



# County Commission

## Regular Meeting Minutes

400 East Locust Street  
 Union, MO 63084  
<http://www.franklinmo.org/>

Tuesday, March 25, 2025

10:00 AM

Commission Chambers

### Opening

#### I. Call to Order

Attendee Name	Present	Absent
, Presiding Commissioner		
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>	
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>	
Mark Piontek, County Counselor		<input checked="" type="checkbox"/>
Amanda Jasper, Executive Administrative Assistant	<input checked="" type="checkbox"/>	
Dawn Mentz, Assessor	<input checked="" type="checkbox"/>	
Lisa Smart, Recorder of Deeds	<input checked="" type="checkbox"/>	
Chuck Henderson, IT Director	<input checked="" type="checkbox"/>	
Debbie Aholt, Treasurer	<input checked="" type="checkbox"/>	
Abe Cook, EMA Director	<input checked="" type="checkbox"/>	
Jeff Titter, 911/Communications Director	<input checked="" type="checkbox"/>	
Angela Gibson, Auditor	<input checked="" type="checkbox"/>	
Anne Barry, Deputy Auditor	<input checked="" type="checkbox"/>	
Jim Grutsch, Highway Administrator	<input checked="" type="checkbox"/>	

**Pursuant to RSMo. 49.070, County Clerk, Tim Baker, has appointed Ken Cox as the Presiding Commissioner for March 25, 2025**

#### II. Minutes Approval

a. March 18, 2025

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

b. March 20, 2025

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**III. Public Request for Discussion/Action – NONE**

**IV. Action Items**

- a. COMMISSION ORDER 2025-79 In the matter of approving and authorizing the naming of a road in the County of Franklin, Missouri

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- b. COMMISSION ORDER 2025-80 In the matter of authorizing execution of a Credit Application and Agreement with Kirby-Smith Machinery, Inc. for the Franklin County Highway Department

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- c. COMMISSION ORDER 2025-81 In the matter of approving and authorizing the purchase of a plow and accessories from Henderson Products Inc. for the Franklin County Highway Department

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- d. COMMISSION ORDER 2025-82 In the matter of approving and authorizing execution of a Value Lease Agreement from GFI Digital for (3) Sharp printers for the Franklin County Assessor’s Office

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- e. COMMISSION ORDER 2025-83 In the matter of approving and authorizing execution of a Self-Funded Health Care Proposal from Auxiant

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- f. COMMISSION ORDER 2025-84 In the matter of adjustment of tax charges on personal property tax book for the year 2024 & prior to Doug Trentmann, Collector of Revenue for Franklin County

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- g. COMMISSION ORDER 2025-85 In the matter of approving the Consent Agenda and all items listed thereon

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**V. Discussion Items and Reports**

- a. Elected Official and Departmental Reports (as needed)
- ***Abe Cook, EMA Director, gave an update on tornado damage. Multi-Agency Resource Command Center at Pacific Eagles Hall.***
  - ***Jim Grutsch, Highway Administrator, stated that they have a good handle on the roads impacted by the storms/tornado; should be done by the end of next week.***
- b. Commission Discussion – **NONE**

**VI. Years of Service – NONE**

**VII. Adjournment**

Meeting adjourned at **10:20 a.m.**

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



# County Commission

400 East Locust Street  
Union, MO 63084  
<http://www.franklinmo.org/>

## WORKSHOP Meeting Minutes

Tuesday, March 25, 2025

2:01 PM

Commission Conference Room

### I. Call to Order

Attendee Name	Present	Absent
, Presiding Commissioner		
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>	
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>	
Mark Piontek, County Counselor	<input checked="" type="checkbox"/>	
Amanda Jasper, Executive Administrative Assistant	<input checked="" type="checkbox"/>	

**Pursuant to RSMo. 49.070, County Clerk, Tim Baker, has appointed Ken Cox as the Presiding Commissioner for March 25, 2025**

### II. Discussion

a. Jeb Maciejewski – First State Insurance Agency

- *Jeb Maciejewski and Curtis Anderson gave an overview of the company and a discussion regarding employee benefit plans*

### III. Adjournment

Meeting adjourned at 3:12 p.m.



# County Commission

400 East Locust Street  
Union, MO 63084  
<http://www.franklinmo.org/>

## WORKSHOP Meeting Minutes

Wednesday, March 26, 2025

10:00 AM

Commission Chambers

### I. Call to Order

Attendee Name	Present	Absent
, Presiding Commissioner		
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>	
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>	
Mark Piontek, County Counselor	<input checked="" type="checkbox"/>	
Amanda Jasper, Executive Administrative Assistant	<input checked="" type="checkbox"/>	

**Pursuant to RSMo. 49.070, County Clerk, Tim Baker, has appointed Paul Overschmidt as the Presiding Commissioner for March 26, 2025**

### II. Discussion

- a. Schroeder Insurance – Policy Overview
  - ***Ted Schroeder and Dan Klott gave an overview of the County’s general liability policy with the new Commissioners and a discussion was held.***

### III. Adjournment

Meeting adjourned at 11:12 a.m.



# County Commission

400 East Locust Street  
Union, MO 63084  
<http://www.franklinmo.org/>

## WORKSHOP Meeting Minutes

Thursday, March 27, 2025

10:00 AM

Commission Chambers

### I. Call to Order

Attendee Name	Present	Absent
, Presiding Commissioner		
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>	
Ken Cox, Second District Commissioner	<input checked="" type="checkbox"/>	
Mark Piontek, County Counselor	<input checked="" type="checkbox"/>	
Amanda Jasper, Executive Administrative Assistant	<input checked="" type="checkbox"/>	

**Pursuant to RSMo. 49.070, County Clerk, Tim Baker, has appointed Ken Cox as the Presiding Commissioner for March 27, 2025**

### II. Discussion

- a. Jim Roberts and Elaine Arter to speak regarding the landfill
  - *Jim Roberts stated that his property sits next to the landfill and leachate is contaminating his property; keeps getting directed back to DNR who oversees landfills; asked if County could escalate to EPA; Commissioners stated they will contact House Representative, Ann Wagner.*
  - *Elaine Arter read a letter stating that she bought the property at last year's tax sale not knowing it was a landfill; stated it should have never been sold by the County and claims the County tricks buyers into buying property. This was acknowledged by the Commissioners and Counselor; no comment was made.*

### III. Action Items

- a. COMMISSION ORDER 2025-86 In the matter of approving and authorizing the lease of (2) Ford F-250 Trucks for the Franklin County Highway Department

Voter Name	Motion	Second	Aye
, Presiding Commissioner			
Paul Overschmidt, First District Commissioner	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Ken Cox, Second District Commissioner		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- *Angela Gibson, Auditor, asked to speak on the Action Item after the vote. Ken Cox advised that she was out of order.*

### IV. Adjournment

Meeting adjourned at 10:19 a.m.



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Appointments

## IN THE MATTER OF APPROVING AND AUTHORIZING APPOINTMENTS TO THE FRANKLIN COUNTY BUILDING DEPARTMENT BOARD OF APPEALS

**WHEREAS**, Thad Brady, Doug Allen, Joe Tobben, Paul Landwehr, and James Borgmann currently serve on the Franklin County Building Department Board of Appeals; and

**WHEREAS**, their respective terms expired December 31, 2024, and the Franklin County Building Department Director has recommended that they be re-appointed to serve an additional term.

**IT IS THEREFORE ORDERED** that the Franklin County Commission does hereby appoint the following members to the Franklin County Building Department Board of Appeals to serve for a one-year term, commencing January 1, 2025, through December 31, 2025, or until their respective successor(s) be appointed:

Paul Landwehr  
309 Bourbeuse Rd.  
Union, MO 63084

Thad Brady  
4695 Dubois Creek Ln.  
Washington, MO 63090

Doug Allen  
3552 S. Service Rd. E.  
Union, MO 63084

James Borgmann  
2430 Krenning Road  
Beaufort, MO 63013

Joe Tobben  
5686 Gildehaus Rd.  
Villa Ridge, MO 63089

**IT IS FURTHER ORDERED** that a copy of this Order be delivered to each appointee; Beth Anderson, Building Department; and to Bill Placht, Franklin County Building Department Director.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

## **Building Board of Appeals 2025**

### **Thad Brady**

4695 Dubois Creek Ln.  
Washington, MO 63090  
314-602-7052  
[bradyeng09@gmail.com](mailto:bradyeng09@gmail.com)

### **Doug Allen**

3552 S. Service Rd. E.  
Union, MO 63084  
636-742-2515 ext.203  
314-808-2104  
[dallen@bolesfiredistrict.org](mailto:dallen@bolesfiredistrict.org)

### **Joe Tobben**

5686 Gildehaus Rd.  
Villa Ridge, MO 63089  
314-609-5508  
[tobben@sbcglobal.net](mailto:tobben@sbcglobal.net)

### **Paul Landwehr**

309 Bourbeuse Rd.  
Union, MO 63084  
636-583-3418  
[paullandwehr@sbcglobal.net](mailto:paullandwehr@sbcglobal.net)

### **James Borgmann**

2430 Krenning Rd.  
Beaufort, MO 63013  
636-262-3006  
[jamesborgmann@att.net](mailto:jamesborgmann@att.net)





# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Appointments

## IN THE MATTER OF APPROVING AND AUTHORIZING APPOINTMENTS TO THE FRANKLIN COUNTY BUILDING COMMISSION

**WHEREAS**, Section 64.180, RSMo. authorizes the Franklin County Commission to appoint a five-member Building Commission consisting of residents and taxpayers of Franklin County, one of whom shall be a member of the Franklin County Commission; and

**IT IS THEREFORE ORDERED**, that the Franklin County Commission does hereby re-appoint the following members to the Franklin County Building Commission to serve for a one (1) year term commencing on January 1, 2025, and expiring December 31, 2025, or until his successor be appointed:

Thad Brady  
4695 Dubois Creek Ln.  
Washington, MO 63090

Joe Tobben  
5686 Gildehaus Rd.  
Villa Ridge, MO 63089

James Borgmann  
2430 Krenning Rd.  
Beaufort, MO 63013

**IT IS FURTHER ORDERED**, that the Franklin County Commission does hereby appoint the following new members to the Franklin County Building Commission to serve for a one (1) year term commencing January 1, 2025, and expiring December 31, 2025, or until his successor be appointed:

Richard Kleinheider  
PO Box 1606  
Washington, MO 63090

Paul Overschmidt  
400 E. Locust  
Union, MO 63084

**IT IS FURTHER ORDERED** that a copy of this Order be provided to each appointee; Beth Anderson, Building Department; and to Bill Placht, Franklin County Building Department Director.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

## **Building Commission 2025**

### **Thad Brady**

4695 Dubois Creek Ln.  
Washington, MO 63090  
314-602-7052  
[bradyeng09@gmail.com](mailto:bradyeng09@gmail.com)

### **Joe Tobben**

5686 Gildehaus Rd.  
Villa Ridge, MO 63089  
314-609-5508  
[tobben@sbcglobal.net](mailto:tobben@sbcglobal.net)

### **James Borgmann**

2430 Krenning Rd.  
Beaufort, MO 63013  
636-262-3006  
[jamesborgmann@att.net](mailto:jamesborgmann@att.net)

### **Richard Kleinheider**

PO Box 1606  
Washington, MO 63090  
636-221-1456  
[kleinheiderdonna@gmail.com](mailto:kleinheiderdonna@gmail.com)

### **Paul Overschmidt**

400 E. Locust  
Union, MO 63084  
636-583-7323  
[poverschmidt@franklinmo.gov](mailto:poverschmidt@franklinmo.gov)



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Annexation

## IN THE MATTER OF CITY OF PACIFIC, MISSOURI ANNEXATION ORDINANCES

**WHEREAS**, on March 19, 2025, the City of Pacific, Missouri passed Ordinance No. 3442, approving the annexation of certain real property into the City limits; and

**WHEREAS**, the City of Pacific, Missouri filed Ordinance No. 3442 with the County Commission of the County of Franklin, Missouri, copies of which are collectively marked Exhibit A and are attached hereto and incorporated herein by reference as if fully set forth.

**IT IS THEREBY ORDERED** that the County of Franklin, Missouri hereby recognizes the territory as described on Exhibit A as being annexed by the City of Pacific, Missouri; and

**IT IS FURTHER ORDERED** that the Presiding Commissioner is hereby authorized and directed to execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of and as the act and deed of the County of Franklin; and

**IT IS FURTHER ORDERED**, that the County of Franklin shall, and the officials, agents and employees of the County are hereby authorized and directed to, take such further action, and execute and deliver such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Order; and

**IT IS FURTHER ORDERED** that a copy of this Order be provided to Tim Baker, County Clerk, Dawn Mentz, County Assessor, Doug Trentmann, County Collector, Scottie Eagan, Planning Director, Franklin County Sheriff's Office, Franklin County Voter Registration, and the Village of Parkway, Missouri.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

## **SURPLUS ITEMS**

*April 1, 2025*

<b>Surplus #</b>	<b>FC TAG#</b>	<b>DEPARTMENT</b>	<b>ITEM DESCRIPTION</b>	<b>SERIAL #/STATUS</b>	<b>MISC.</b>
A922	16411	911	HP Probook 640 GI 14"	Not Working	Donate
A923	16412	911	HP Probook 640 GI 14"	Not Working	Donate
A924	NA	911	32" LCD Monitor Planar	PL752NWS00140/Not Working	Donate
A925	NA	911	32" LCD Monitor Planar	PL752NWS0026/Not Working	Donate
A926	16381	911	Think Centre Computer Tower	1S10B60008UAMJ01H000/Not Working	Donate
A927	17659	911	Nobilis Core Intel Comuter Tower	1671536/Not Working	Donate
A928	17392	911	Lenovo Thinkcentre Computer Tower	Not Working	Donate
A929	52703	911	Zetron Max Workstation	BS24613/Not Working	Donate
A930	NA	911	HP Intel Core 15 Computer Tower	2UA7341RS9/Not Working	Donate
A931	19725	911	Poly Plantronics Pit Headset Adapter	Not Working	Donate
A932	18112	911	A12CD S Cordless Headset Adapter	Not Working	Donate
A933	19336	911	Platronics CA12CDS Radio Base	Not Working	Donate
A934	19728	911	Platronics CA12CDS Headset Adapter	Not Working	Donate
A935	17759	911	Poly Plantronics CA12 CD Headset	Not Working	Donate
A936	19337	911	Poly Platronics CA12 CDS Radio Base	Not Working	Donate
A937	18110	911	A12CD S Cordless Headset Adapter	Not Working	Donate
A938	52704	911	Zetron Max Workstation	BS29613/Not Working	Donate
A939	52699	911	Zetron Max Workstation	BSZ3613/Not Working	Donate
A940	52701	911	Zetron Max Workstation	BS04613/Not Working	Donate
A941	52709	911	Zetron Max Workstation	BSH9613/Not Working	Donate
A942	52707	911	Zetron Max Workstation	BSFB613/Not Working	Donate
A943	52708	911	Zetron Max Workstation	BSG5613/Not Working	Donate
A944	19727	911	Poly Plantronics Pitt Headset adapter	Not Working	Donate





# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Surplus Property

**IN THE MATTER OF FINDING CERTAIN  
EQUIPMENT AS SURPLUS TO THE NEEDS  
OF FRANKLIN COUNTY AND FURTHER  
AUTHORIZING THE DISPOSAL OF SUCH**

**WHEREAS**, under Missouri Law the County Commission has custody and control of all real and personal property in the possession of the County; and

**WHEREAS**, the County Commission may, from time to time, dispose of certain excess property or equipment in a manner in which it deems appropriate and consistent with Missouri Law; and

**WHEREAS**, the Franklin County Auditor has made application to the Franklin County Commission for authority to dispose of certain items described as surplus and outdated that are excess to the needs of Franklin County; and

**WHEREAS**, it is the desire of the Franklin County Commission to dispose of the excess equipment, referenced in the Surplus Items list attached, in a manner that assures that the best interests of the citizens of Franklin County have been met.

**IT IS FURTHER ORDERED**, by the Franklin County Commission that said surplus items be disposed of by either submitting such items to Purple Wave, Inc or GovDeals to be auctioned or donated to authorized not-for-profit entities, thrown away, destroyed, or scrapped for salvage value as determined by the office responsible for each such item or used as a trade-in.

**IT IS FURTHER ORDERED**, that a copy of this Order be delivered to Angela Gibson, Auditor; Anne Barry, Deputy Auditor; Bruce Baker, Maintenance; Chuck Henderson, IT Director; Mandy Warnecke, Sheriff's Office; Dustin Etherton, Sheriff's Office; Jim Grutsch, Highway Administrator; Michelle Patke, Highway Dept.

\_\_\_\_\_  
Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

## **SURPLUS ITEMS**

*April 1, 2025*

<b>Surplus #</b>	<b>FC TAG#</b>	<b>DEPARTMENT</b>	<b>ITEM DESCRIPTION</b>	<b>SERIAL #/STATUS</b>	<b>MISC.</b>
A922	16411	911	HP Probook 640 GI 14"	Not Working	Donate
A923	16412	911	HP Probook 640 GI 14"	Not Working	Donate
A924	NA	911	32" LCD Monitor Planar	PL752NWS00140/Not Working	Donate
A925	NA	911	32" LCD Monitor Planar	PL752NWS0026/Not Working	Donate
A926	16381	911	Think Centre Computer Tower	1S10B60008UAMJ01H000/Not Working	Donate
A927	17659	911	Nobilis Core Intel Comuter Tower	1671536/Not Working	Donate
A928	17392	911	Lenovo Thinkcentre Computer Tower	Not Working	Donate
A929	52703	911	Zetron Max Workstation	BS24613/Not Working	Donate
A930	NA	911	HP Intel Core 15 Computer Tower	2UA7341RS9/Not Working	Donate
A931	19725	911	Poly Plantronics Pit Headset Adapter	Not Working	Donate
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A933	19336	911	Platronics CA12CDS Radio Base	Not Working	Donate
A934	19728	911	Platronics CA12CDS Headset Adapter	Not Working	Donate
A935	17759	911	Poly Plantronics CA12 CD Headset	Not Working	Donate
A936	19337	911	Poly Platronics CA12 CDS Radio Base	Not Working	Donate
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A939	52699	911	Zetron Max Workstation	BSZ3613/Not Working	Donate
A940	52701	911	Zetron Max Workstation	BS04613/Not Working	Donate
A941	52709	911	Zetron Max Workstation	BSH9613/Not Working	Donate
A942	52707	911	Zetron Max Workstation	BSFB613/Not Working	Donate
A943	52708	911	Zetron Max Workstation	BSG5613/Not Working	Donate
A944	19727	911	Poly Plantronics Pitt Headset adapter	Not Working	Donate







# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Contract/Agreements

**IN THE MATTER OF APPROVING AND AUTHORIZING  
SUPPLEMENTAL AGREEMENT NO. 11A WITH COCHRAN  
FOR PROFESSIONAL ENGINEERING SERVICES FOR  
THE ST. JOHN'S LOW WATER CROSSING REPLACEMENT  
AND NEW BRIDGE PROJECT**

**WHEREAS**, the purpose for this Supplemental Agreement is to provide Easement Acquisition Services for the St. John's low water crossing replacement and new bridge project; and

**WHEREAS**, Bill Hampton Enterprises, LLC ("BHE") has provided a proposal to provide the above-described services to the County for a cost not to exceed \$8,400.00 as shown in the proposal attached hereto and incorporated herein by reference as if fully set forth.

**IT IS THEREBY ORDERED**, that the County of Franklin, Missouri hereby accepts and approves Supplemental Agreement No. 11A with Cochran and that the Presiding Commissioner is hereby authorized and directed to execute the Supplement Agreement No. 11A and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of and as the act and deed of the County of Franklin; and

**IT IS FURTHER ORDERED**, that the County of Franklin shall, and the officials, agents and employees of the County are hereby authorized and directed to, take such further action, and execute and deliver such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Order; and

**IT IS FURTHER ORDERED**, that a copy of this Order be provided to Cochran, Jim Grutsch, Highway Administrator, Michelle Patke, Highway Dept; Shakara Bray, Purchasing Director; Meagan Johnson, Purchasing; Angela Gibson, County Auditor.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

**SUPPLEMENTAL AGREEMENT NO. 11A  
TO  
PROFESSIONAL SERVICES CONTRACT**

March 13, 2025

This Supplemental Agreement No. 10A is made part of the Engineering Services Contract fully executed on November 11, 2022 between the **County of Franklin** and SC Engineering, LLC dba **Cochran** for professional engineering services for the **St. Johns** low water crossing replacement with a new bridge project.

The purpose for this Supplemental Agreement is to provide Easement Acquisition Services to be conducted by Cochran's sub-consultant Bill Hampton Enterprises, LLC in accordance with the attached Proposal dated March 7, 2025.

These additional services shall be in an amount not to exceed \$8,400.00. The attached sub-consultant proposal outlines the professional services for this Supplemental Agreement.

Supplement Agreement No. 11A accepted as defined herein:

Sincerely,



Dave Christensen, P.E.  
Vice President

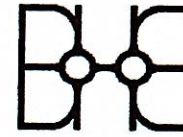
Acceptance:  
Franklin County

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Bill Hampton Enterprises, LLC  
Right of Way Acquisition Consultant  
1756 Rose Crest Ct.  
Hazelwood, MO 63042



DATE: March 7, 2025

SUBJECT: Quote for Right of Way Acquisition Services  
St. Johns Creek Rd. Bridge Replacement, Franklin County, MO - BRO-R036(002)

TO: Mr. David A. Christensen, P.E. - Cochran

Bill Hampton Enterprises, LLC (BHE) has considered the location of the Subject Project in Franklin County, Missouri and the comprehensive scope of work necessary to acquire the right of way and easements.

**Regarding Parcels 1, 2, and 3;**

After estimating the complexity of the ownership interest to acquire, need for properly prepared valuations, total hours necessary to present, explain and negotiate the required documents, and the timeframe established to accomplish the right of way phase, BHE would like to submit this quote for Right of Way Acquisition Services as follows;

Acquire Three (03) Parcels through Negotiations, \$2,100.00 each	\$6,300.00
Provide Three (03) Waiver Valuations at \$700.00 each	<u>\$2,100.00</u>
Total Contract Price	<u>\$8,400.00</u>

Conditions;

- A. Cochran will provide approved right of way plans, legal descriptions, deeds, and exhibits adequate for conveyance of the land and easement rights.
- B. Cochran will, if necessary, consider adding additional time to complete the acquisition of any parcels that must be condemned or mediated as determined by a Court.
- C. BHE will invoice Cochran for the Waiver Valuations as soon as they are completed.
- D. BHE will initiate negotiations with owners and then invoice for 1/3 of the per-parcel negotiations fee as they are accomplished but no more than once per month.
- E. BHE will provide Cochran with properly executed documents as those are acquired, then BHE will invoice for the remaining 2/3 of the per-parcel negotiations fee, also once per month.
- F. Per the standard right of way services agreement, costs for testimony during condemnation preparation, hearings or trial will be additional, \$100.00 per hour with a four hour minimum.

Should you find the above costs and conditions acceptable, please sign and return via email. If there are further questions please let me know as soon as possible. Thank you for the opportunity!

Sincerely,   
Bill Hampton Enterprises, LLC

\_\_\_\_\_  
David A. Christensen P.E.

Date



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Contract/Agreement

**IN THE MATTER OF APPROVING AND AUTHORIZING  
EXECUTION OF AN INTERGOVERNMENTAL MUTUAL  
AID AGREEMENT FOR LOCAL PUBLIC HEALTH AGENCIES  
OF THE STATE OF MISSOURI FOR PROVISION OF  
ENVIRONMENTAL HEALTH SERVICES**

**WHEREAS**, from time to time there are surges of need for Environmental Health Services beyond the capacity of jurisdictions resulting from disasters, accidents, mass gatherings, large events, and various other acts of God or planned events of man; and

**WHEREAS**, local public health agencies in the State of Missouri receive assistance from the Missouri Department of Health and Senior Services for the provision of fundamental public health services among those being environmental health services; and

**WHEREAS**, the Franklin County Health Department wishes to enter into a Mutual Aid Agreement with Crawford County to promote the availability of benefits of mutual aid and assistance in providing environmental health services to the residents and guests of the State of Missouri, including but not limited to personnel, equipment, supplies and/or services in the event of such need; and

**WHEREAS**, the Franklin County Commission hereby finds and determines it is in the best interest of Franklin County to enter into a Mutual Aid Agreement with Crawford County for the provision of environmental services.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that the Intergovernmental Mutual Aid Agreement for Local Public Health Agencies of the State of Missouri for Provision of Environmental Health Services is hereby accepted and approved and that Tony Buel, Health Department Director, is authorized to execute said Agreement and any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order and the executed Agreement be provided to Tony Buel, Health Department Director; Abigail Menke, Health Department; Ashley Thornton, Health Department; Angela Gibson, Auditor; and to Christa Buchanan, Clerks Office.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

**INTERGOVERNMENTAL MUTUAL AID AGREEMENT for  
LOCAL PUBLIC HEALTH AGENCIES OF THE STATE OF MISSOURI  
FOR PROVISION OF ENVIRONMENTAL HEALTH SERVICES**

This Intergovernmental Mutual Aid Agreement ("Agreement" or "Mutual Aid Agreement") is entered into by and between participating Missouri local public health agencies. Parties set forth on the execution pages hereto, including all counterparts, as of the date this Agreement is executed by an authorized signatory of each such party.

**WHEREAS**, providing coverage to maintain all Environmental Health Services in an ongoing, continuous and uninterrupted manner has been shown to be difficult especially for more rural local public health agencies; and,

**WHEREAS**, from time to time there are surges of need for Environmental Health Services beyond the capacity of jurisdictions resulting from disasters, accidents, mass gatherings, large events, and various other acts of God or planned events of man; and,

**WHEREAS**, providing coverage in the provision of frontline Environmental Health Services statewide for these periods of interruption or surge is beyond the capacity and intended purpose of the Bureau of Environmental Health Services of the Missouri Department of Health and Senior Services of the State of Missouri; and,

**WHEREAS**, the strength of the public health system in the State of Missouri and the vast majority of environmental health staffing resides primarily in the capacities of the local public health agencies established by units of local government; and,

**WHEREAS**, local public health agencies throughout Missouri receive assistance from the Missouri Department of Health and Senior Services for the provision of fundamental public health services among those being environmental health services; and,

**WHEREAS**, local public health agencies may wish to prepare for times in which staffing for environmental health services may be inadequate or the surge of need for services is too high and which may require that they provide aid and assistance to other local public health agencies or that they request aid and assistance from other local public health agencies; and,

**WHEREAS**, the objective of preparing for these situations can be furthered by the establishment of individualized or regionalized mutual aid and assistance agreements as best serves the needs among the local public health agencies of this state that choose to participate in these agreements, consistent with the environmental health standards of the Missouri Department of Health and Senior Services; and,

**WHEREAS**, the undersigned parties hereto have determined that it is in their best interest to enter into a Mutual Aid Agreement to promote the availability of benefits of mutual aid and assistance in providing environmental health services to the residents and guests of the State of Missouri, including but not limited to personnel, equipment, supplies and/or services

in the event of such need ; and,

**WHEREAS**, the parties hereto have determined that it is in their best interest to form and participate in an agreement and to adopt procedures for transference of authority, operations and management, communications, and other necessary functions consistent with the environmental health standards of the Missouri Department of Health and Senior Services, in order to further the objective of providing mutual aid and assistance to one another in the event such services cannot be otherwise provided;

**NOW, THEREFORE**, in consideration of the foregoing recitals, **THE PARTIES ENTERING into this MUTUAL AID AGREE AS FOLLOWS:**

## **SECTION ONE**

### **Purpose**

It is recognized and acknowledged that in certain situations, the provision of environmental health services consisting of personnel, equipment, supplies and/or services by a local public health agency outside its territorial limits in order to assist another local public health agency is desirable and necessary to preserve and protect the common good, the health, safety and welfare of the residents and guests of the State of Missouri. These potential situations include, but are not limited to, periods of staff turnover, scheduled or unscheduled staff absences, or other unforeseen circumstances that limit the ability of a LPHA to provide adequate staff coverage or for periods in which there is a sudden increase in the amount of environmental health work that must be done due to emergencies, large gatherings or events, or other circumstances. The promotion and coordination of such assistance through a **Mutual Aid Agreement** is desirable for the effective and efficient provision of common services.

## **SECTION TWO**

### **Definitions**

For the purpose of this Mutual Aid Agreement, the following terms shall be defined as follows:

- A. "Entity:" A unit of local government, including but not limited to a county, municipality, township, or public health district, having a local public health agency, which participates in and has been appropriately authorized by its governing body to enter into this Agreement.
- B. "Requesting Entity:" An Entity which requests aid and assistance pursuant to this Agreement.
- C. "Aiding Entity:" An Entity which furnishes equipment, personnel, supplies and/or services upon the request of a Requesting Entity pursuant to this Agreement in the event of a need to fill a gap in needed environmental health services.
- D. "Local Public Health Officer:" The Public Health Administrator / Department

Director/Executive Director/Director or designee, who, subject to the authority of the unit of local government or the board of health, shall be in charge of the local public health agencies operated by an Entity.

- E. “Environmental Health Specialist (EHS)” : An EHS, also frequently referred to as an Environmental Public Health Specialist or known commonly as a County or City Health Inspector, are those public health professionals in the employment of a local public health agency or BEHS who have the education and experience to perform Environmental Health Services to the standards of the Environmental Health Operational Guidelines. EHS meet the qualifications for such staff as outlined in the job requirements maintained by the Missouri Office of Administration.
- F. “Environmental Health Services:” Environmental Health Services are those collection of environmental health functions and activities performed by EHS under the purview of MDHSS/BEHS as provided for by state statutes and regulations and to the standards as outlined in the Environmental Health Operational Guidelines including but not limited to food establishment inspections (both permanent and temporary), lodging inspections, environmental childcare inspections, on-site wastewater inspections, and including ancillary functions tied to these core programs such as emergency response, outbreak investigations, drinking water sampling, and the application of aquatic regulation knowledge.
- G. “Environmental Health Operational Guidelines:” The Environmental Health Operational Guidelines is a manual developed and maintained by MDHSS/BEHS that sets the minimal standards of best practices and policies by which EHS shall conduct work and provide services for those various environmental health programs and activities under the purview of MDHSS/BEHS as provided for by state statutes and regulations.
- H. “Participation Agreement:” The Participation Agreement, more fully known as the State Investment in Local Public Health Services, is an agreement between MDHSS and participating local public health agencies. The purpose of this agreement is to provide an investment of state resources in the local public health agency to support the delivery of public health services, including environmental health services, essential to the prevention of disease, promotion of healthy families, lifestyles and environments, and for protection from disease and disaster through an integrated and cooperative public health system in Missouri. The authority of the LPHA to perform public health services derives directly from this agreement and the Missouri Revised Statute 192.290.

**SECTION THREE**  
**Authority and Action to Effect Aid and Assistance**

Authority of Local Public Health Officers. Each party, consisting of the governing body of an Entity hereby authorizes and directs the Local Public Health Officer to determine when it is appropriate to render and/or request aid and assistance from the other Entities in the event of a need for environmental health services as provided in this Agreement and to take necessary

action in furtherance of said determination. The aid and assistance rendered may consist of available personnel, equipment, supplies and/or services. The judgment of the Local Public Health Officer of the Aiding Entity shall be final as to the personnel, equipment, supplies and/or services to be provided pursuant to this Agreement.

Requests for Aid and Assistance. Whenever a need for environmental health services is or potentially may become of such concern that the Local Public Health Officer/Administrator/Director (or designee) of the Requesting Entity determines that it is advisable to request aid and assistance pursuant to this Mutual Aid Agreement, he/she shall notify the Aiding Entity(ies) of the nature of the need and the type and amount of personnel, equipment, supplies and/or services and the length of time for provision of services requested from the Aiding Entity(ies). The period of time for provision of services authorized by this agreement shall not exceed thirty days per request. If additional assistance and aid are needed after thirty days another request for aid and assistance shall be sent. There is no limit on the number of requests for aid and assistance. The Missouri Department of Health and Senior Services, Bureau of Environmental Health Services shall be notified of this request within one business day if such request is filled.

The Local Public Health Officer of the Aiding Entity(ies) shall take the following action within two business days upon receiving request for aid and assistance under this Agreement:

1. Review the personnel, equipment, supplies, and/or services requested by the Requesting Entity; Review the period of time for which the personnel, equipment, supplies, and/or services have been requested.
2. Determine if the requested personnel, equipment, supplies, and/or services can be committed by the Aiding Entity in response to the request from the Requesting Entity;
3. Notify Requesting Entity of staffing, and/or resources provided and timeframes for which they will be provided, or, alternatively, that the request cannot be met.
4. Provide the requested personnel, equipment, supplies, and/or services, to the extent available, to the jurisdiction of the Requesting Entity at a reporting point of their choosing or to work remotely as best fits the need.

#### **SECTION FOUR** **Personnel and Equipment**

Aiding Entity EHS provided to aid a Requesting Entity pursuant to this Agreement shall remain employees of the Aiding Entity. Aiding Entity EHS rendering aid shall report for direction and assignment per the direction of the Requesting Entity and provide environmental health services in that jurisdiction, in person or remotely, under the express authorities of that Entity or through those powers derived from the State through the Participation Agreement, as is best suited. The Aiding Entity rendering aid and assistance shall at all times have the right to withdraw any and all aid and assistance upon the order of its Local Public Health Officer or his/her designee.



Each Aiding Entity shall be responsible for the payment of any and all compensation owed to its personnel arising out of their participation in the activities provided under this Mutual Aid Agreement including, but not limited to, wages, salary, health insurance and fringe benefits, as applicable.

Each Aiding Entity shall be responsible for the payment of workers' compensation and occupational disease benefits, if any are owed, to its personnel, in the event of compensable injuries or illnesses arising out of the activities provided for under this Agreement.

## **SECTION FIVE**

### **Compensation for Aid and Assistance**

Any resources, including but not limited to, personnel, equipment, supplies, and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Entity requesting aid and assistance.

Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statute or other compensation mechanism.

## **SECTION SIX**

### **Insurance**

Each Aiding Entity shall be responsible for maintaining its own insurance or self-insurance program with respect to liabilities to its employees or to third parties that may reasonably result from the performance of its lawful functions, including those functions which are contemplated by this Mutual Aid Agreement. Each Aiding Entity shall bear the cost of its own defense. This Mutual Aid Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one Entity with respect to third parties or to increase the liability of any party beyond that which is imposed by law.

Each party to this agreement shall defend, indemnify and hold harmless all other parties to this Agreement from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the party, its employees and agents. Nothing in this agreement shall limit either party hereto from entering into other mutual aid agreements with other jurisdictions.

## **SECTION SEVEN**

### **Waiver of Claims**

Each Aiding Entity agrees and hereby releases and waives all claims against all other Entities participating in this Mutual Aid Agreement with respect to any loss, damage, personal injury, or death sustained by that Entity, its employees, or third parties as a result of its participation in the activities covered by this Mutual Aid Agreement, except to the extent that such claim alleges gross negligence or willful and wanton misconduct by an Entity participating in this Mutual Aid Agreement.

**SECTION EIGHT**  
**Non-Liability for Failure to Render Aid**

The rendering of aid and assistance under the terms of this Mutual Aid Agreement shall be voluntary. While each Aiding Entity agrees to use its best efforts to quickly communicate with the Requesting Entity of the Aiding Entity's inability to render aid and assistance; no party shall be liable for failure to quickly notify the Requesting Entity of such inability to respond.

Notwithstanding any other provision of this agreement, no liability of any kind or nature shall be attributed to or be deemed expressly or implicitly assumed by an Entity or its duly authorized agents and personnel, for a decision not to render aid and assistance, nor shall there be any liability of an Entity for withdrawal of aid and assistance once provided pursuant to the terms of this Mutual Aid Agreement.

**SECTION NINE**  
**Term and Termination**

This Mutual Aid Agreement shall be in effect for a term of one (1) year from the date of signature hereof and shall automatically renew for successive one-year terms unless terminated in accordance with this Section.

Any Entity participating herein may terminate its participation in this Agreement. Termination shall conclude the Entity's participation in the agreement, at any time, provided that the Entity wishing to terminate its participation shall give written notice specifying the date of termination, such notice to be given at least thirty calendar days prior to the specified date of termination of participation. In the event any Entity terminates its participation in this Agreement, this Agreement shall remain in full force and effect as between all other Entities who are signatories hereto.

**SECTION TEN**  
**Effectiveness**

This Mutual Aid Agreement shall be in full force and effective to each Entity upon execution on behalf of such Entity in the manner provided by law.

**SECTION ELEVEN**  
**Binding Effect**

This Mutual Aid Agreement is not assignable or transferable.

**SECTION TWELVE**  
**Validity**

The invalidity of any provision of this Mutual Aid Agreement shall not render invalid any other provision. If, for any reason, any provision of this Mutual Aid Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and the remaining provisions of this Mutual Aid Agreement shall survive and shall remain in force

and effect.

**SECTION THIRTEEN**  
**Governing Law**

The Authority for political subdivisions of the State of Missouri to contract and cooperate with one another in the provision of common services is *Missouri Revised Statutes Chapter 70*, specifically 70.220 and further for local public health agencies through the Participation Agreement.

**SECTION FOURTEEN**  
**Execution in Counterparts**

This Mutual Aid Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document. All original executed Mutual Aid Agreements will be kept on file with MDHSS.

**SECTION FIFTEEN**  
**Funding**

The parties recognize the essential nature of this Mutual Aid Agreement. In order to implement and maintain this Agreement, each party agrees to make an effort to fund the Mutual Aid Agreement and any extensions thereto, subject to annual funding approved by the parties' governing bodies and subject to the parties' respective termination rights pursuant to any other agreements related to the Mutual Aid Agreement.

**SECTION SIXTEEN**  
**Amendments**

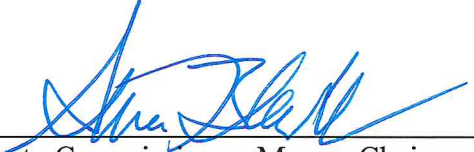
This Mutual Aid Agreement may only be amended by written consent of all the parties hereto.

**SECTION SEVENTEEN**  
**Authorization**

The undersigned representing the Entity below, affirms on behalf of the governing body of the Entity that he or she has the authority to sign on behalf of the Entity.

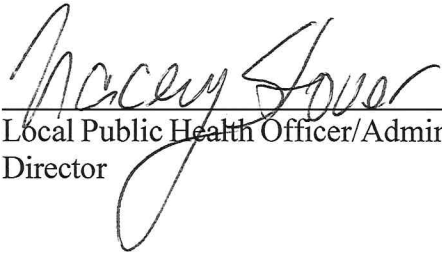
The Signatory below certifies that this Mutual Aid Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law, and agrees to be bound by the Mutual Aid Agreement provided herein. A copy of the document is attached.

Crawford County Commission  
GOVERNING BODY NAME

  
County Commissioner, Mayor, Chairman of  
Board of Directors, or Chief Executive Officer  
(if applicable)

3/25/2025  
Date

Crawford County Health Department  
LOCAL PUBLIC HEALTH AGENCY

  
Local Public Health Officer/Administrator/  
Director

3/18/2025  
Date

GOVERNING BODY NAME

County Commissioner, Mayor, Chairman of  
Board of Directors, or Chief Executive Officer  
(if applicable)

Date

LOCAL PUBLIC HEALTH AGENCY

Local Public Health Officer/Administrator/  
Director

Date

**WITNESS TO THE SIGNING OF THIS DOCUMENT**

Name

Title

Signature

Date



# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Bid Award

**IN THE MATTER OF AWARDING THE BID FOR  
MID-SIZED SUV TO STRAATMANN TOYOTA  
FOR THE FRANKLIN COUNTY SHERIFF'S OFFICE**

**WHEREAS**, a Public Notice to Bidders asking for sealed bids for Mid-Sized SUV for the Franklin County Sheriff's Office was published in the Washington Missourian March 14, 2025 edition for receipt by March 28, 2025; and

**WHEREAS**, one (1) bid was received from Straatmann Toyota.; and

**WHEREAS**, after due deliberation and consideration, it is the recommendation of the Franklin County Purchasing Department that the contract for Mid-Sized SUV for the Franklin County Sheriff's Office be awarded to the lowest and most responsive bidder, Straatmann Toyota; and

**WHEREAS**, the Franklin County Commission hereby finds and determines it is in the best interest of Franklin County to award the bid for Mid-Sized SUV for the Franklin County Sheriff's Office to Straatmann Toyota.

**IT IS THEREFORE ORDERED** by the Franklin County Commission that the contract for Mid-Sized SUV for the Franklin County Sheriff's Office is hereby awarded to Straatmann Toyota and that Detective Kyle Kitcher is authorized to execute any and all documents as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of the County of Franklin, Missouri.

**IT IS FURTHER ORDERED** that a copy of this Order be provided to Straatmann Toyota; Det. Kyle Kitcher; Sheriff Pelton; Mandy Warnecke, Sheriff's Office; Angela Gibson, Auditor; Shakara Bray, Purchasing Director; Meagan Johnson, Purchasing; Lynne Maloney, Accounts Payable.

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Presiding Commissioner

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Commissioner of 1<sup>st</sup> District

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Commissioner of 2<sup>nd</sup> District

**COMMISSION ORDER PRECERTIFICATION FORM**

Please return this completed form to the Purchasing Department to make a request for solicitation, contract, or contract renewal for the expenditure of funds.

Date: 3/28/2025

Official/Appointed Requestor: Shakara Bray

Name of item/service requesting: Awarding the bid for Mid-sized SUV for ECSD to Straatmann Toyota

(Proposed specifications/contract documents/quotes should be attached to form)

Budget Information: List the account(s) and estimated amount(s) used to make the purchase.

Account 020-385-685.100

Estimated Amount \$44,468.00

Auditor approval of funds: \_\_\_\_\_ Date: \_\_\_\_\_

Purchasing Director approval: Shakara Bray Date: 3/28/2025

Circle One: Solicitation      New Contract      Renew Existing      Signature

Attached solicitation information and no: 2025-13

Previous Commission Order number if applicable: \_\_\_\_\_

Cooperative Agreement Number/Information: \_\_\_\_\_

Notes: \_\_\_\_\_

Date of Agenda for Commission approval: \_\_\_\_\_

(Attached is all corresponding information; signed contract, awarding vendor, required documents.)



**FRANKLIN COUNTY**  
PURCHASING DEPARTMENT

March 28, 2025

Attn:  
Franklin County Commission

RE: RFB 2025-13 Mid-Sized SUV for Franklin County Sheriff's Office

Dear Commissioners:

On March 28, 2025, the Purchasing Department received a response to the Request for Bid for Vehicle(s) FCSO. One response was received from Straatmann Toyota. Following discussion with the Franklin County Sheriff's Office, the Purchasing Department hereby recommends Straatmann Toyota to be awarded for RFB NO. 2025-13 Mid-Sized SUV for Franklin County Sheriff's Office.

Respectfully,

A handwritten signature in black ink that reads "Shakara Bray".

Shakara Bray  
Purchasing Director | Franklin County, MO.



**FRANKLIN COUNTY**  
**PURCHASING DEPARTMENT**  
**REQUEST FOR BID (RFB) COVER PAGE**

RFB NO: 2025-13

TITLE: Mid-Sized SUV for FCSO

Solicitation Schedule & Deadlines:

March 14, 2025	Solicitation Release/Advertising Date
March 19, 2025 10:00AM	Deadline for Submitting Questions
March 20, 2025 4:30PM	Deadline to post Addendum
March 28, 2025 2:00PM	Deadline to Submit Response
March 28, 2025 2:30 PM	Opening Date   Time

Responses must be received no later than "Deadline to Submit Response"  
 March 28, 2025 2:00 PM

Shakara Bray, Purchasing Agent

Meagan Johnson, Assistant Purchasing Agent

Phone: 636-584-6274    Email: PURCHASING@FRANKLINMO.GOV

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name:                     STRAATMANN TOYOTA





**TOYOTA**  
**STRAATMANN COMPANIES, INC**  
**dba STRAATMANN TOYOTA**

215 George Hildner Dr. / Hwy 100 East  
P.O. Box 1849  
Washington, MO 63090  
(636) 239-4775  
stoyota.com

March 28, 2025

Franklin County Purchasing Department  
400 E. Locust St, Room 004  
Union, MO 63084

RE: RFB NO: 2025-13

Thank you for the opportunity to bid on your purchase of a Mid-Sized SUV for the FCSO.

We have the enclosed 2025 Toyota 4Runner available that meets nearly every request on your bid sheet.

The VIN number is on the equipment listing.

Straatmann Toyota will sell this vehicle for \$44,468.00. We also can add heated seats for an additional \$695.00

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Yaworski", is written over the printed name.

Michael Yaworski  
General Manager  
Straatmann Toyota  
636-239-4775 x114

## SUBMISSION CHECKLIST

I have reviewed the bid schedule and deadlines, located on the solicitation cover page

I have read ALL Terms and Conditions and Bid documents closely

(Located at [www.franklinmo.org](http://www.franklinmo.org))

### THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

\* BID MAY BE SUBMITTED ONLINE THROUGH VENDOR REGISTRY

#### USE THESE FORMS ONLY

Solicitation Cover page

Contractual Terms and Conditions Acknowledgement

Pricing Form (all pages) completed and signed

I have one original and two copies that are labeled accordingly

I have included contact information

COI (Certificate of Insurance)

Envelope is sealed and label attached

Affidavit for Work Authorization is completed and Notarized

Current, signed W-9 is included in solicitation packet

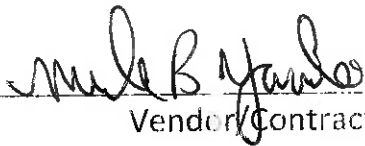
*If you have already submitted W-9 information through Vendor Registry, you do not have to resubmit with response. Just reference Vendor Registry.*

## CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.



Vendor/Contractor Signature

02-28-2025

Date

MICHAEL YAWORSKI G.M.

Vendor/Contractor Name and Title

# PRICING FORM

## 2025-11 Mid-Sized SUV(s) – FCSO

### REQUIRED PRICING

The bidder shall complete the following pricing form and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

Model 2024/2025 Mid-Sized SUV Model/Make of SUV Bid <u>25 TOYOTA 4RUNNER</u> Firm, Fixed Base Price Equipped as Specified Below: \$ <u>44,468.00</u> each	
In addition to the mandatory required equipment stated below, the vehicles shall be equipped with <u>all</u> standard equipment for the model specified.	
Mandatory Specifications	Vendor should provide a description of each specification below for the vehicle proposed or indicate compliance.
ENGINE: 2.4L Turbo	✓
Part Time 4WD	✓
TIRES: All Season	✓
WHEELS: 17 Alloy	✓
SINGLE KEY LOCKING SYSTEM:	
2 Key Fobs	✓
Heated Leather Steering Wheel	N/A NONE
Headlights: LED	✓
Backup camera, Blind spot monitoring	✓
FLOOR MATS:	
All Weather Floor Liners	✓
FRONT LICENSE BRACKET:	
Manufacturer's standard required	✓
OFF ROAD PACKAGE	4WD
Seating: 7-Passenger, Seat adjuster, Driver 8 way power, Driver and Front Passenger heated seats	5 Passenger - Heated SEATS CAN BE ADDED
COLORS:	
Black, grey, or White	WHITE
MANDATORY MODEL: 2024/2025 Mid-Sized SUV	✓

**MISSOURI AUTO INSURANCE IDENTIFICATION CARD**

INSURANCE COMPANY NAME AND ADDRESS

COMMERCIAL  PERSONAL

**American Automobile Insurance Company**

POLICY NUMBER

**MXA0750240027**

EFFECTIVE DATE

**12/27/2024**

EXPIRATION DATE

**12/27/2025**

YEAR

MAKE/MODEL

**FLEET - Vehicles On File With Carrier**

VEHICLE IDENTIFICATION NUMBER

AGENCY/COMPANY ISSUING CARD

**The Daniel and Henry Co.  
1001 Highlands Plaza Drive West  
Suite 500  
Saint Louis, MO 63110**

INSURED NAME AND ADDRESS

**Straatmann Companies Inc. dba  
Straatmann Toyota  
PO Box 1849  
Washington, MO 63090**

SEE IMPORTANT NOTICE ON REVERSE SIDE

AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that STRAATMANN TOYOTA (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

<u>MICHAEL YAWORSKI</u> Authorized Business Entity Representative's Name (Please Print)	<u><i>Michael Yaworski</i></u> Authorized Business Entity Representative's Signature
<u>STRAATMANN TOYOTA</u> Business Entity Name	<u>03-28-2025</u> Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Ver

Company Name STRAATMANN TOYOTA  
Authorized Signature *Michael Yaworski*  
Printed name and title MICHAEL YAWORSKI, GM

**AFFIDAVIT OF WORK AUTHORIZATION**

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now MICHAEL YAWORSKI (Name of Business Entity Authorized Representative)  
as Gm (Position/Title)

First being duly sworn on my oath, affirm STRAATMANN TOYOTA (Business Entity Name) is enrolled and will continue to participate in the E-Verify Federal Work Authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to BID (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that STRAATMANN TOYOTA (Business Entity Name)

does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to BID (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

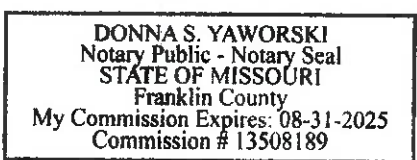
*In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)*

[Signature] MICHAEL YAWORSKI  
Authorized Representative's Signature Printed Name  
Gm 03-28-2025  
Title Date

Subscribed and sworn to before me this 28th of MARCH, 2025. I am  
Day Month, Year

commissioned as a notary public within the County of FRANKLIN, State of MISSOURI and my commission expires on Date

[Signature] 3-28-25  
Signature of Notary Date



Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.

## VENDOR INFORMATION

Company Name STRAATMANN TOYOTA  
Mailing Address 215 George HILDNER DR.  
WASHINGTON, MD. 63090  
Phone number 636-239-4775  
Contact Name MICHAEL YAWORSKI  
Contact Name Title GM.  
Email Address MIKE\_YAWORSKI@STRAATMANNTOYOTA.COM





# COMMISSION ORDER

STATE OF MISSOURI }  
County of Franklin } ss.

Tuesday, April 1, 2025  
Report

**IN THE MATTER OF  
APPROVING THE CONSENT  
AGENDA AND ALL THE  
ITEMS LISTED THEREON**

**WHEREAS**, in the course of the daily operation of county government certain routine actions are necessary; and

**WHEREAS**, certain of the routine items referred to above involve either the issuance of licenses, the receipt of funds or the authorization of accounts payable and/or abstract of fees; and

**WHEREAS**, the approval of such routine matters can be approved through the use of a "Consent Agenda"; and

**WHEREAS**, in order to afford a better record of what has been approved through the use of the Consent Agenda it has been determined that it would be appropriate to pass a commission order weekly which approves all items contained in the Consent Agenda.

**IT IS THEREFORE ORDERED** by the County Commission of Franklin County that the Consent Agenda for April 1, 2025, addressing the below listed items is hereby approved, to wit:

**Liquor Licenses:**

- Players Advantage
- Players Advantage
- Players Advantage
- The Hangout

\_\_\_\_\_  
Presiding Commissioner

\_\_\_\_\_  
Commissioner of 1<sup>st</sup> District

\_\_\_\_\_  
Commissioner of 2<sup>nd</sup> District

A 270

# APPLICATION FOR COUNTY LIQUOR LICENSE

3/25/25  
(Date)

TO THE HONORABLE COUNTY COMMISSION OF FRANKLIN COUNTY, MISSOURI:

Name of State Applicant / Managing Officer Jeffrey A Shepard

Company Players Advantage, LLC

D/B/A (Business Name) Players Advantage

The undersigned hereby makes application for a license to be granted by the County Commission of the aforesaid County for the sale of:

For a Catering or Picnic License – Date and Place of Event \_\_\_\_\_

For a Catering or Picnic License – Address of Event \_\_\_\_\_

All other Licenses – List what type of License applying for: Beer by the Drink 5BD

2314 W. Osage St. Pacific, MO 63064  
Business Address City State Zip Code

2484 Taylor Rd, Ste 144 Wildwood, MO 63040  
Mailing Address (if different than Business Address) City State Zip Code

I, hereby certify that I am a qualified legal voter and taxpaying citizen of the State of Missouri and of good moral character and that I have not been convicted since the ratification of the 21<sup>st</sup> amendment to the Constitution of the United States of a violation of the provisions of any law of the State of Missouri relating to the manufacture or sale of intoxication or non-intoxication liquor, or has any license for the sale of intoxicating or non-intoxication liquor heretofore issued to me been revoked, nor do I employ any person who has been convicted of such violations or whose license has been so revoked; that I am able to furnish bond to the State of Missouri in the sum required by law for the performance of my duties as such licensed seller of intoxicating or non-intoxicating liquor. That no distiller, wholesaler, winemaker or brewer or the employee, officer or agent of such, has directly or indirectly financially furnished me with financial aid, money or credit except ordinary commercial credit for the transaction of my business or is directly or indirectly financially interested in said business.

It is expressly understood and agreed by me that any license issued hereunder shall not be effective until I shall have applied for and been granted a license by the Supervisor of Liquor Control of the State of Missouri and shall have applied for and been granted a license by the above mentioned city, if such license be required by ordinance. It is also expressly understood and agreed that the license theretofore granted to me by the County Commission may be revoked by said Commission at any time upon proper showing of any violation by me or my employees of any law of the State of Missouri or of any regulation, ordinance or rule of aforesaid City concerning said business of selling intoxication or non-intoxicating liquors and upon revocation thereof I shall not be entitled to the refund in whole or in part of the fee paid for this license.

The undersigned applicant affirms that they will comply with the state and federal government immigration employment laws and verify the employment eligibility of all employees of the Applicant by using the E-verify system created by the federal government for use in confirming employment eligibility by employers.

I hereby tender the sum of \$ 53.00 as payment of the fee required by this license.

Jeffrey A Shepard  
Signature of State Applicant / Managing Officer

(314) 704-0011 playersadvantage@yahoo.com  
Phone Number / Email Address

Return and Make Check Payable to:  
Franklin County Clerks Office  
400 E Locust, Room 201  
Union, MO 63084  
LATE FEE \$25 PER MONTH  
LATE RENEWAL  
Questions call 636-583-6355

[Signature]  
(County Clerk signature)

R  F  A  B  S  In Office Use 11

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# APPLICATION FOR COUNTY LIQUOR LICENSE

3/25/25

(Date)

TO THE HONORABLE COUNTY COMMISSION OF FRANKLIN COUNTY, MISSOURI:

Name of State Applicant / Managing Officer Jeffrey A Shepard

Company Players Advantage, LLC

D/B/A (Business Name) Players Advantage

The undersigned hereby makes application for a license to be granted by the County Commission of the aforesaid County for the sale of:

For a Catering or Picnic License – Date and Place of Event \_\_\_\_\_

For a Catering or Picnic License – Address of Event \_\_\_\_\_

All other Licenses – List what type of License applying for: Beer by the Drink

810 N. Commercial Ave, Ste A, Saint Clair, MO 63077  
Business Address City State Zip Code

2484 Taylor Rd, Ste 144, Wildwood, MO 63040  
Mailing Address (if different than Business Address) City State Zip Code

I, hereby certify that I am a qualified legal voter and taxpaying citizen of the State of Missouri and of good moral character and that I have not been convicted since the ratification of the 21<sup>st</sup> amendment to the Constitution of the United States of a violation of the provisions of any law of the State of Missouri relating to the manufacture or sale of intoxication or non-intoxication liquor, or has any license for the sale of intoxicating or non-intoxication liquor heretofore issued to me been revoked, nor do I employ any person who has been convicted of such violations or whose license has been so revoked; that I am able to furnish bond to the State of Missouri in the sum required by law for the performance of my duties as such licensed seller of intoxicating or non-intoxicating liquor. That no distiller, wholesaler, winemaker or brewer or the employee, officer or agent of such, has directly or indirectly financially furnished me with financial aid, money or credit except ordinary commercial credit for the transaction of my business or is directly or indirectly financially interested in said business.

It is expressly understood and agreed by me that any license issued hereunder shall not be effective until I shall have applied for and been granted a license by the Supervisor of Liquor Control of the State of Missouri and shall have applied for and been granted a license by the above mentioned city, if such license be required by ordinance. It is also expressly understood and agreed that the license theretofore granted to me by the County Commission may be revoked by said Commission at any time upon proper showing of any violation by me or my employees of any law of the State of Missouri or of any regulation, ordinance or rule of aforesaid City concerning said business of selling intoxication or non-intoxicating liquors and upon revocation thereof I shall not be entitled to the refund in whole or in part of the fee paid for this license.

The undersigned applicant affirms that they will comply with the state and federal government immigration employment laws and verify the employment eligibility of all employees of the Applicant by using the E-verify system created by the federal government for use in confirming employment eligibility by employers.

I hereby tender the sum of \$ 53.<sup>00</sup> as payment of the fee required by this license.

Jeffrey A Shepard  
Signature of State Applicant / Managing Officer

(214) 704-0011  
playersadvantage@yahoo.com  
Phone Number / Email Address

Return and Make Check Payable to:  
Franklin County Clerks Office  
400 E Locust, Room 201  
Union, MO 63084  
LATE FEE \$25 PER MONTH  
LATE RENEWAL  
Questions call 636-583-6355

[Signature]  
(County Clerk signature)

R  F  A  B  S  In Office Use 11

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# APPLICATION FOR COUNTY LIQUOR LICENSE

3/25/25  
(Date)

TO THE HONORABLE COUNTY COMMISSION OF FRANKLIN COUNTY, MISSOURI:

Name of State Applicant / Managing Officer Jeffrey A Shepard

Company Players Advantage, LLC

D/B/A (Business Name) Players Advantage

The undersigned hereby makes application for a license to be granted by the County Commission of the aforesaid County for the sale of:

For a Catering or Picnic License – Date and Place of Event \_\_\_\_\_

For a Catering or Picnic License – Address of Event \_\_\_\_\_

All other Licenses – List what type of License applying for: Beer by The Drink 5BD

306 Hwy 50, Union, MO 63084  
Business Address City State Zip Code

2464 Taylor Rd, Ste 144, Wildwood, MO 63040  
Mailing Address (if different than Business Address) City State Zip Code

I, hereby certify that I am a qualified legal voter and taxpaying citizen of the State of Missouri and of good moral character and that I have not been convicted since the ratification of the 21<sup>st</sup> amendment to the Constitution of the United States of a violation of the provisions of any law of the State of Missouri relating to the manufacture or sale of intoxication or non-intoxication liquor, or has any license for the sale of intoxicating or non-intoxication liquor heretofore issued to me been revoked, nor do I employ any person who has been convicted of such violations or whose license has been so revoked; that I am able to furnish bond to the State of Missouri in the sum required by law for the performance of my duties as such licensed seller of intoxicating or non-intoxicating liquor. That no distiller, wholesaler, winemaker or brewer or the employee, officer or agent of such, has directly or indirectly financially furnished me with financial aid, money or credit except ordinary commercial credit for the transaction of my business or is directly or indirectly financially interested in said business.

It is expressly understood and agreed by me that any license issued hereunder shall not be effective until I shall have applied for and been granted a license by the Supervisor of Liquor Control of the State of Missouri and shall have applied for and been granted a license by the above mentioned city, if such license be required by ordinance. It is also expressly understood and agreed that the license theretofore granted to me by the County Commission may be revoked by said Commission at any time upon proper showing of any violation by me or my employees of any law of the State of Missouri or of any regulation, ordinance or rule of aforesaid City concerning said business of selling intoxication or non-intoxicating liquors and upon revocation thereof I shall not be entitled to the refund in whole or in part of the fee paid for this license.

The undersigned applicant affirms that they will comply with the state and federal government immigration employment laws and verify the employment eligibility of all employees of the Applicant by using the E-verify system created by the federal government for use in confirming employment eligibility by employers.

I hereby tender the sum of \$ \$53.00 as payment of the fee required by this license.

[Signature]  
Signature of State Applicant / Managing Officer

(314) 704-0011  
Phone Number / Email Address

Playersadvantage@yahoo.com

Return and Make Check Payable to:  
Franklin County Clerks Office  
400 E Locust, Room 201  
Union, MO 63084  
LATE FEE \$25 PER MONTH  
LATE RENEWAL  
Questions call 636-583-6355

[Signature]  
(County Clerk signature)

R  F  A  B  S  In Office Use

# APPLICATION FOR COUNTY LIQUOR LICENSE

(Date)

TO THE HONORABLE COUNTY COMMISSION OF FRANKLIN COUNTY, MISSOURI:

Name of State Applicant / Managing Officer Scott Steinmann

Company Lotto Express

D/B/A (Business Name) The Hangout

The undersigned hereby makes application for a license to be granted by the County Commission of the aforesaid County for the sale of:

For a Catering or Picnic License – Date and Place of Event \_\_\_\_\_

For a Catering or Picnic License – Address of Event \_\_\_\_\_

All other Licenses – List what type of License applying for: Liquor License - By Drink

560 E. Springfield      St. Clair      MO      63077  
Business Address      City      State      Zip Code

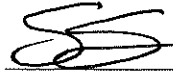
Mailing Address (if different than Business Address)      City      State      Zip Code

I, hereby certify that I am a qualified legal voter and taxpaying citizen of the State of Missouri and of good moral character and that I have not been convicted since the ratification of the 21<sup>st</sup> amendment to the Constitution of the United States of a violation of the provisions of any law of the State of Missouri relating to the manufacture or sale of intoxication or non-intoxication liquor, or has any license for the sale of intoxicating or non-intoxication liquor heretofore issued to me been revoked, nor do I employ any person who has been convicted of such violations or whose license has been so revoked; that I am able to furnish bond to the State of Missouri in the sum required by law for the performance of my duties as such licensed seller of intoxicating or non-intoxication liquor. That no distiller, wholesaler, winemaker or brewer or the employee, officer or agent of such, has directly or indirectly financially furnished me with financial aid, money or credit except ordinary commercial credit for the transaction of my business or is directly or indirectly financially interested in said business.

It is expressly understood and agreed by me that any license issued hereunder shall not be effective until I shall have applied for and been granted a license by the Supervisor of Liquor Control of the State of Missouri and shall have applied for and been granted a license by the above mentioned city, if such license be required by ordinance. It is also expressly understood and agreed that the license theretofore granted to me by the County Commission may be revoked by said Commission at any time upon proper showing of any violation by me or my employees of any law of the State of Missouri or of any regulation, ordinance or rule of aforesaid City concerning said business of selling intoxication or non-intoxication liquors and upon revocation thereof I shall not be entitled to the refund in whole or in part of the fee paid for this license.

The undersigned applicant affirms that they will comply with the state and federal government immigration employment laws and verify the employment eligibility of all employees of the Applicant by using the E-verify system created by the federal government for use in confirming employment eligibility by employers.

I hereby tender the sum of \$ 109.68 as payment of the fee required by this license.

  
Signature of State Applicant / Managing Officer

(314) 605.8422 dawn.able@yahoo.com  
Phone Number / Email Address

Return and Make Check Payable to:  
Franklin County Clerks Office  
400 E Locust, Room 201  
Union, MO 63084  
LATE FEE \$25 PER MONTH  
LATE RENEWAL  
Questions call 636-583-6355

\_\_\_\_\_  
(County Clerk signature)

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