particular date due to changes in market conditions and/or the discovery of any new information related to the quoted risk.

If the policy is issued after the effective date of coverage a no known loss letter will be required to issue.

This quote proposal for insurance coverage is issued based on the truthfulness and accuracy of the information provided to Cowbell in response to the questions on the insurance application entered into our underwriting system.

If between the date of the quote and the Effective Date of the proposed insurance contract, there is a material change in the condition of the Named Insured or if any notice of claim or circumstance giving rise to a claim is reported prior to the Effective Date of the proposed insurance contract, then the Named Insured must notify Cowbell. Whether or not this quote has already been accepted by the Named Insured, Cowbell reserves the right to rescind this quote as of its Effective Date or to modify the final terms and conditions of the quote upon review of the information. Cowbell also reserves the right to modify the final terms and conditions upon review of the information received in satisfaction of the aforementioned conditions.

Please note this quote contains only a general description of coverage provided. For a detailed description of the terms, you must refer to the insurance contract itself and the endorsements listed herein.

This quote is also subject to the satisfaction of the following conditions:

- Cowbell Renewal Application signed and dated within 60 days of the effective date.
- Please provide the intended Policyholder's contact information.
- In order to remove the Ransom Event Sublimit Endorsement it is required the applicant applies critical patches to all systems/servers at least monthly or less.
- In order to remove the Ransom Event Sublimit Endorsement it is required to fully implement MFA for access to 1) Company Email 2) Remote Computer System 3) Admin/Privileged Accounts 4) Cloud

## DESCRIPTION OF COVERAGES - PRIME 100 PRO

(Please note this quote contains only a general description of coverage provided. For a detailed description of the terms, you must refer to the insurance contract itself and the endorsements listed herein).

### Cowbell Breach Fund

Coverage for expenses related to the investigation and remediation of a cyber incident. This can include fees and costs associated with breach counsel, forensic and incident response providers, notifications to customers, call center services, credit monitoring, and public relations expenses.

### Replacement or Restoration of Electronic Data

Coverage for the cost to replace or restore electronic data and/or software that is stored on a computer system which is compromised as a direct result of a security breach, cyber incident or extortion threat. This can also include costs for data entry, reprogramming, and/or computer consultation services.

### Cyber Crime Incidents

Coverage for a loss of funds arising from a social engineering incident, a reverse social engineering incident, or a transfer of funds loss.

### Contingent Business Interruption

This endorsement provides coverage for the loss of business income and other expenses arising from the inability to conduct business due to a security breach, cyber incident, or extortion threat occurring on a third party's system. This can also include additional costs incurred, in excess of the Insured's normal operating expenses, to reduce or avoid a loss of business income.

### Bricking Costs

This endorsement provides coverage for reasonable and necessary costs to replace an Insured's hardware, including computers and associated devices or equipment that is damaged, impaired, or inoperable as a direct result of a security breach, cyber incident, or extortion threat.

### Extortion Threats and Ransom Payments

Coverage for expenses related to the investigation, negotiation, and possible payment of an extortion threat and ransom. This can include fees and costs associated with ransom negotiators, the payment of a ransom, interest costs paid to a financial institution for a loan to pay the ransom, and/or reward payments for information leading to an arrest.

### Business Income and Extra Expense

Coverage for the loss of business income and other expenses arising from the inability to conduct business due to a security breach, cyber incident, or extortion threat. This can also include additional costs incurred, in excess of the Insured's normal operating expenses, to reduce or avoid a loss of business income.

### Cyber Liability

Coverage for loss and defense expenses as a result of (1) a claim made against the Insured, (2) a regulatory proceeding instituted against the Insured, and/or (3) a payment card industry non-compliance action instituted against the Insured. Loss can include compensatory damages and settlement amounts, as well as punitive damages and fines/penalties where insurable.

### Cryptojacking Loss

This endorsement provides coverage for additional utility bill costs, including electricity, natural gas, oil, or internet, caused by the unauthorized access or use of your computer system.

### Ransomware Sublimit

Sublimit for all loss associated with a Ransom Event

### **Post Breach Remediation**

This endorsement provides coverage for costs that are incurred after a cyber incident, security breach, or extortion event to identify and resolve any vulnerabilities or weaknesses in the Insured's computer system.

### **Telecommunications Fraud**

This endorsement provides coverage for costs arising from unauthorized calls or the unauthorized use of the Insured's telephone system. This can include elevated telephone bills due to the unauthorized use.

### **Impersonation Fraud**

Coverage for costs relating to fraudulent electronic communications or websites intended to impersonate the Insured, the Insured's website, or the Insured's Computer System. This includes costs and expenses incurred, with Cowbell's prior approval, to engage a law firm or pr firm to advise the Insured and notify potentially affected individuals. This can also include costs and expenses incurred, with Cowbell's prior approval, to engage a third-party vendor to remove a website designed to fraudulently impersonate the Insured.

### **System Failure Loss**

This endorsement provides coverage for the loss of business income and other expenses arising from the inability to conduct business due to an accidental or negligent shutdown of your system in the course of, among other things, data processing and/or maintenance. This can also include additional costs incurred, in excess of the Insured's normal operating expenses, to reduce or avoid a loss of business income.

### **Website Media Content Liability**

This endorsement provides coverage for a claim arising out of, among other things, copyright infringement, plagiarism, trademark infringement, or improper deep-linking with respect to media material that is on the Insured's website.

### **Blanket Additional Insured**

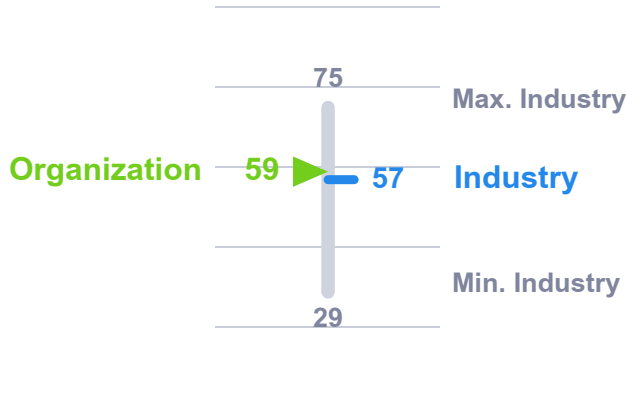
This endorsement provides coverage for a claim made against an Additional Insured for any actual or alleged wrongful acts committed by the Additional Insured on behalf of the Named Insured. Coverage is limited, however, to claims which would have been covered by the Policy had the same claim been made against the Named Insured.



## AGGREGATE COWBELL FACTOR - BENCHMARKING RISK

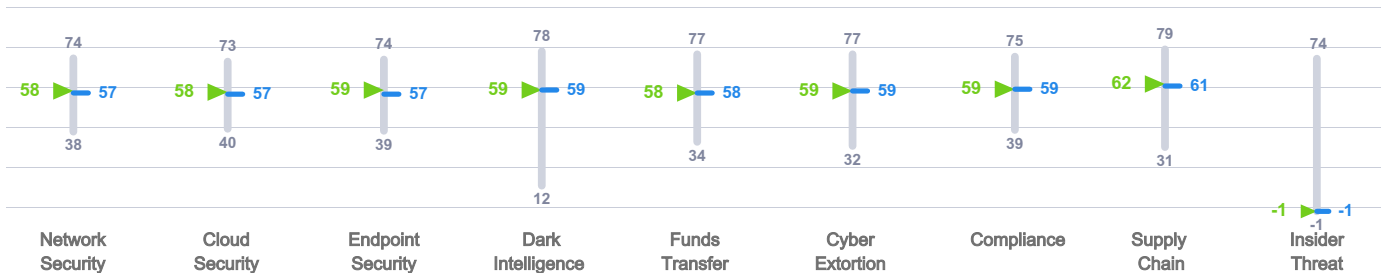
Cowbell Factors are a set of risk ratings that continuously assess your organization for cyber risks. Your company aggregate factor provides an immediate benchmark of your organization against its industry peers.

### Aggregate Cowbell Factor



## YOUR COWBELL FACTORS - CONTINUOUS RISK ASSESSMENT

Cowbell Factors are compiled using hundreds of data points from multiple sources: public databases, third-party vendors, proprietary external scanners, dark web intelligence, and compliance information. Cowbell applies artificial intelligence algorithms to model risks and generate Cowbell Factors which define an organization's risk profile.



#### LEGEND:

Max. Industry Aggregate  
  Industry Aggregate  
  Organization ≥ Industry Aggregate  
  Organization < Industry Aggregate

## DESCRIPTION - COWBELL FACTORS

### ✔ Company Aggregate Cowbell Factor

Weighted average of Cowbell Factors for the account and an effective metric to benchmark a company against its industry peers. The higher, the better: a company with a rating of 85 represents less risk than one with a rating of 64.

### ✔ Industry Aggregate Cowbell Factor

Measures an industry overall cyber risk profile. This is calculated for each industry based on Cowbell's risk pool of 25 million U.S. accounts, incorporating information from proprietary scanners and external data sources.

### ✔ Network Security

Measures the strength of the organization's network infrastructure and whether security best practices are deployed - encryption, secure protocols, patching frequency. This factor also checks for vulnerabilities, malware, and misconfigurations.

### ✔ Cloud Security

Measures the strength of an organization's cloud security based on footprint on commonly used public clouds (AWS, Azure, GCP, etc), security configuration, and alignment to security best practices.

### ✔ Endpoint Security

Measures endpoints preparedness (servers, mobile devices, IoT endpoints) towards cyberattacks. This factor incorporates the number of endpoints as well as the level of security hygiene applied to them.

### ✔ Dark Intelligence

Measures an organization's exposure on the darkweb, taking into account the type, timing, and volume of data exposed and its value for criminal activity (examples: stolen credentials, PII).

### ✔ Funds Transfer

Tracks risk markers related to the compromise of emails that commonly leads to nefarious activities such as fraudulent funds transfer.

### ✔ Cyber Extortion

Measure of an organization's potential exposure to extortion related attacks such as ransomware.

### ✔ Compliance

Measures an organization's level of compliance to security standards such as CIS (Center of Internet Security) benchmarks, NIST CSF (Cyber Security Framework), CSC-20 (Critical Security Controls), HIPAA, PCI, EU GDPR and CCPA.

### ✔ Supply Chain

Measures an organization's susceptibility to software supply chain incidents. This factor is compiled from technographic and firmographic data, web scraping information, and public vulnerability repositories.

### ✔ Insider Threat

Measures an organization's susceptibility to insider threats. This factor is compiled from social media platforms and other sources that might expose attrition rate, negative opinion, or detrimental intent towards the organization by past and current employees and stakeholders.



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, January 21, 2025  
Report

**IN THE MATTER OF  
APPROVING THE CONSENT  
AGENDA AND ALL THE  
ITEMS LISTED THEREON**

**WHEREAS**, in the course of the daily operation of county government certain routine actions are necessary; and

**WHEREAS**, certain of the routine items referred to above involve either the issuance of licenses, the receipt of funds or the authorization of accounts payable and/or abstract of fees; and

**WHEREAS**, the approval of such routine matters can be approved through the use of a "Consent Agenda"; and

**WHEREAS**, in order to afford a better record of what has been approved through the use of the Consent Agenda it has been determined that it would be appropriate to pass a commission order weekly which approves all items contained in the Consent Agenda.

**IT IS THEREFORE ORDERED** by the County Commission of Franklin County that the Consent Agenda for January 21, 2025, addressing the below listed items is hereby approved, to wit:

- Liquor Licenses:** All In One Liquor
- Abstract of Fees:** Building Department Fees – December 2024  
Recorder of Deeds Fees – December 2024  
Prosecuting Attorney Fees – December 2024
- Auctioneer Licenses:** D. Riley Auction & Realty, LLC – 1/10/25 to 1/10/26

\_\_\_\_\_  
Presiding Commissioner

\_\_\_\_\_  
Commissioner of 1<sup>st</sup> District

\_\_\_\_\_  
Commissioner of 2<sup>nd</sup> District

APPLICATION FOR AUCTIONEER'S LICENSE  
(CHAPTER 343 RSMo and H.B. 1170 Rev. 1978)

STATE OF MISSOURI  
County of Franklin

# 780  
(office use)

To the Collector of Revenue of Franklin County, Missouri:

The undersigned, Diane Riley  
(Print name of person signing application)  
doing business as D. Riley Auction & Realty, LLC whose principle  
(Firm Name)  
business office address is: 5403 St. Louis Rock Rd  
(Street or Route)  
in the City of Villa Ridge Zip 62089 and County of Franklin, in the State of  
Missouri, hereby makes application for a Public Auctioneer License for the Period of:

(Check one)  Ten Days;  One Month;  Three Mo;  Six Mo;  Twelve Mo. Ending  
on 1/10/20 under and subject to the provisions of  
(Expiration date)

Chapter 343 RSMo and H.B. 1170 Rev. 1978.

Applicant hereby agrees every person who shall violate any of the provisions of this chapter is guilty of a misdemeanor, and, upon conviction, shall be punished by a fine of not less than twenty or more than five hundred dollars, and shall be disqualified from exercising the rights or pursuing the business of an auctioneer for a period of one year from the date of his conviction. After January 1, 1979, every person who shall violate any of the provisions of this chapter is guilty of a Class C misdemeanor and shall be disqualified from exercising the rights or pursuing the business of an auctioneer for a period of one year from the date of his conviction.

It is also expressly understood and agreed that the license granted to me may be revoked at any time upon proper showing of any violation by me or my employees of any law of the State of Missouri or of any regulation, ordinance or rule of the city concerning said business of Public Auctioneering, and upon revocation thereof I shall not be entitled to a refund in whole or in part of the fee paid for this license.

FILED  
TIM BAKER

JAN 10 2025

CLERK OF THE COUNTY COMMISSION  
FRANKLIN COUNTY, MO.

DEPUTY

Diane Riley  
(Signature)

630-221-1534  
(Phone Number)

If you would like a yearly reminder notice, please provide email or mailing address.

d.rileyauction@gmail.com

# APPLICATION FOR COUNTY LIQUOR LICENSE

#191

1-14-25

(Date)

TO THE HONORABLE COUNTY COMMISSION OF FRANKLIN COUNTY, MISSOURI:

Name of State Applicant / Managing Officer Dipen Patel

Company Kalbhairav LLC

D/B/A (Business Name) ALL IN ONE ~~LIQUOR~~ LIQUOR

The undersigned hereby makes application for a license to be granted by the County Commission of the aforesaid County for the sale of:

For a Catering or Picnic License – Date and Place of Event \_\_\_\_\_

For a Catering or Picnic License – Address of Event \_\_\_\_\_

All other Licenses – List what type of License applying for: OPL & SOP

<u>305 E 8th street</u>	<u>Washington</u>	<u>MO</u>	<u>63090</u>
Business Address	City	State	Zip Code

_____	_____	_____	_____
Mailing Address (if different than Business Address)	City	State	Zip Code

I, hereby certify that I am a qualified legal voter and taxpaying citizen of the State of Missouri and of good moral character and that I have not been convicted since the ratification of the 21<sup>st</sup> amendment to the Constitution of the United States of a violation of the provisions of any law of the State of Missouri relating to the manufacture or sale of intoxication or non-intoxication liquor, or has any license for the sale of intoxicating or non-intoxication liquor heretofore issued to me been revoked, nor do I employ any person who has been convicted of such violations or whose license has been so revoked; that I am able to furnish bond to the State of Missouri in the sum required by law for the performance of my duties as such licensed seller of intoxicating or non-intoxicating liquor. That no distiller, wholesaler, winemaker or brewer or the employee, officer or agent of such, has directly or indirectly financially furnished me with financial aid, money or credit except ordinary commercial credit for the transaction of my business or is directly or indirectly financially interested in said business.

It is expressly understood and agreed by me that any license issued hereunder shall not be effective until I shall have applied for and been granted a license by the Supervisor of Liquor Control of the State of Missouri and shall have applied for and been granted a license by the above-mentioned city, if such license be required by ordinance. It is also expressly understood and agreed that the license theretofore granted to me by the County Commission may be revoked by said Commission at any time upon proper showing of any violation by me or my employees of any law of the State of Missouri or of any regulation, ordinance or rule of aforesaid City concerning said business of selling intoxication or non-intoxicating liquors and upon revocation thereof I shall not be entitled to the refund in whole or in part of the fee paid for this license.


The undersigned applicant affirms that they will comply with the state and federal government immigration employment laws and verify the employment eligibility of all employees of the Applicant by using the E-verify system created by the federal government for use in confirming employment eligibility by employers.

I hereby tender the sum of \$ 153 as payment of the fee required by this license.

D. R. Patel  
Signature of State Applicant / Managing Officer

DipenP89@yahoo.com  
Phone Number / Email Address  
201-899-1588

Return and Make Check Payable to:  
Franklin County Clerks Office  
400 E Locust, Room 201  
Union, MO 63084  
LATE FEE \$25 PER MONTH  
LATE RENEWAL  
Questions call 636-583-6355

  
(County Clerk signature)

R	F	A	<input checked="" type="checkbox"/>	B	<input checked="" type="checkbox"/>	S	In Office Use	<u>16</u>
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**BUILDING DEPARTMENT'S MONTHLY REPORT**  
**FUND 450**

REPORT FOR MONTH OF DECEMBER 2024 OF RECEIPTS  
GIVEN TO THE FRANKLIN COUNTY TREASURER

Receipts:

450-000-342-17-00	Sale of Books	\$	0
450-000-342-28-00	Review/Permit Fees	\$	35,403.22
450-000-369-10-00	Forfeited Escrow	\$	1,681.27
450-000-369-10-00	Miscellaneous	\$	3.00
Total Receipts:		\$	37,087.49

Less Disbursements:

450-661-110	Refunds	\$	0
450-632-580-14-00	Miscellaneous	\$	0
450-632-580-11-00	Ending Receipts Balance	\$	37,087.49

COPY OF REGISTER OF RECEIPTS GIVEN TO TREASURER ATTACHED



**FRANKLIN COUNTY**

**Fund Transaction Summary With Interest**

Criteria: {RPTFranklinFMXFUS01Vw.TndrDate} >= #12/1/2024# AND {RPTFranklinFMXFUS01Vw.TndrDate} <= #12/31/2024#

Account Number	Fund Name	Count	Total Fund Amount
-2	ESCROW PAYMENT FUND	1	75.00
	<b>Subtotal for -2:</b>	<b>1</b>	<b>75.00</b>
-4	CHARGE FUND	160	21,112.30
	<b>Subtotal for -4:</b>	<b>160</b>	<b>21,112.30</b>
100	GENERAL FUND	1,984	49,996.49
100	GENERAL FUND INTEREST	1	15.48
	<b>Subtotal for 100:</b>	<b>1,985</b>	<b>50,011.97</b>
1000	ESCROW REFUND FUND	11	1,643.37
	<b>Subtotal for 1000:</b>	<b>11</b>	<b>1,643.37</b>
200	COUNTY SPECIAL TRUST FUND	39	195.00
	<b>Subtotal for 200:</b>	<b>39</b>	<b>195.00</b>
300	NON-STD REC PRES	67	1,675.00
300	RECORDERS PRESERVATION FUND	1,484	2,968.00
300	RECORDERS PRESERVATION FUND INTEREST	1	2.09
	<b>Subtotal for 300:</b>	<b>1,552</b>	<b>4,645.09</b>
400	6.00 CERF	9	54.00
400	CERF FUND	1,484	10,388.00
400	CERF FUND INTEREST	1	2.36
	<b>Subtotal for 400:</b>	<b>1,494</b>	<b>10,444.36</b>
500	MO CHILDREN'S TRUST COPY FUND	119	924.00
500	STATE CHILDRENS TRUST FUND	39	585.00
	<b>Subtotal for 500:</b>	<b>158</b>	<b>1,509.00</b>
600	STATE PRESERVATION FUND	1,484	2,968.00
	<b>Subtotal for 600:</b>	<b>1,484</b>	<b>2,968.00</b>
700	MISSOURI HOUSING FUND	1,445	4,335.00
	<b>Subtotal for 700:</b>	<b>1,445</b>	<b>4,335.00</b>
800	STATUTORY POOL FUND	1,445	2,890.00
	<b>Subtotal for 800:</b>	<b>1,445</b>	<b>2,890.00</b>
900	RECORDERS TECHNOLOGY FUND	1,445	1,806.25
	<b>Subtotal for 900:</b>	<b>1,445</b>	<b>1,806.25</b>
	<b>Collected Total:</b>		<b>80,523.04</b>
	<b>Charged Total:</b>		<b>21,112.30</b>
	<b>Grand Total:</b>		<b>101,635.34</b>

End of Report

**FRANKLIN COUNTY**

**Fee Transaction Summary Report by Account Number**

Criteria: {RptFMXFES01\_RPTPr.TndrDate} >=#12/1/2024# AND {RptFMXFES01\_RPTPr.TndrDate} <=#12/31/2024#

Account Number	Fee Name	Count	Total Fee Amount
1	CERTIFIED ML FEE	119	1,188.00
	<b>Subtotal for 1:</b>	<del>119</del> <b>132</b>	<b>1,188.00</b>
-1	CHARGE PAYMENT FEE	59	24,615.74
	<b>Subtotal for -1:</b>	<b>59</b>	<b>24,615.74</b>
10	NON STANDARD FEE	67	1,675.00
	RECORDING FEE	2	15.00
	<b>Subtotal for 10:</b>	<b>69</b>	<b>1,690.00</b>
1000	ESCROW REFUND FEE	11	1,643.37
	<b>Subtotal for 1000:</b>	<b>11</b>	<b>1,643.37</b>
-2	ESCROW PAYMENT FEE	1	75.00
	<b>Subtotal for -2:</b>	<b>1</b>	<b>75.00</b>
20	COPY FEE	179	7,139.50
	<b>Subtotal for 20:</b>	<b>179</b>	<b>7,139.50</b>
2000	ORO TRANSACTION FEE	13	32.50
	<b>Subtotal for 2000:</b>	<b>13</b>	<b>32.50</b>
21	POSTAGE FEE	93	95.00
	<b>Subtotal for 21:</b>	<b>93</b>	<b>95.00</b>
24	MAP FEE	21	121.00
	<b>Subtotal for 24:</b>	<b>21</b>	<b>121.00</b>
32	PLAT FEE	11	519.00
	<b>Subtotal for 32:</b>	<b>11</b>	<b>519.00</b>
363	COMPUTER SERVICE FEE	49	10,684.30
	<b>Subtotal for 363:</b>	<b>49</b>	<b>10,684.30</b>
374	INTEREST OR INVESTMENT FEE	1	19.93
	<b>Subtotal for 374:</b>	<b>1</b>	<b>19.93</b>
659	REPORT FEE	11	1,890.00
	<b>Subtotal for 659:</b>	<b>11</b>	<b>1,890.00</b>
910	MARRIAGE LICENSE FEE	39	1,795.00
	<b>Subtotal for 910:</b>	<b>39</b>	<b>1,795.00</b>
93904	DEED FEE	1,318	50,127.00
	<b>Subtotal for 93904:</b>	<b>1,318</b>	<b>50,127.00</b>

\* 12,574.30

FRANKLIN COUNTY

Fee Transaction Summary Report by Account Number

Criteria: {RptFMXFES01\_RPTPr.TndrDate} >=#12/1/2024# AND {RptFMXFES01\_RPTPr.TndrDate} <=#12/31/2024#

Account Number	Fee Name	Count	Total Fee Amount
<b>Grand Total:</b>		1,994	101,635.34

End of Report

# MEMO

**To:** Amanda Jasper  
**From:** Angie Stanton  
**Subject:** December, 2024  
**Date:** January 15, 2025

The following is the information on our accounts that checks are taken to the Treasurer each month.

PA fees	\$451.86
Account #4	
Plus interest	\$ .31 for December, 2024
4 <sup>th</sup> Qtr Int.	\$ .89